

**VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
SEPTEMBER 13, 2017**

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 7:03 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Shawn Thorne, Luka Zischka, Barbara Wickman, Kevin Bartlett, Gina Shatters and Dick Sibert.

Absent: None.

AGENDA: Motion by Thorne, second by Sibert, to approve the agenda and deviate as necessary. Motion carried unanimously.

MINUTES: Motion by Sibert, second by Thorne, to approve the minutes of the August 9, 2017 meeting. Motion carried.

ACKNOWLEDGEMENT OF CITIZENS: Todd Lorbiecki, Director of Municipal Operations; Tony Escalante, Police Chief; Jeremy Leanna, Police Officer; Robbie Woldt, Fire Chief; Willa Rusch, Clerk-Treasurer.

COMMUNICATION: None.

REPORTS:

Public Safety Committee did not meet. Meeting to be held September 27, 2017 at 5:30 p.m. to discuss the budget. Police Chief's report on file. Chief Escalante expressed concern that the salary budget for part-time officers has enough for only about 40 hours for the remainder of the year; may adjust numbers for other expenditures to utilize funds for additional officer hours. Homecoming activities were discussed. There is a need for counseling or debriefing services for police officers and firefighters after traumatic incidents. Public Safety Committee will discuss at their upcoming meeting. Zischka brought 24 different schools to BHS for an athletic meet. He thanked Chief Escalante and Officer Leanna for their help and presence at the school for this event.

Fire Chief's report on file. Bonduel FFA Spaghetti Dinner to benefit Police, Fire and EMS Departments at the High School Commons will be held on September 24 from 6-10 p.m. Woldt thanked Shawano Ambulance Service for debriefing the firefighting personnel after the recent traffic fatality. Our cones are not legal – need reflective stripes. High-speed chase occurred on Hwy 29 immediately after the traffic fatality and BAFD was not notified, although they were on the highway at the time detouring traffic due to the accident. Communication needs to improve to prevent additional accidents. Zischka also thanked Woldt for the Fire Department's assistance at the cross country meet. Wussow explained the Fire Commission's decision to outsource fire inspections as of January 1, 2018.

EMS report on file.

Administrative Committee met August 22 and 28; minutes on file and items on the agenda. Clerk's report on file. Rusch explained the WI Department of Revenue statistics and reports included with the Board packet.

Municipal Operations Committee met and items are on the agenda. DMO report on file. Lorbiecki also confirmed the need for debriefing since one of his employees participated in the recent traffic fatality and was affected by the trauma of the incident. Lorbiecki shared ideas for increasing new construction that will be investigated in the future. Applied for two projects through ECWRPC for the Village Park and Business Park. Project with DOT on Hwy 117 is scheduled for 2021. Spoke with DOT representative about congestion at Kwik Trip and was informed they are already looking into it; they also discussed crosswalks with downtown businesses and village bus routes. Chamber of Commerce is purchasing 50

chairs and 6-8 tables at a cost of approximately \$1,200 to be stored at the Village Park Pavilion and made available for public use. Chamber will retain ownership; storage options were discussed. Board will need to decide how to handle this since liability may be an issue. [Zischka left at 8:09 p.m. and returned at 8:11 p.m.]

Zoning Board of Appeals to meet September 20, 2017.

Librarian's report on file. Next Library Board meeting Monday, September 25, 2017. Wickman recommend that, since the Library Board is being dissolved, Library Board members be recognized at their final board meeting with a social hour to thank them for their years of service. All Village Board members are encouraged to attend.

Plan Commission met July 10, 2017. Minutes are in the packet.

Fire Commission met and minutes are in the packet.

NEW BUSINESS:

K1: Liquor license for Bonduel Area Chamber of Commerce Fall Festival. Approved by Chief Escalante. Motion by Zischka, second by Thorne, to approve retailer's license for Bonduel Area Chamber of Commerce Fall Festival. Wickman mentioned premises shows only the pavilion. Zischka amended motion to state that the license is approved contingent upon the licensee correcting the premise to include the entire park. Amended motion seconded by Thorne. Motion carried unanimously.

K2. Thorne introduced Resolution 2017-13 Authorizing Director of Municipal Operations to Sign and Submit DNR Recycle Grant Applications. Second by Zischka. Lorbiecki gave brief overview of the grant application budget form totaling \$75,320 which was included in packet. Roll call vote was taken. Resolution passed unanimously.

K3. Thorne introduced Resolution 2017-14 authorizing the Sale of Village-Owned Property Consisting of Part of Lot 14, Bonduel Express II, as described in Certified Survey Map 4332, to Scott Douglas for \$3,500. Second by Zischka. Thorne amended motion to change verbiage "bid" to "offer" in paragraphs 2 and 3. Zischka seconded amended motion. Roll call vote was taken. Resolution passed unanimously.

