

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
NOVEMBER 8, 2017

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 7:02 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Shawn Thorne, Luka Zischka, Barbara Wickman, Kevin Bartlett, Gina Shatters and Dick Sibert.

Absent: None.

AGENDA: Motion by Wickman, second by Shatters, to approve the agenda and deviate from the order as necessary. Motion carried unanimously.

K2. Conditional Operator's License Letter Of Agreement for Christian DallaSanta. DallaSanta appeared before the Public Safety Committee and appealed the denial of her operator's license. None of the items that resulted in her denial involved alcohol. The Committee therefore recommends that the Board approve her operator's license, contingent upon her adherence to the terms of the Conditional Letter of Agreement prepared by Chief Escalante. DallaSanta has no objections to any of the conditions of the agreement. Motion by Zischka, second by Thorne, to approve the Conditional Operator's License Letter of Agreement for Christian DallaSanta. Motion carried unanimously.

K1. Operator's license applications. Motion by Zischka, second by Thorne, to approve operator's license applications for Brian Sesko and Ashley Moravec, based upon approval of Chief Escalante. Motion carried unanimously.

MINUTES: Comment by Wickman to correct the motion to approve the agenda to state "deviate from the order as necessary" rather than "deviate as necessary." Motion by Zischka, second by Thorne, to approve minutes of the October 11, 2017 meeting with noted alteration. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS: Tony Escalante, Police Chief; Robbie Woldt, Fire Chief; Willa Rusch, Clerk-Treasurer; Rod Streicher, League Attorney; Melody LaValley, resident; Tim Schmid, Village Attorney. Todd Lorbiecki, Director of Municipal Operations, arrived at 7:15 p.m.

COMMUNICATION: Copy of thank-you letter sent to Bonduel Area Chamber of Commerce for purchasing tables and chairs at Sikora Pavilion.

K3. Resolution to approve Support Block Plan with Corporate Network Solutions, Inc. for IT Services. Thorne explained the renewal options of 20-, 50- and 100-hour blocks. The village generally purchases a 50-hour block at a rate of \$6,000. A 20-hour plan at a cost of \$2,600 was discussed by the Administrative Committee to get us through the year, and then purchase another 50 hours. However, the 100-hour block was recommended as being the most cost effective. Full amount of \$11,000 is to be paid in 2017 and nothing would have to be budgeted for 2018, thereby reducing the upcoming budget. Motion by Thorne to introduce Resolution 2017-17 – Renewal of Contract with Corporate Network Solutions for IT Services for a block of 100 hours at a total cost of \$11,000. Second by Wickman. Roll call vote was taken. Resolution passed unanimously.

K4. Resolution to approve Certified Survey Map #2517 For Melvin & Lizzie Ann Borntreger. Lorbiecki explained the zoning of the lot, specifically that two sections shown with dotted lines are zoned Agriculture and the two homes and barn are zoned Residential. CSM is a result of the November 22, 2016, Village Board meeting at which Borntreger was granted permission to build a second primary residence on the lot with the provision that the lot be divided into two lots within 12 months. Easement is included for access to Lot 2. Motion by Thorne to introduce Resolution 2017-18 approving Certified Survey Map No. 2517 for Property Owned by Melvin and Lizzie Ann Borntreger. Second by Zischka. Roll call vote was taken. Resolution passed unanimously.

K9. 2018 Budget. Chief Woldt explained increases in Fire Department budget. Officer wages increased \$1,000 to be divided between nine officers. Fire inspections (\$3,500) will now be outsourced, and it is a fixed cost as quoted by vendor. Service trucks is up due to age of vehicles and new pickup truck. Woldt explained FEMA grant. Must have \$6,000 in reserve to qualify for \$185,000 in equipment from the grant. Must be in compliance with individual facepieces, so \$2,500 will be spent this year. \$6,000 will be budgeted in 2019. Turnout gear in Capital Equipment Budget should be budgeted in the year the actual costs will occur, rather than setting aside an amount each year. Motion by Shatters, second by Wickman, to table discussion on the 2018 Budget until later in the meeting. Motion carried unanimously.

Fire Chief's report on file. Woldt presented highlights. Carl Frisque of State Department of Fire Inspections will be here to inspect Block building and Bonduel Inn tomorrow (November 9). Block has stated he will be there.

K-12. Closed session. Motion by Wickman to move to closed session for approximately five minutes to discuss potential police department claims. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.] Clerk Rusch, Chief Escalante and Attorney Streicher invited to attend. Second by Thorne. Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 8:12 p.m.

Motion by Bartlett, second by Shatters, to return to open session. Roll call vote was taken. Motion carried unanimously. Board reconvened in open session at 8:56 p.m.

