

VILLAGE OF BONDUEL
ADMINISTRATIVE COMMITTEE MEETING
TUESDAY, JUNE 15, 2021

Chairperson Brenda Staszak called the meeting to order at 4:30 p.m.

Staszak read the statement regarding the posting of the meeting.

PRESENT: Brenda Staszak, Andrew Court and Kay Hottenstine.

AGENDA: Motion by Hottenstine, second by Court, to approve the agenda and to deviate from the order as necessary. Motion carried unanimously.

MINUTES: Motion by Court, second by Hottenstine, to approve the minutes from May 18, 2021, Administrative Committee meeting as presented. Motion carried unanimously.

CLERK REPORT: Working on monthly Fire Department bill for Town of Hartland and past due statements for Fire Calls. Maroszek explained to the committee what is involved with the invoicing and record keeping for the Fire Department.

NEW BUSINESS

F1. Coronavirus State and Local Fiscal Recovery Funds. The Village will be getting approximately \$148,000 in ARPA funding allocated from the State. All forms to accept the money need to be submitted to the State by June 18, 2021. The Village will receive two payments, the first should come in by the end of this June. The second payment will be in June of 2022. The Village will need to determine a use for this money to follow the federal guidelines. Currently, it is looking like the Village will need to use the funds for infrastructure including water, sewer and broadband. Other municipalities are passing resolutions to document the receipt of these funds. Motion by Hottenstine, second by Court, to recommend to the Board to accept the ARPA by resolution to document the federal funds and guidelines. Motion carried unanimously.

UNFINISHED BUSINESS

G1. Social Media Policy. The Committee discussed the personal and work-related social media guidelines. After review the committee agreed that most of the items could fall under both personal and work-related guidelines, and agreed to combine the headers on the policy. All social media sample guidelines were reviewed and the group identified the ones that they would like included in the Village policy. By consensus the Committee agreed to move the agenda item to the next meeting and to have Maroszek compile the changes for a final draft to review in July.

Next Meeting: Tuesday, June 20, 2021 at 4:30 p.m.

Motion by Court, second by Staszak, to adjourn. Motion carried unanimously. Meeting adjourned at 5:20 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer