

VILLAGE OF BONDUEL
ADMINISTRATIVE COMMITTEE MEETING
TUESDAY, OCTOBER 20, 2020

Chairperson Brenda Staszak called the meeting to order at 4:30 p.m.

Staszak read a statement regarding the posting of the meeting.

Present: Brenda Staszak, Kay Hottenstine and Barb Wickman.

AGENDA: Motion by Wickman, second by Hottenstine to approve agenda and to deviate from the order as necessary. Motion carried unanimously.

Minutes: Motion by Wickman, Second by Hottenstine, to approve as the minutes from the September 15, 2020, Administrative Committee meeting as presented. Motion carried unanimously.

Clerk Report: Continuing to work on absentee requests and preparing for the 2020 General Election. Working with Ehlers and Quarrels & Brady on the 2020A General Obligation promissory note to finish up paperwork and documents.

F1 Hazard Pay Poll Worker Maroszek shared that several municipalities are issuing a bonus or gift certificate for poll workers as a form of hazard pay. These expenses can be claimed under the Routes to Recovery grant. Motion by Wickman, second by Staszak, to recommend to Board to issue a \$25 gift certificate as hazard pay for poll workers working the November election, with their choice of Hungry Bear, Amico's, Red Rooster, Club 117, Lumberyard or Hearty Platter. Motion carried unanimously.

F2. Emergency COVID Response Procedures. Maroszek has sent a request to Attorney Vande Castle for a resolution in response to the COVID-19 continuation. Motion by Wickman, second by Hottenstine, to recommend to the Board to reinstate a COVID response resolution pending verbiage from Village Attorney Vande Castle. Motion carried unanimously.

F3. Village COVID-19 Policy. With more cases and exposure of COVID, the original policy that the Village passed needs to be updated. The original version only addressed full-time employees; verbiage was presented for part-time employees. Employees who have tested positive can return to work with a negative test, medical professional release or after 10 days and being symptom free. Motion by Staszak, second by Wickman, to recommend to the Board to approve the updated changes to the COVID-19 Policy. Motion carried unanimously.

Next Meeting: Tuesday, November 17 at 4:30 p.m.

Motion by Wickman, second by Hottenstine to adjourn. Motion carried unanimously. Meeting adjourned at 5:14p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer