

VILLAGE OF BONDUEL  
ADMINISTRATIVE COMMITTEE MEETING  
TUESDAY, OCTOBER 15, 2019

Chairperson Brenda Staszak called the meeting to order at 3:31 p.m.

Staszak read a statement regarding the posting of the meeting.

Present: Brenda Staszak, Randy Wenstadt, and Barb Wickman.

AGENDA: Motion by Wickman, second by Wenstadt, to approve agenda as presented and deviate from the order as necessary. Motion carried unanimously.

MINUTES. Motion by Wickman, second by Wenstadt, to approve minutes from the September 17, 2019 Administrative Committee meeting with noted correction. Motion carried Unanimously.

Clerk Report: The preliminary audit with CLA is scheduled for Monday, November 4<sup>th</sup>. Maroszek shared that the DMV site has not been working right since the new upgrade. Continuing to work on issues to get resolved. Has been a busy week with the resignation of the Police Chief.

F1. Election Security Subgrant Program. Maroszek explained the subgrant program and that the village can receive up to \$1,200 toward election security which includes computer and system upgrades. Maroszek will prepare the paperwork and submit the grant by November 15<sup>th</sup>.

F2. Ordinance 115 Zoning Code Sec. 115-12 and Sec. 115-13. Committee reviewed the sections recommended by the Plan Commission for approval. Motion by Wickman, second by Wenstadt, to recommend to the Board to repeal and recreate, Ordinance 115 Zoning Code, Sec. 115-12, C-1 General Commercial District and Sec. 115-13 Highway Commercial District and to postpone it until the December Village Board Meeting. Motion carried unanimously.

F3. Ordinance 115 Zoning Code Sec. 115-19 conditional use permits. Wickman explained the changes to the conditional use permit section being recommended from the Plan Commission. Motion by Wickman, second by Wenstadt, to recommend to the Board to repeal and recreate, Ordinance 115 Zoning Code, Sec. 115-19 Conditional Use Permits and to postpone it until the December Village Board Meeting. Motion carried unanimously.

F4. Ordinance 115 Zoning Code Sec. 115-4. Maroszek explained the recommended change from the Plan Commission was to match the wording in another section of the Village ordinances. Motion by Wickman, second by Wenstadt, to recommend to the Board to repeal and recreate, Ordinance 115 Zoning Code, Sec. 115-4 Height and area exceptions and to postpone it until the December Village Board Meeting. Motion carried unanimously.

G1. 2020 Administrative Budget. Committee reviewed budget numbers and made last adjustments. Motion by Wickman, second by Staszak to recommend the 2020 Administrative Budget to the board for approval. Motion carried unanimously.

G2. Closed Session. Motion by Wickman, second by Staszak, to move to closed session for approximately five minutes to discuss annual employee reviews and salaries as related to the 2020 budget. Inviting Clerk Maroszek to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Moved to closed session at 4:23 p.m.

Motion by Wickman, second by Staszak, to return to open session. Roll call vote was taken. Motion carried unanimously. Committee returned to open session at 5:18 p.m.

Next meeting: Tuesday, November 19<sup>th</sup> at 3:30 p.m.

Motion by Staszak, second by Wickman, to adjourn. Motion carried unanimously. Meeting adjourned at 5:20 p.m.

Respectfully submitted,  
Michelle Maroszek , Clerk/Treasurer