

VILLAGE OF BONDUEL
ADMINISTRATIVE COMMITTEE MEETING
TUESDAY, MAY 21, 2019

Chairperson Brenda Staszak called the meeting to order at 3:31 p.m.

Staszak read a statement regarding the posting of the meeting.

Present: Brenda Staszak, Randy Wenstadt, and Barb Wickman.

AGENDA: Motion by Wenstadt, second by Wickman, to approve agenda as presented and deviate from the order as necessary. Motion carried unanimously.

MINUTES. Motion by Wickman, second by Staszak, to approve minutes from the May 2, 2019 Administrative Committee meeting. Motion carried Unanimously.

Clerk Report: Maroszek reported on WMCA training she attended and the various items she learned at the conference.

F1. Personnel Policy Change. Maroszek questioned placement of the part-time police officer holiday pay. The committee reviewed the current policy decided placement should be under holiday. By consensus the committee removed the item from the agenda.

F2. Village Hiring Policy. Maroszek explained that the Police Chief has questioned the Village hiring policy. The Chief would like to be able to bring candidates forward to the Public Safety committee without posting to speed up the hiring process. Maroszek will follow up with the League of Municipalities on posting requirements of positions. By consensus the committee directed Maroszek to follow up with the League and bring response to the next Public Safety committee meeting.

F3. Renewal of Village Insurance policy with LWMMI. The committee reviewed the renewal policy. Motion by Wickman, second by Wenstadt, to recommend to the board the renewal of the Village Insurance policy with LWMMI for 2019-2020. Motion carried unanimously.

F4. Professional Services Reimbursement Form. Director of Municipal Operations, Lorbiecki, created the professional services reimbursement form and would like the board to adopt the form to be used as needed. Motion by Wickman, second by Staszak, to recommend to the board to put to use the Professional Services Reimbursement form. Motion carried unanimously.

F5. & G2. Development of ethics committee and amendment of ordinance Sec. 2-83. Maroszek stated that the Village Attorney is still reviewing both these agenda items and has not provided opinions yet. By consensus the committee agreed to postpone to a later meeting.

G1. Ordinance Sec. 2-21 Regular Village Board Meeting Time. Motion by Wickman, second by Wenstadt to recommend to the board to amend ordinance sec. 2-21 changing the time of the Village Board meetings to 6:00 P.M. Motion carried unanimously.

Next Administrative Committee Meeting: Tuesday, June 18th at 3:30 p.m.

Motion by Wenstadt, second by Wickman, to adjourn. Motion carried unanimously. Meeting adjourned at 4:21 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer