

VILLAGE OF BONDUEL  
VILLAGE BOARD MEETING  
AUGUST 12, 2015

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 7:00 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Shawn Thorne, Robert Luepke, Joan Kamps, Robert Thayer, Dick Sibert and Luka Zischka.

AGENDA: Motion by Luepke, second by Zischka, to approve the agenda and deviate as necessary. Motion carried.

MINUTES: Motion by Thorne, second by Kamps, to approve minutes of July 16, 2015 meeting. Motion carried.

ACKNOWLEDGEMENT OF CITIZENS: Steve Berndt, Director of Municipal Operations; Rodney Hoppe, President of Bonduel EMS; Robbie Woldt, Fire Chief; Todd Chaney, Police Chief; Willa Rusch, Clerk-Treasurer; and Jeff Coon, operator's license applicant.

COMMUNICATIONS, PETITIONS, CORRESPONDENCE: 1) Wussow distributed notes on meeting and agenda preparation to Committee Chairs Shawn Thorne and Joan Kamps. 2) Flyer from Shawano Country Tourism Council soliciting renewal of the Village ad in the Shawano Country Visitor's Guide. Cost is split between the Bonduel Lions Club, Civic Association and Founder's Day. 3) Letter from Tim Schmid reporting on the annual Municipal Attorneys Seminar.

REPORTS:

Public Safety Committee: Kamps distributed minutes of the August 3, 2015 meeting. The Committee will write to the Shawano County Board requesting additional tower coverage on this side of the county.

Police Report on file.

Fire Department Report on file. Highlights: 1) Chief Woldt reported that the air fill station has been sent in for service. There has been too much moisture in building so they cannot fill small bottles that are carried on firefighters' backs. 2) A team of Bonduel firefighters is going to the Stair Climb at Lambeau on September 12, 2015 sponsored by Pierce. 3) Chief Woldt was elected Shawano County MABAS President. 4) The Fire Department will have their stand at the Shawano County Fair, and Wussow encouraged those present to frequent their stand while at the Fair and support our Department. 5) Tickets for raffle on Founders Day are \$20. Proceeds will be used to purchase special equipment for grain bin rescue. Town of Hartland's newsletter will invite area farmers to a demonstration so they know what to expect when firefighters come on scene.

EMS Report on file. Hoppe reported they lost one member. Four applications were received but two applicants are out of the area. Two others are waiting to get into a class. NWTC has cancelled classes because of low enrollment. Bill Berkahn attended WEMSA Conference & Bonduel EMS was the talk of the conference because of their ability to do twelve leads with their new heart monitor. Bonduel started the pilot program, and hopefully within a year or two it is believed this can be a protocol for the entire state. Wussow asked how Bonduel EMS was selected for the pilot program. Hoppe stated that Bill Berkahn brought it up at a meeting. The project was approved by Ray Lemke. Hoppe got the funding, Berkahn wrote all the protocols, does in-house training and sends in quarterly data.

Administrative Committee met July 20, 2015. Clerk's Report on file. Rusch pointed out park usage, gave comparison of 2014-2015 insurance premiums, and explained the Preliminary Statement of Changes in Equalized Values for real estate, personal property and TID recently published by the WI Department of Revenue.

Municipal Operations Committee met August 6, 2015. Chairperson Thorne reported the Committee focused on job applications. Director's Report on file. Water tower project is tentatively scheduled for next week. Berndt has been working with business owners on the cross-connection control inspection program. HydroCorp does the commercial inspections, and a few businesses (approximately 15) had not responded to first or second requests for corrections. We are required by statute to disconnect their water service if corrections are not made. Final inspection will take place the end of the month. New home is being built in Whitnee Woods; first new home construction in two years. Berndt announced that all committees who have anything in the long-range capital plan must review their capital budgets and submit any changes or input to the Municipal Operations Committee. Individual

committees can make recommendations for modifications. Zischka asked how park operations went this month. Berndt responded they went well. No problems he was aware of.

