

VILLAGE OF BONDUEL  
VILLAGE BOARD MEETING  
OCTOBER 12, 2016

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 6:00 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Shawn Thorne, Robert Luepke, Joan Kamps, Mary Barney, Dick Sibert and Luka Zischka.

Absent: None.

AGENDA: Motion by Zischka, second by Sibert, to approve the agenda and deviate as necessary. Motion carried.

MINUTES: Motion by Sibert, second by Thorne, to approve minutes of the September 14, 2016, meeting. Motion carried. Thorne recommended leaving excess conversation out of minutes in the future. Consensus agreement.

ACKNOWLEDGEMENT OF CITIZENS: Jim Welcing, Interim Director of Municipal Operations; Willa Rusch, Clerk-Treasurer; Police Chief Todd Chaney; Fire Chief Robbie Woldt; Ryan Amtmann of Ruckert-Mielke; James Mann of Ehlers, Inc.; Dave La Berge from Good Vibes Bar and Grill; and Melvin Borntreger.

La Berge addressed the Board to seek guidance on putting up signs to advertise his business, Good Vibes Bar and Grill. Wussow referred him to the Village Municipal Code and the County website. Both the County and the WI Department of Transportation would have regulations for signage along their roadways. La Berge was referred to Interim DMO Jim Welcing. (Zischka left at 6:10 p.m.) La Berge will first find property where owner would permit him to erect a sign, ensure it passes State and County regulations and then contact Welcing. LeBerge left the meeting. (Zischka returned at 6:12 p.m.)

COMMUNICATION: Thank you from Shawano Pathways for use of Cedar Park for annual Bike The Barn Quilts and a thank you from Gov. Walker's office regarding our JustFixIt Resolution.

K1: Resident's request to build a second principal building at 614 W. Green Bay Street (Parcel No. 107-08130-0130). Property currently owned by Rene' Sumnicht. Melvin Borntreger stated second residence would be occupied by elderly relative for whom he would be caregiver. Second option would be to build an addition onto the house, converting it to a duplex. Attorney Schmid's opinion in packet. The potential of separating the lot into two parcels was discussed.

Motion by Barney to allow Mr. Borntreger to add a second residence on property located at 614 W. Green Bay Street conditional upon separating the lot into two or more parcels. Second by Kamps. Chaney recommended changing motion to reflect "should he become the owner." Amended motion to read: Should he become the owner, Mr. Borntreger may add a second

residence on property located at 614 W. Green Bay Street conditional upon separating the lot into two or more parcels. Motion carried unanimously.

K2: 2016 Capital Improvement Project and K3: Final Engineer's Report for Special Assessments.

Amtmann gave overview of costs. General Fund had bid estimates of approximately \$1.8 million dollars and it should come in at about \$1.66 million which is under about \$130,000. This includes the park shelter and all street projects. Still working on final quantities with contractor, so this is a preliminary estimate. Water Fund had a \$568,000 bid cost inclusive of a place holder of \$215,000 for painting water tower in 2018. Came in approximately \$13,000 over, primarily because of soil conditions. Sewer Fund bid at \$60,000, and Board approved a work change directive to replace all sanitary sewer laterals on Second Street because of condition of laterals. Overall, the projects came in under the original estimates and the four different assessment areas will all come in lower than original projections. Final pay request and final change order will be presented at next Board meeting.

Amtmann gave overview of what went well and what could be improved. Financing was very well coordinated; public involvement with citizens being assessed went very well; overall quality of the work was well done. Improvements: Communication from contractor could have been better; televise and evaluate sewer laterals in advance of a project; ensure landscaping sub-contractor will follow specs. Amtmann also explained engineering design standards which resulted in sidewalk being lower than curb on Second Street and the appearance of the street being tipped in some places. Wussow questioned drainage at Cedar Park. Amtmann explained the project was intended to overlay the parking lot but did not include changing the elevation.

Motion by Thorne to approve 2016 Capital Improvement Plan Final Engineer's Report for Special Assessments Schedule C. Second by Zischka. Motion carried unanimously.

K4: Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not To Exceed \$3,465,000 Sewer System Revenue Refunding Bonds, Series 2016C and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds. Mann addressed the Board to explain recommendation for refunding the bonds at this time. The two 1999 Rural Development Bonds would be refunded utilizing \$400,000 of reserves in the Sewer Utility plus the \$288,000 replacement fund (\$688,000 total) to downsize debt and save about \$1.7 million in future principal and interest payments for the 23-year life of the bond. As a rule, refunding should save roughly 3% to be worth doing. Refinancing at current interest rates could save 13% or about \$500,000.

