

VILLAGE OF BONDUEL  
VILLAGE BOARD MEETING  
November 9, 2016

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 7:00 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Shawn Thorne, Robert Luepke, Joan Kamps, Mary Barney, Dick Sibert and Luka Zischka.

Absent: None.

AGENDA: Motion by Thorne, second by Zischka, to approve the agenda and deviate as necessary. Motion carried.

ACKNOWLEDGEMENT OF CITIZENS: EMS President Rodney Hoppe, Police Chief Todd Chaney, Katrina Schroeder, Deputy Clerk-Treasurer, and Abigail Owen, student from the high school.

MINUTES: Motion by Barney, second by Sibert, to approve the minutes of the October 12, 2016 and October 17, 2016 meetings with the correction made by Thorne on page 4 of the October 12, 2016 meeting minutes stating the "Individual declined invite for second interview", not "Individual who was offered the position declined." Motion carried.

COMMUNICATION: NONE

REPORTS: Chaney stated Trac system is not operable, technician will come tomorrow to hopefully fix the problem. Zischka asked if the number of incidents at school is normal, Chaney stated it was.

NEW BUSINESS:

K1: Discussion and possible action on Sale Day Report for \$3,490,000 Sewer System Revenue Refunding bonds, Series 2016C. Bonduel State Bank was the lowest bidder, overall savings was just over 1.475 million. No action needed.

K2: EMS needs to replace the departments radios and Hoppe applied for a grant through the Shawano Area Community Foundation and a stipulation to receiving the grant is that the EMS needs a fiscal sponsor and needs a resolution from the Village Board to receive the grant. Motion by Thorne to introduce Resolution 2016-15 for the agreement to serve as the fiscal sponsor for the Bonduel Area Emergency Medical Squad radio replacement project, second by Zischka. Roll call vote taken. Motion carried unanimously.

K11: Closed session for the purpose of interviewing candidate for Building Inspector position. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Motion by Sibert, second by Luepke, to move to closed session for approximately five minutes for the purpose of interviewing candidate for Building Inspector position. Chaney and Schroeder were invited to stay for closed session. Roll call vote was taken. Motion carried unanimously. Board went into closed session at 7:28 p.m.

Motion by Thorne, second by Luepke, to come out of closed session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 8:15 p.m.

K3: Discussion and possible action on Change Order One adjust contract price to include additional work outside the original scope of the project. Laterals were all changed on Second Street, which wasn't in the original contract, so this change order was signed during the project. Motion by Zischka, second by Kamps, to approve Change Order One adjust contract price to include additional work outside the original scope of the project. Motion carried.

K4: Discussion and possible action on operator's license applications. Motion by Zischka, second by Kamps, to approve the operator's license of Artis and Wesener.

K5: Discussion and possible action on Fireworks User's Permit Application. Zischka asked why there are two applications, a Fireworks User's permit application and a permit to buy fireworks for display or entertainment purposes application. Chaney stated it is the law to have a permit to purchase. Motion by Thorne, second by Barney, to approve the fireworks users permit application for the Village of Bonduel.

K6: Discussion and possible action on Permit to Buy Fireworks for Display or Entertainment Purposes. Motion by Zischka, second by Thorne, to approve Permit to Buy Fireworks for Display or Entertainment Purposes with changes to include signature of officer issuing permit to be either the Fire or Police Chief issuing the permit.

K12: Closed session for the purpose of interviewing candidate(s) for Director of Municipal Operations position. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Motion by Thorne, second by Barney, to move to closed session for approximately five minutes for the purpose of interviewing candidate for Director of Municipal Operations position. Chaney and Schroeder were invited to stay for closed session. Roll call vote was taken. Motion carried unanimously. Board went into closed session at 8:32 p.m.

Motion by Thorne, second by Sibert, to come out of closed session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 10:13 p.m.

K7: Discussion and possible action on Operator's License Background Investigation Policy. Motion by Zischka, second Thorne, to approve Operator's License Background Investigation Policy with the changes that are noted. Motion carried.

K8: Discussion and possible action on 2017 Budget publication. Thorne stated the 2 % State Fire Insurance under Intergovernmental Revenues wasn't included in the budget. Thorne talked to Chief Woldt and he stated that \$3,000 should be put in the budget. Zischka explained changes made by Administrative Committee at their October 24, 2016 meeting. Luepke left at 10:32 p.m. Luepke returned at 10:33 p.m. Motion by Thorne, second by Zischka, to postpone discussion and possible action on 2017 Budget publication.