K5. Change Purchasing Policy to increase DMO's spending limit from \$2,500 to \$5,000. Recommended by Municipal Operations Committee because there are times when immediate purchases need to be made, such as replacement of a non-functioning hydrant for \$3,200, tractor tires could have exceeded \$2,500, street projects, crack and seal project, three road projects - all exceeded \$2,500. These purchases could occur between 10-15 times a year. Procedure of getting multiple quotes will still be followed. In revised Purchasing Policy, strike the word "township" in the new paragraph. Motion by Zischka to adjust the purchasing power of the Director of Municipal Operations from \$2,500 to \$5,000, with the change in verbiage as noted. Second by Bartlett. Motion carried unanimously.

K6. Removal of fluoride from Village water. Recommended by Municipal Operations Committee. Survey was discussed. EPA has changed concentration levels downward so we would need to replace equipment to comply. Public hearing is recommended to give residents every chance to offer their opinions. Motion by Thorne to have public hearing on December 6, 2017, at 6:30 p.m. prior to Village Board meeting, for the purpose of discussing the removal of fluoride from the water supply. Second by Shatters. Motion carried unanimously.

K7. Permit fees For Stormwater and Erosion Control. Lorbiecki reported that the Village ordinance states there should be a permit fee schedule for stormwater and erosion control, but no such fee schedule exists. The issue arose when KI requested to put a parking lot on the northwest side of their building. The Municipal Operations Committee reviewed fee schedules from six to seven communities, and the schedule included in packet is being recommended by the Committee. Lorbiecki then explained the schedule. Motion by Shatters, second by Bartlett, to approve Construction Site Erosion Control and Stormwater Management Plan Permit Fee Schedule as presented. Motion carried unanimously.

OPEN FORUM: Mellody LaValley addressed the Board regarding her service dog, which is a pit bull. Her cousin lives with her and has a dog in training to be a service dog, also a pit bull. On October 27 she appeared before the Public Safety Committee who approved her license. Her cousin subsequently received a letter from Chief Escalante requesting a rabies certificate and proof of insurance. LaValley is upset that Escalante sent letter instead of making a follow-up visit and felt she was treated rudely when she came into the office to get the dog licensed. Escalante issued 19 letters like this; it is a standard letter that is sent to remind residents to license their dogs. Wussow stated the Board cannot act on her issue tonight, but additional information has come to light and will be discussed at the next Public Safety Committee.

K8. Linking Police Department IT services with Shawano County IT Department. Escalante stated the village is already paying \$854 per year to utilize the County's services in the squad. To go full-time would cost \$2,562. Cost includes Tracks updates, bugs, maintenance, software, licensing agreements - everything but hardware. Currently utilizing four different IT service providers. By linking with the County, they would do all of it. Motion by Zischka to transition Police Department IT services with Shawano County IT services. Second by Shatters. Motion carried unanimously.

K-11. Closed session. Motion by Thorne, second by Shatters, to move to closed session for approximately five minutes to discuss potential business development. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Attorney Tim Schmid, Clerk Rusch and DMO Lorbiecki were invited to attend. Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 9:47 p.m.

Motion by Wickman, second by Shatters, to return to open session. Roll call vote was taken. Motion carried unanimously. Board reconvened in open session at 10:35 p.m.

L4. Closed session. Motion by Shatters, second by Wussow, to move to closed session for approximately five minutes to discuss personnel issues, inviting Attorney Schmid. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 10:36 p.m.

Motion by Zischka, second by Shatters, to return to open session. Roll call vote was taken. Motion carried unanimously. Board reconvened in open session at 10:59 p.m.

A brief break was taken and meeting resumed at 11:07 p.m.

COMMITTEE REPORTS: All reports are included in the packet and are approved by consensus.

K9. 2018 Budget (taken from table). Board conducted a line-by-line review of the proposed budget and made numerous changes to both the 2018 budget and 2017 projections.

The following agenda items were postponed by consensus:

- K10. Discussion and possible action on 2018 Addendum A to 2018 Budget
- L1. Discussion and possible action on building at 101 E. Green Bay Street
- L2. Discussion and possible action on building at 505 W. Green Bay Street
- L3. Discussion and possible action on tablets for Board members

Next meeting November 15, 2017 at 5:00 p.m.

APPROVAL OF PAYMENTS: Rusch outlined additions of late-arriving invoices. Motion by Wickman, second by Bartlett, to approve vouchers for payment, with additions as noted. Motion carried unanimously.

TREASURER'S REPORT: Motion by Wickman, second by Shatters, to approve Treasurer's report. Motion carried unanimously.

Motion by Wickman, second by Bartlett, to adjourn. Motion carried unanimously. Meeting adjourned at 12:48 a.m.

Respectfully submitted,

Willa Rusch, Clerk