Primary issue is that the Sewer Utility rate structure does not generate enough revenue to pay future outstanding debt obligations. Repayments from the TID are what currently make it possible to pay debt. Once the TID closes in 2022, that revenue will be gone and there will not be enough revenue generated by the rate structure to pay the debt obligations. Current bond covenants require us to increase rates in order to meet debt obligations when the TID closes. Presentation material on file detailing available options. In order to sell the bonds, the Village will be required to increase Sewer Utility user rates by 2.00% for over a six-year period. Sewer Utility rates do not require approval from the Wisconsin Public Service Commission. Minimum

fund balance in Sewer Utility should equal six month's operating costs plus next year's debt payment.

Motion by Thorne, second by Barney, to move forward with sewer refunding, not to exceed \$3,490,000, as described on page 5 of the 23-year plan, which incorporates a 2% annual rate increase. Motion rescinded.

Motion to introduce Resolution 2016-13 Authorizing the Issuance and Establishing Parameters for the Sale of Not To Exceed \$3,490,000 Sewer System Revenue Refunding Bonds, Series 2016C and Providing for the Payment of the Bonds and Other Details with Respect to the Bonds. Second by Barney. Roll call vote taken. Motion carried unanimously.

Special Board meeting will be held Monday, October 17, 2016, at 4:00 p.m. to adopt resolution approving an increase in Sewer Utility user rates by 2.00% for operational years 2017-2022. Barney left at 8:07 p.m. and returned at 8:13 p.m.

#### REPORTS:

Police Department report on file.

Fire Department report on file. Additional remarks from Chief Woldt: Approximately \$3,300 profit from Shawano County Fair stand; Matt Maroszek has donated a house on River Road for use in training; Ben Morris has been added to the roster; DNR 50/50 grant for \$7,200 – Bonduel and Hartland will each come up with \$1,800 to use toward wild land turnout gear; UTV will be available at tomorrow night's cross country meet.

EMS and Clerk reports on file.

Municipal Operations report on file. Welcing gave update on weekly leaf collection.

Library Board met and is waiting to hear final decision from the County Board on proposed County-wide Library System.

Zoning Board of Appeals and Plan Commission did not meet.

Fire Commission met and minutes are in on file.

#### NEW BUSINESS:

K5: Operator's license applications. All approved by Public Safety Committee and Chief Chaney. Motion by Kamps, second by Zischka, to approve operator's licenses for Jeff Molkentin, Kara Pickering and Maria Haskins. Motion carried unanimously.

K6: Per diems. Motion by Thorne, second by Luepke, to approve 2016 third quarter per diems. Motion carried unanimously.

K7: Dendler Zoning Board of Appeals decision. Motion by Kamps, second by Zischka, to refund \$205 of Dendler's \$225 payment of the Zoning Board of Appeals fee, retaining the \$20 basic building permit fee. Motion carried unanimously.

K8: 2017 Water Utility Budget. Motion by Thorne, second by Luepke, to approve the 2017 Water Utility Budget. Motion carried unanimously.

K9: 2017 Sewer Utility Budget. Motion by Thorne, second by Sibert, to approve the 2017 Sewer Utility Budget. Motion carried unanimously.

UNFINISHED BUSINESS:

L1: 101 E. Green Bay Street. Wussow will call Denmark State Bank tomorrow and send pictures of the property from her phone. (Luepke left at 8:29 p.m. and returned at 8:35 p.m.) Motion by Thorne, second by Zischka, to get bids on razing the building at 101 E. Green Bay Street. Wussow to work with Rueckert-Mielke on possible grants to assist with funding the project. Chaney stated need for inspection order so contractors can enter building. Motion carried unanimously.

L2: 505 W. Green Bay Street. Workers are still working on cleanup. Health Department set deadline at December 31, 2016, at which time they will re-inspect.

L3: Resident's request to purchase vacant lot at 118 E. Cedar Street. Shawano County Finance Committee is meeting this week and will decide if County is interested in purchasing.

L4: New municipal building. Postpone to next meeting.

APPROVAL OF PAYMENTS: Rusch explained addition of invoices not included in packet: Additional premium for worker's compensation audit and Knope bill for heater in pumping station. Motion by Kamps, second by Sibert, to approve payments, with additions, along with Treasurer's Report. Motion carried unanimously.

ANNOUNCEMENTS:

Special Board Meeting	October 17	4:00 p.m.
Administrative Committee	October 24	4:00 p.m.
Municipal Operations Committee	October 25	4:00 p.m.
Public Safety Committee	November 2	4:00 p.m.
League Conference	October 26-28	

Thorne gave update on DMO candidates. Individual declined invitation for second interview. Municipal Operations Committee will reevaluate remaining candidates.

Motion by Thorne, second by Luepke, to adjourn. Motion carried unanimously.

Meeting adjourned at 9:08 p.m.

Respectfully submitted,

Willa Rusch, Clerk