L3: Discussion and possible action on resident's request to purchase vacant lot at 118 E. Cedar Street, Parcel 107-70050-0160. Property was appraised at \$16,000. Thorne presented other properties that he felt were more comparable to the property than those shown in the appraisal. The Shawano County finance committee has approved the Village of Bonduel's request to sell the property, which was acquired from Shawano County in 2011. Barney left at 10:50 p.m. and returned at 10:52 p.m. Motion by Thorne, second Zischka, that the Village puts the sale of the land, parcel number 107-70050-0160 out on bid with a minimum bid of \$3,000 and with any bids to be approved by the Village Board. Bid to be placed in Shawano Leader for Sunday, December 4<sup>th</sup> edition, bids to be returned December 12, 2016. Posted on website, on bulletin boards, notify party that initiated interested in property. Aye – Thorne, Kamps, Barney, Zischka, Sibert, Luepke. Nay - Wussow. Motion carried 6-1. Kamps left at 11:02 p.m. Kamps returned at 11:05 p.m.

K10: Discussion and possible action on Salary Schedule Addendum A to 2017 Budget. Village Trustee should be changed from \$10,800 to \$1,800 to reflect how much each trustee makes individually not collectively. It was decided to have the Police Chief salary be \$60,000 versus \$62,400 which was presented by the Public Safety Committee. Motion by Zischka, second by Thorne, to approve Salary Schedule Addendum A to the 2017 Budget with changes to Village Trustee wages and Police Chief salary. Motion carried.

K8: Discussion and possible action on 2017 Budget publication. Luepke left at 11:20 p.m. Luepke returned at 11:22 p.m. Police Chief salary is changing from \$62,400.00 to \$60,000.00. Village Land Sales would potential increase \$3,000. Building Permit Revenue would decrease from \$1,500.00 to \$500.00. Increase Police Dept.-Clothing Allowance from \$1,500.00 to \$2,000.00 due to hiring of new officers. Building Inspector wages will decrease from \$6,000.00 to \$4,000.00, Building Inspector Employee Contribution will decrease from \$2,000 to \$0, and Building Inspector Supplies will decrease from \$500.00 to \$0. Building & Grounds Repair/Maintenance will decrease from \$10,000.00 to \$9,000. Street Maintenance-Contracted Services will decrease from \$8,000.00 to \$7,000.00. Storm Sewer-Wages will decrease from \$2,000.00 to \$1,500.00, Storm Sewer-Employee Contributions will decrease from \$940.00 to \$705.00, and Storm Sewer-Material & Supplies to decrease from \$1,000.00 to \$500.00.

Property Tax Levy to decrease from \$25,000.00 to \$22,500.00. Motion by Thorne, second by Zischka, to approve 2017 village budget for publication with changes that were made here tonight. Thorne amended motion, second by Zischka, to approve building permit and property tax levy changes. Motion carried.

K9: Discussion and possible action on 2017 TID Budget publication. Motion by Thorne, second by Kamps, to approve 2017 TIF district budget for publication once the revenue calculation comes in from the state. Motion carried.

L1: Discussion and possible action on building at 101 E. Green Bay Street. Wussow has not received any contact from the owner. A letter was sent to owners on October 31, 2016 from the Village attorney regarding the razing process of the building. No action taken.

L2: Discussion and possible action on building at 505 W. Green Bay Street. No action taken.

L4: Discussion of new municipal building. No discussion held.

K-13: Discussion and possible action on temporary Village Hall staffing and hours. Motion by Kamps, second by Luepke, to authorize Katrina Schroeder to adjust her hours and to utilize other village employees, such as part-time police officers, to assist her in getting her job completed and to also use the help of former clerk Barb Wickman under extreme circumstances under Katrina's discretion. Motion carried.

Approval of payments: Motion by Thorne, second by Luepke, to approve payments with 3 additional invoices from WE Energies received since the Board packet was prepared. Motion carried.

Treasurer's report-None

Motion by Thorne, second by Luepke, to adjourn meeting at 12:23 a.m.

Respectfully submitted:

Katrina Schroeder, Deputy Clerk