Centennial Ad Hoc Committee met and went over ideas. Consensus was to use both Cedar and Village Parks and have large events going at the same time to entertain all different populations. Opening ceremony in the pavilion. Idea was to try to host the events the day after the corn roast in order to have a Friday/Saturday event. Activities could include an evening parade, ball games, tournament, retro uniforms, half marathon or 5k run, a modern band for younger population at one park and at the other park have a turn-back-in-time band where folks can dress in period costumes.

Zoning Board of Appeals did not meet.

Librarian's Report on file. Chairperson Kamps reported the Library Board met July 27, 2015. Next meeting during the last week of September will be spent on budget.

Plan Commission: Chairperson Wussow reported that Jim Mann of Ehlers Associates gave a very informative presentation and thanked Board members for attending.

Fire Commission met July 22, 2015, and will have next meeting on Tuesday, August 18, 2015.

#### NEW BUSINESS:

K1: Resolution for 2015 Compliance Maintenance Annual Report. Berndt explained that this report is a recap of the operations of the Sewer Utility. It evaluates such things as finances of the utility, operation and maintenance activities, rainfall, and the utility's performance. The Bonduel Sewer Utility scored a total of 16 points out of a possible 16 for a GPA of 4, the highest available. The Report must be approved by resolution. Motion by Thorne, second by Kamps, to introduce Resolution 2015-02 – WI DNR Compliance Maintenance Annual Report for 2014 for the Sewer Utility. Kamps commented that since she has been on the Board, the utility's scores have all been 4. Roll call vote was taken. Motion carried unanimously.

K2: Position description for Municipal Operations Technician. Thorne will make changes and bring to next meeting. Motion by Thorne, second by Luepke, to postpone this agenda item to next meeting. Motion carried.

K3: Resolution to adopt Emergency Operations Plan. Wussow stated the Plan was sent to Jerry Schmidt of St. Paul Lutheran School and to Patrick Rau of Bonduel School District. Schmidt responded that St. Paul was in agreement with the Plan. Rau has not responded. Zischka stated he will give Rau another copy tomorrow. Motion by Wussow, second by Zischka, to introduce Resolution 2015-03 – Identifying Line of Succession for Proclaiming An Emergency Or Disaster in Shawano County. Roll call vote. Motion carried unanimously.

K4: No Parking Zone on W. State Street. Wussow reported the Public Safety Committee feels it would increase safety for school busses and the safe-walking route if there would be no parking Monday through Friday from 7:00 a.m. to 5:00 p.m. on W. State Street on both sides of the road from State Hwy. 117 (N. Cecil Street) to county BE (W. Green Bay Street) year round. The Committee chose to go year round for sake of simplicity, making it easier for people to understand since many do not know when school starts and start/finishing dates change from year to year. Motion by Zischka, second by Kamps, to create a No Parking Zone on both sides of W. State Street from N. Cecil Street to W. Green Bay Street, Monday through Friday from 7:00 a.m. to 5:00 p.m. year round. Motion carried.

K5: Meeting with local service businesses regarding Ordinance compliance. Wussow reported that on September 2, 2015 at 6:30 p.m., we will have a meeting to inform Red's Upholstery, Quality Repair, Bonduel Auto, Village Tractor, Wendt Motors, Rotters Hot Rods, Chief Automotive and Witt's regarding various ordinances that cover such things as how long vehicles can sit in their parking lots. The Ordinances are in place to keep the Village clean, and the Public Safety Committee felt an informational meeting with the auto repair shop owners would be a good starting place. Chaney mentioned that he will be hand delivering letters to the businesses involved. He stated repair shop owners are unaware that if they have a car in for repairs and they want to cannibalize the vehicle at a future date, they are allowed to keep it in their lot for only 60 days. Some cars have been sitting in lots for several years. This meeting will inform them of their responsibilities, give them time to comply and inform them of when enforcement would begin.

K6: Rural Development Sewer System Mortgage. No information has been received from Chris Perlitz of Municipal Capital Markets Group (MCM); therefore, this agenda item was postponed by consensus to next meeting.

