

VILLAGE OF BONDUEL  
ADMINISTRATIVE COMMITTEE  
TUESDAY, JULY 16, 2019

Chairperson Brenda Staszak called the meeting to order at 3:30 p.m.

Staszak read a statement regarding the posting of the meeting.

Present: Brenda Staszak, Barbara Wickman, Randy Wenstadt, and Deputy Clerk Katrina Schroeder. Also, present Shawn Thorne.

AGENDA: Motion by Wenstadt, second by Wickman, to approve agenda as presented and deviate from the order as necessary. Motion carried unanimously.

MINUTES. Motion by Wickman, second by Wenstadt, to approve minutes from the June 18, 2019 Administrative Committee meeting. Motion carried Unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Shawn Thorne left at 3:35 pm

F1. 2020 Budget Deadlines and Guideline for Budget Numbers. The 2020 budget calendar was discussed along with deadlines. Motion by Wickman, second by Staszak, to recommend to the board the 2020 Budget schedule with noted changes, October 23 will be the working board meeting, November 6 will be the Board meeting for final budget review, November 16 will be the published budget, and December 4<sup>th</sup> will be the public hearing and final approval. Guideline for this year's budget will be an increase of 2 percent or less. Motion carried unanimously.

G1. Development of Ethics Committee and Process. The committee discussed setting up an Ethics Board, selecting members and numbers of members for the board. Appointment of Ethics Board members would be done by the Village President, if the president is recused, the Administrative Committee would appoint members with final approval by the Village Board. Ethics Board would recommend conclusions of meeting to the Village Board for final decision. Wickman will compile noted changes to review at next meeting. By consensus the committee agreed to move item to the next meeting.

G2. Ordinance 2-83 Ethical Standards and Regulations penalty and Bond Fee. Committee discussed the penalty, Staszak suggested that the fine cover the cost of the meetings and expense of the meeting which could include attorney fees. By consensus the committee agreed to move item to the next meeting.

Motion by Wickman, second by Wenstadt to adjourn. Motion carried unanimously. Meeting adjourned at 4:21 p.m.

Respectfully submitted,  
Katrina Schroeder, Deputy Clerk/Treasurer