

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
APRIL 12, 2017

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 7:00 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Shawn Thorne, Robert Luepke, Joan Kamps, Dick Sibert and Luka Zischka.

Absent: Mary Barney (excused).

AGENDA: Motion by Kamps, second by Zischka, to approve the agenda and deviate as necessary. Motion carried unanimously.

MINUTES: Corrections requested: (1) Denote that it was "Hannah Zischka" who addressed the Board along with Principal Rau; (2) Correct Fire Commission report to state that they will not be meeting in "March." Motion by Kamps, second by Zischka, to approve the minutes of the March 8, 2017 meeting with corrections noted. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS: Todd Lorbiecki, Director of Municipal Operations; Willa Rusch, Clerk-Treasurer; Todd Chaney, Police Chief; Robbie Woldt, Fire Chief; Margie Qualheim, newly-elected Village Trustee; Natalie Easterday, Director of Shawano County Emergency Department; resident Randy Wendstadt; and Marvin Klosterman, County Board Supervisor representing the Village of Bonduel.

Klosterman addressed the Board giving progress on various county projects. (1) Remodeling of Junior 4H building on the fair grounds: \$183,111 was bid for all improvements; County received \$100,000 donation from the Huntington family in exchange for naming rights; Farm Bureau donated \$25,000 in exchange for permission to move ice cream stand into the Junior 4H building; some of the funds will go toward a stage; County to be responsible for \$70,000 of the remaining funds which was to come from transmission right-of-way that is coming through eastern Shawano County. (2) Changes in UW Extension educators. State cut back UW funds by \$3.2 million, which affected Extension employees in all counties; approximately \$320,000 had to be cut from Shawano County which equated to 4-5 positions that will not be filled. Shawano County 4H Development Agent retired, and the County was not allowed to fill the position; an interim educator was hired in March and the term has been extended to the end of December at which time they will evaluate the position. Community Resource Development Educator Jay Moynihan recently passed away and will be temporarily replaced by Jim Resig of Pulaski. Other positions are being evaluated. (3) Police evidence storage building is being reviewed again at Committee level. (4) Dark store assessment of taxes could affect how Walgreens and Walmart are assessed. Currently assessed on building plus use. The "plus use" is what is being challenged. Stores want to be assessed on what an empty store would be valued at. (5) County will now lease vehicles rather than purchase. County will charge departments 35 cents per mile as reimbursement for lease costs. (6) Shawano County is consolidating the library system to avoid paying other counties for use of their materials (approximately \$120,00-130,000 per year). (7) Klosterman serves on Agriculture and Extension Committee; Land Conservation Committee; is alternate to Lumberjack Committee, which oversees a multi-county conservation and development region, working with block grants for county projects that affect the welfare of county; Lake Michigan Area Land and Water District (affects all counties that shed water into the Green Bay); Solid Waste Management Committee and LEO (Local Elected Officials) Board of Directors for Green Bay Area Workforce Development.

K5: Resolution approving Shawano-Menominee Counties All Hazards Mitigation Plan. Natalie Easterday addressed the Board with highlights of the Plan. Must be reviewed and updated every five years.

County has reviewed and approved the Plan, and every municipality in the county must adopt it to be eligible for hazard mitigation dollars. Purpose is to buy down costs. Motion by Zischka to introduce Resolution 2017-07 to approve the Shawano-Menominee Counties All Hazards Mitigation Plan. Second by Kamps. Roll call vote was taken. Motion carried unanimously.

Zischka gave an update on School District. Referendum failed. Village of Bonduel passed it but overall it lost by just over 100 votes. He explained there would be a \$400,000 deficit next year, then \$700,000 and \$1.3 million in the two succeeding years. Zischka described budget reductions discussed at the April 10 Special School Board meeting that would affect teachers, support staff, sports programs, classrooms, food service, fees and transportation. Another Special School Board meeting will be held Monday, April 19 at 7:00 p.m. in the school commons. The Board is considering the option to request another referendum vote in August.