K4. Change in ordinance to delete Bonduel area business association from Municipal Code Article V – Boards, Commissions and Committees, Section 2-110 – Establishment and Organization. Postponed to January meeting at which time action will also be taken on the Plan Commission and Library Board. Referred to Administrative Committee for further recommendation.

K5. Motion By Zischka to introduce Ordinance 2017-06, to include language for attendance and disorderly conduct in Municipal Code Article II – Village Board, Section 2-21 – Meetings as described in Paragraphs e and f. Second by Thorne. Roll call vote was taken. Resolution passed unanimously.

K6. Resolution to update Bond Schedule. After discussion, it was determined a deposit of \$250 should be required for disorderly conduct at a Village Board meeting. Motion by Thorne to introduce Resolution 2016-15 Amending and Updating Bond Schedule to include a deposit of \$250.00 and total fine of \$356.50 for violation of Ordinance Chapter 2.21(f) Disorderly Conduct - Meetings. Second by Wickman. Roll call vote was taken. Resolution passed unanimously.

K7. Change in zoning ordinance to include home occupations as a permitted use. Ordinance change was recommenced by the Plan Commission April 12, 2006 after a public hearing held the same day, but was never acted upon. After discussion it was decided not to include Paragraphs (14) Fees and (15) Continuation. Application should go on line. Wickman introduced Ordinance 2017-07 repealing and recreating Zoning Code Sec. 115-9 – R-1 Residential District to include home occupations, removing Paragraphs 14 and 15 from the draft. Second by Thorne. Roll call vote was taken. Resolution passed unanimously.

K8. Resolution to approve vendor for Comprehensive Plan update. Motion by Thorne, second by Sibert, to introduce Resolution 2017-16 approving Update of Village of Bonduel Smart Growth Comprehensive Plan by Martenson & Eisele, Inc. Estimated cost, as stated in resolution and supporting documents, is \$9,450 and will be budgeted for 2018. Lorbiecki explained that this is an estimate only. He and Clerk Rusch will do everything they can as representatives of the village, but they will need the help of residents, Plan Commission and Board members to complete this. Without that help, the consultant is willing to do all that is needed to get this done, but it will increase his cost. Public hearings will also affect the cost. Roll call vote was taken. Resolution passed unanimously.

UNFINISHED BUSINESS:

L1. Property at 101 E. Green Bay Street. Motion by Wussow to have Chief Escalante obtain a warrant to access the building with DMO Lorbiecki for the purpose of inspecting the premises and determining cost to raze the building. Second by Wickman. Motion carried unanimously.

L2. Property at 505 W. Green Bay Street. Escalante directed to contact County Health Department for update.

L3. Tablets for board members. Postponed.

L4. Revised lease fees for municipal operations equipment. Lorbiecki reported equipment rates have not been increased for 10-15 years. New figures were recommend by Natalie Easterday of Shawano County Emergency Department during discussions on disaster relief for equipment rental costs related to flood cleanup. She recommended using the WI Department of Transportation rates. Options 1) keep as is; 2) approve revision as presented with separate rental rates for private entities and for interdepartment rentals; or 3) eliminate separate rates for private entities and use interdepartmental rates for all rentals. Rates must take effect immediately due to leaf machine for purposes of the recycling grant. Issue sent back to Municipal Operations Committee for recommendation.

APPROVAL OF PAYMENTS: Motion by Thorne, second by Zischka, to approve payment of vouchers as presented. Contract with U.S. Equipment Finance for library photocopier must be taken over by Shawano County.

TREASURER'S REPORT: Lorbiecki explained newly created Sewer Plant Replacement Cash Reserve account. Motion by Thorne, second by Wickman, to approve Treasurer's report as presented. Motion carried unanimously.

ANNOUNCEMENTS:

September 16	Founder's Day	9 am – 3 pm
September 20	Zoning Board of Appeals	6:00 p.m.
September 20	Fire Commission	6:30 pm
September 21	Municipal Operations Committee	2:00 pm
September 24	FFI Alumni Spaghetti Dinner	
September 25	Library Board	7:00 pm
September 27	Public Safety Committee	5:30 pm
September 27	Public Safety	5:30 pm
October 4	Plan Commission	6:00 pm
October 6	Homecoming	
October 11	Village Board	7:00 pm
October 18-20	League Conference	
October 31	Trick Or Treat	5-7 pm
October 9	Administrative Committee	6:30 pm

Zischka: This year's Hall Of Fame Inductees are father/daughter Tom and Rene Zernicke.

K-9. Closed session. Motion by Thorne, second by Wickman, to move to closed session for approximately five minutes to discuss personnel issues. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 9:54 p.m.

Motion by Wickman, second by Shatters, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 10:50 p.m.

Motion by Thorne, second by Wickman, to adjourn. Motion carried unanimously. Meeting adjourned at 10:54 p.m.

Respectfully submitted,

Willa Rusch, Clerk