K7: Approval of candidate for position of Municipal Operations Technician. Thorne reported the Municipal Operations Committee interviewed several candidates and they recommended hiring Rodney Hoppe. Motion by Zischka, second by Luepke, to approve Rodney Hoppe for the

Municipal Operations Technician position. Motion carried. Hoppe stated he appreciates the opportunity and “will not let you down.” Start date is Monday, August 17, 2015.

K8: Temporary Class “B” liquor license for Bonduel Chamber Block Party. Block Party will be held Friday, August 28, 2015 from 6-10 p.m. The band Rocker will be playing. Street will be closed starting at 4:00 p.m. From 5:00-6:00 p.m. Jeremy Holewinski will be DJing. Motion by Kamps, second by Zischka, to approve Temporary Class “B” liquor license for August 28<sup>th</sup> for the Bonduel Chamber Block Party. Berndt stated he has not heard back from them regarding road closures, detours and barricades required. Wussow will call to get that information for him. Wussow called the vote. Motion carried.

K9: Dissolve CDBG Ad Hoc Committee. There are no longer any grant funds available. If anyone should sell their home, those moneys would come back to the village and be available to new applicants. Kari Justman of MSA informed us they often administrate the programs for municipalities when the fund reaches this point. Motion by Kamps, second by Zischka, to dissolve the CDBG Ad Hoc Committee. Motion carried. Rusch was directed to write to Ad Hoc Committee members and Kari Justman to inform them of the Committee dissolution.

K10: Operator’s license application. Application received from Jeffrey Coon was denied by Chief Chaney because, under village standard, he has too many points for traffic violations (15 points within the last three-year period). Wussow stated not all violations were listed on the application. Chaney commented that all violations are seat belt tickets and one for non-insurance. All are non-moving traffic violations. There is one disorderly conduct with a motor vehicle for pulling out of driveway and squealing tires. These violations were the basis for the denial. There are no alcohol-related charges within the specified time frame of the policy. Coon plead guilty to the disorderly conduct. No violations are serious. Wussow asked Coon if he would be willing to work with Chief Chaney on an agreement as other applicants have done when they appealed their denial. Chaney explained that the agreement states there can be no violations of operator’s rules and regulations while he is tending bar and no negative police contacts or other incidents that are typical disqualifiers. If agreement is violated, the operator’s license automatically is revoked for life. Wussow asked Coon if he would be willing to enter into such an agreement. Coon responded he would. Wussow also mentioned to Coon that on the application, for “Place of Employment” he should have written “The Lumberyard” not his workplace. Motion by Zischka, second by Sibert, to approve operator’s license for Jeffrey Coon with the stipulation that Coon enter into and abide by the agreement to be written by Officer Chaney. Motion carried.

UNFINISHED BUSINESS:

L1: Cedar Park restroom building. Since this is a Municipal Operations Committee agenda item, it can now be removed from the Village Board agenda. Motion by Zischka, second by Thorne, to remove the Cedar Park restroom item from the Village Board agenda. Motion carried.

APPROVAL OF PAYMENTS: Rusch explained addition of payroll taxes. Motion by Zischka, second by Kamps, to approve all vouchers for payment. Motion carried.

TREASURER'S REPORT: Rusch explained receipt of State funds, including Shared Revenues, Computer Revenue, Expenditure Restraint and Highway Aids. Motion by Kamps, second by Luepke, to accept the Treasurer's Report. Motion carried.

ANNOUNCEMENTS:

Bonduel Chamber Meeting	Monday, August 17	Wayne's Place
Fire Commission	Tuesday, August 18	6:30 p.m.
Block Party	Friday, August 28	5-10 p.m.
Public Safety Committee	Monday, August 31	4:00 p.m.
Ordinance Compliance Meeting	Wednesday, September 2	6:30 p.m.
Village Board	Wednesday, September 9	7:00 p.m.

Motion by Zischka, second by Sibert, to adjourn. Motion carried.

Meeting adjourned at 8:18 p.m.

Respectfully submitted,

Willa Rusch, Clerk