COMMUNICATION: Brochure and registration for League workshops. Annual conference is to be held in Appleton this year; it would be beneficial for all Board members to attend. Qualheim was recommended to attend 2017 Local Government 101 in Green Bay on June 2. She should contact Clerk Rusch to register.

REPORTS:

Public Safety Committee did not meet. Police Chief's report on file.

Fire Chief's and EMS reports on file. Fire Commission to meet April 19. Wussow is unable to attend so Kamps will attend in her place but will not have voting privileges.

Administrative Committee did not meet. Clerk's report on file.

Municipal Operations Committee met April 4. Minutes in the packets. Several items on the agenda. DMO Lorbiecki's report on file. The Committee approved the purchase of a 2013 Ford F150 pickup truck, so Lorbiecki is putting the Ford Ranger out for closed bids due May 8. Thorne stated the committee also reviewed the budget and approved salary increase for DMO Lorbiecki.

Library Board to meet April 17. Head Librarian Allison Schultz is doing an inventory in preparation for the County consolidation to determine what belongs to Village.

Plan Commission will meet April 19. Lorbiecki gave highlights of upcoming agenda: Discussion on collaboration of Chamber of Commerce, School Board and Village Board to promote success of Village; inquiries about property south of Highway 29; Scott Douglas's (Douglas Motorsports) request to have a full-time residence in the building at 517 Commerce Way; a request to build a home on property where sewer and water mains do not reach; Borntreger request to keep horses in a residential zone, where livestock is not permitted.

Fire Commission did not meet.

NEW BUSINESS:

K8: Creation of Solar Panels Codes. Wendstadt is the first village resident to request a solar energy system. Lorbiecki presented highlights of ordinances developed by Attorney Tim Schmid to define the process, height restrictions, mounting requirements, etc. Included are both solar and wind energy systems. Motion by Zischka to introduce Ordinance 2017-01 creating Bonduel Municipal Code Section 112, Sub-sections 1-4, Relating to Solar and Wind Energy Systems. Second by Thorne. Roll call vote was taken. Motion carried unanimously.

K1: Liquor license for Bonduel Broncos: Motion by Zischka, second by Luepke, to approve temporary liquor license for Bonduel Broncos. Motion carried unanimously.

K1: Liquor license for American Legion Post #217. Motion by Sibert, second by Thorne, to approve temporary liquor license for American Legion Post #217. Motion carried unanimously.

K3: Operator's license applications. Motion by Kamps, second by Zischka, to approve operator's licenses for Nicole Janusiak, John H. Reinke and Alisha Weber. Motion carried unanimously.

K4: Bonduel Community Garden. Committee of interested residents is meeting at the high school on April 24. They are considering two village-owned lots on East Cedar Street. Jamie Patten, who helped set up Shawano Community Garden and by-laws, will be attending the meeting. Possible grant funds available. Committee was also asking if Village could help cover project costs. Since water is not available on Cedar Street and parking is limited, other potential locations were discussed. Motion by Zischka, second by Kamps, to approve the Bonduel Community Garden. Zischka amended motion to set an expenditure cap at \$2,000 to come from the Municipal Operations Building and Grounds fund. Kamps seconded amended motion. Motion carried unanimously.

K6: Hanging baskets in downtown area. Lorbiecki explained costs and maintenance requirements experienced by other municipalities. City of Shawano puts out about 43 baskets which they get from Sunset Acres in Marion at a cost of \$40. Watering is done seven days a week, including a two-step watering Monday-Friday whereby each plant is watered twice a day. Dorchester uses a different greenhouse; they have their own baskets and line them with garbage-can liners; watering needs to be done every three days; flowers are planted by local greenhouse. Kamps stated the Chamber of Commerce has 30 pots they will be placing in front of businesses. Lorbiecki discussed the impact this will have on Municipal Operations employees in the summer, stating that Shawano hires an intern who does nothing but maintain the flowers baskets. Need to decide options of maintaining the flower baskets: hire an intern; have businesses adopt a basket, use silk flowers. Motion by Wussow to postpone project to next year directing Lorbiecki to get more information including costs and procedures. Second by Luepke. Aye: Wussow, Thorne, Luepke, Kamps, Sibert. Zischka abstained. Motion carried.

