

VILLAGE OF BONDUEL  
Village Board Meeting  
January 14, 2015

Following the Pledge of Allegiance and moment of silence, President Mel Wendland called the meeting to order at 7:00 p.m.

Wendland read a statement regarding the posting of the meeting.

Present: Mel Wendland, Shawn Thorne, Robert Luepke, Joan Kamps, Robert Thayer, Dick Sibert. Sharon Wussow was absent.

Motion by Thorne, second by Wendland, to approve the agenda and deviate as necessary. Motion carried.

Note was made of an incorrect date in the Announcement section of the January 14 meeting minutes. Plan Commission meeting should read "Wednesday, December 10, 2014." Motion by Thorne, second by Sibert, to approve minutes with correction. Motion carried.

ACKNOWLEDGEMENT OF CITIZENS: Steve Berndt, Director of Municipal Operations; Grant Staszak; Chris Reinke from Cedar Park Ball Field Restoration Committee; Fire Chief Robbie Woldt and Police Chief Todd Chaney.

COMMUNICATIONS: A letter was received from Jim Mann of Ehler's & Associates explaining the SEC's increased emphasis on regulatory compliance. Ehler & Associates has clarified their role and scope of services as the Dissemination Agent for the Village and therefore required an updated, signed Letter of Engagement on file.

REPORTS:

Public Safety Committee met January 5, 2015. Police Chief's report is on file. Nicole Hoffmann was hired by the Shawano Police Department as a full-time officer. Chaney commented that she has done a good job for the Village and that he will not be using her part-time until she has completed her probationary period with Shawano. Chaney commented that we should think about reestablishing DARE (Drug Abuse Resistance Education) in our schools. He would need to talk to the schools first because the program is not government funded, so funding is usually raised by the community.

Fire Chief's report on file. Included with the report is an itemization of 2014 fire calls. Chief Woldt stated Wally Kirsch retired at the end of the year. Woldt expressed his thanks to Kirsch for his years of service. Dave Pickering moved out of the area so is no longer with the Fire Department, and Kevin Lynch recently joined the department. They could use about ten more personnel. Very valuable training is coming up in Stevens Point that Woldt will be discussing with the Fire Commission.

EMS report on file.

Administrative Committee met January 8, 2015. Minutes are on file. Rusch expressed thanks to the Municipal Operations Department for their help with purchasing and putting up new Christmas decorations at the Village Hall. She added that the Village employees had a Christmas party on December 23<sup>rd</sup> during their lunch hour; food was catered by the Hungry Bear Café and small gifts were exchanged. Employees also plan to have an employee picnic this summer at the Municipal Operations shop.

Municipal Operations report on file. Municipal Operations Committee met January 7, 2015. Berndt stated the first public meeting relative to the 2016 street project is scheduled for February 4, 2015 at the high school commons from 6:00-7:30 p.m. Engineers will present project highlights to property owners and get their input. Plans will be laid out for display. Letters will be going out to property owners in about a week announcing the meeting. Copies will be given to all Board members.

Zoning Board of Appeals – no meeting.

Library Board – no meeting. Librarian's report on file.

Plan Commission met December 10, 2014; minutes were not included in packet but will be put into board members' mail boxes. Next meeting is January 21 at 6:15 p.m.

Fire Commission met December 17, 2014. Minutes are on file.

#### NEW BUSINESS:

K5: Project proposals from Cedar Park Ball Field Restoration Committee. Pricing for list of proposed projects was included in the packet. Berndt explained the \$7,500 engineering fee to put together specifications and assemble plans in preparation for bids for lights and electrical work for ball field. Thayer mentioned a request for proposals rather than request for bids in order to save engineering fees. Berndt stated it would force the Village to make the decision as to which plan is the best when all vendors are telling us theirs is the best. Thorne asked if the engineering firm working on the project is the Village's engineering firm. Berndt stated it is. Price list does not include lights & electrical – that is a separate project. Chris Reinke stated they need approval to go forward with projects pending outside funding. Motion by Thayer, second by Luepke, to have the Committee go ahead with project proposals at both ball fields at Cedar Park. Motion carried. Chris reminded Board members that May 6, 2015 is the workday for the high school softball team; they will be working with the Village as per agreement.

K1: Fire Department's purchase of Polaris UTV. Woldt stated the purchase was approved by Fire Commission and Town of Hartland Board. Purchase order from Prime Power Sports for \$9,775 is in packet for the UTV and winch. This is not only for use by Fire Department; it would also be used for accidents on snowmobile trails, Mountain Bay Trail and farm accidents. Luepke asked if Hartland is paying part. Woldt stated Hartland will pay half. Kamps said this was approved by Public Safety

Committee. Motion by Kamps, second Thayer, to approve the purchase of a 2015 Ranger 570 UTV at a cost of \$9,775. Motion carried.

K2: Fire Department's purchase of turnout gear. Invoice totaling \$3,902 included in packet for three coats and four pairs of pants. Kamps stated the purchase was approved by the Public Safety Committee and recommended to the Board. Motion by Kamps, second by Thayer, to approve this purchase of turnout gear for the Fire Department. Thorne questioned why only two coats and two pants were shipped. Woldt explained that these were purchased with 2014 carryover funds. The remainder of the order is from the 2015 budget. Motion carried.

K6: Carryover of Fire Department's unspent 2014 capital outlay. Motion by Kamps, second by Sibert, to allow unspent 2014 Capital Equipment Funds to carry over to 2015 Capital Equipment Fund for the Fire Department. Motion carried. Woldt announced that Pulaski Fire Chief Randy Wiklacz suffered a stroke; if Pulaski calls him to assist as officer he will volunteer his time for that department in their need.

K3: Operator's license for Christa Block. Kamps stated the application was cleared by Chief Chaney and approved by Public Safety Committee. Motion by Kamps, second by Luepke, to approve Operator's License for Christa Block. Motion carried.

K4: Per Diems. Motion by Wendland, second by Kamps, to approve payment of Per Diems as printed. Motion carried.

K7: Resolution to carry over unspent funds from 2014 General Fund Budget to 2015 General Fund Budget. Kamps introduced Resolution No. 2015-01 to approve transfer of funds from 2014 General Fund Budget to 2015 General Fund Budget for Public Safety Department as printed. Second by Sibert. Roll call vote was taken. Resolution adopted unanimously.

K8: Joint Powers Agreement with Shawano County. Wendland received letter from Sherriff Adam Bieber asking for a signed Joint Powers Agreement for purpose of providing emergency services. Agreement should have been in place going back to May 24, 1978 when statewide emergency services number (911) became effective. Apparently this was never done. Under this agreement, officer cannot say no when paged out for emergency calls. Motion by Luepke, second by Sibert, to approve the Joint Powers Agreement with Shawano County. Motion carried.

UNFINISHED BUSINESS:

L1: Appointments to Boards and Commissions. No appointments made.

L2: Website proposal. Plan Commission will discuss at its next meeting.

K9: Closed session for purpose of discussing confidential personnel issues. Motion by Sibert, second by Kamps, to go into closed session for approximately five minutes. Roll call vote was taken. Rusch was

invited to join the closed session. Motion carried unanimously. Board went into closed session at 7:57 p.m.

Motion by Thorne, second by Sibert, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 8:02 p.m.

APPROVAL OF PAYMENTS: Rusch noted additions to Fire Department and EMS Accounts Payables plus January 10<sup>th</sup> payroll taxes. Motion by Luepke, second by Sibert, to approve vouchers as presented. Motion carried.

TREASURER'S REPORT: Motion by Sibert, second by Luepke, to accept Treasurer's Report for December 2014 as given. Motion carried.

ANNOUNCEMENTS:

Plan Commission	Wednesday, January 21, 2015 at 6:15 p.m.
Fire Commission:	Wednesday, January 21, 2015 at 6:30 p.m.
Village Board:	Wednesday, February 11, 2015 at 7:00 p.m.

Motion by Sibert, second by Kamps, to adjourn. Motion carried.

Meeting adjourned at 8:22 p.m.

Respectfully submitted,

Willa Rusch, Clerk