K7: Basketball court. Thorne stated he is willing to build a basketball court at Village Park; the intention ideally is to build a full-size court, not just for children in area but also for basketball camps, tournaments, 3-on-3 competitions etc. Locate in area near volley ball court. Could have net or chain-link fence around it. Thorne is working with Sports Court to look at feasibility. Motion by Luepke, second by Zischka, to grant approval for the Jacob Thorne Memorial to move forward with the basketball court for the Village Park. Ayes: Wussow, Luepke, Kamps, Sibert, Zischka. Thorne abstained. Motion carried.

K9: Per diems. Motion by Thorne, second by Kamps, to approve fourth quarter per diems. Motion carried unanimously.

K10: Recognition of retiring Village Trustee Robert Luepke. Wussow presented Luepke with a framed Certificate of Appreciation which reads, "The members of the Bonduel Village Board, together with the Village staff and citizens of the Village of Bonduel, express appreciation to Robert Luepke for service as Bonduel Village Trustee, April 2011 to April 2017."

UNFINISHED BUSINESS:

L1: Building at 101 E. Green Bay Street. General Escrow Agreement was drawn up for the purpose of remediation of masonry and gutter/drainage work. Deadline for completion is June 1, 2017. Block placed \$5,000 into a Village escrow fund for this purpose. Concerns were expressed over the final two sentences in the General Escrow Agreement which refer to litigation. Thorne moved that the Village enter into a General Escrow Agreement and an Occupancy and Mold Removal Agreement with Keith and Jennifer Block for the repairs to the building and for mold removal, that we have Attorney Schmid

review the last two sentences of the last paragraph before submission of this Agreement and that we go with Schmid's final recommendation. Second by Sibert. Motion carried unanimously. Thorne questioned how Item 2 of the Escrow Agreement relative to the forfeiture of the escrow amount would apply in the event of non-performance on the part of the contractor. Wants it to be clearly understood that what the Agreement is stating here is that if work is not completed to our satisfaction, the Village gets the entire \$5,000 escrow amount, that we do not have to pay the contractor anything out of that \$5,000, and that Block would be responsible for payment to the contractors for any work that had been done.

We must have his signature by the Special Board meeting, Tuesday, April 25, 2017.

L2: Building at 505 W. Green Bay Street. Postponed to next meeting by consensus.

L3: Tablets for Board members. Zischka stated cost for Microsoft Surface tablets would be no more than \$2,000 per device and would include the device, cover and keyboard; it would have a touchscreen and would require purchase of Microsoft software. He also described the Google tablet and Apple iPad. Zischka will bring a few devices to demonstrate at the Special Board meeting.

ANNOUNCEMENTS:

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| Special School Board Meeting | Monday, April 17 | 7:00 p.m. |
| Fire Commission | Wednesday, April 19 | 6:30 p.m. |
| Plan Commission | Wednesday, April 19 | 6:30 p.m. |
| Community Garden Meeting | Monday, April 24 | 6:30 p.m. |
| Emergency Planning Meeting | Tuesday, April 25 | 3:30 p.m. |
| Special Village Board | Tuesday, April 25 | 5:30 p.m. |

Approval of payments: Rusch explained addition of loan payments. Motion by Thorne, second by Zischka, to approve payments with additions as presented by Rusch. Motion carried unanimously.

Treasurer's report: None.

L4: Closed session. Motion Zischka, second by Kamps, to go into closed session for approximately five minutes for the purpose of discussing the purchase of property [pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 Exemptions (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.]. Roll call vote was taken. Motion carried unanimously. Qualheim and Rusch were invited to attend. Board went into closed session at 10:30 p.m.

Motion by Zischka, second by Thorne, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 10:50 p.m.

Motion by Kamps that the Administrative Committee be given authority to negotiate with the Shawano County Library Consolidation Committee in regard to the library consolidation plan. Second by Luepke. Motion carried unanimously.

Motion by Luepke, second by Thorne, to adjourn. Motion carried unanimously. Meeting adjourned at 10:56 p.m.

Respectfully submitted,
Willia Rusch, Clerk