

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
JANUARY 10, 2018

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 7:00 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Shawn Thorne, Luka Zischka, Barbara Wickman, Kevin Bartlett, Gina Shatters and Dick Sibert.

Absent: None.

AGENDA: Motion by Zischka, second by Sibert, to approve the agenda and deviate from the order as necessary. Motion carried unanimously.

MINUTES: Change Wickman arrival for the first public hearing held December 6, 2017 to 6:45 p.m. Motion by Zischka, second by Thorne, to approve the corrected minutes of December 6, 2017 public hearings and the December 6, 2017, Village Board meeting. December 6, 2017 Board meeting minutes: Add "K6. Motion by Wickman, second by Zischka, to change clerk wage and approve Addendum A to the 2018 budget." Motion carried unanimously. Zischka amended motion to include above changes. Thorne seconded amended motion. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS: Tony Escalante, Police Chief; Robbie Woldt, Fire Chief; Willa Rusch, Clerk-Treasurer; Todd Lorbiecki, Director of Municipal Operations; write-in candidate for Trustee Randy Wenstadt.

COMMUNICATION: None.

REPORTS:

Public Safety Committee did not meet.

Police Chief's report on file. Added to report: Facebook post regarding \$500 in lost cash resulted in the money being returned to rightful owner. Orders for capital equipment have been placed. Last week of month Chief will be attending training in Madison for new police chiefs. Individuals living in Kwik Trip parking lot have been moved off the premises.

Fire Chief's report on file. Added to report: Bowling tournament - \$500 donated by World Wide Signs and \$500 by Baytek Games in Pulaski for prizes. Wussow read transcript of voice mail message left by a gentleman involved in a recent vehicle accident thanking the fire department for their response and help. Fire Commission meeting January 24, 2018.

EMS report - none.

Administrative Committee met December 20. Meetings set for January 17 & 24. Clerk Rusch gave oral report. There will be a primary election on February 20, 2018 for justice of the State Supreme Court. At an earlier meeting, Rusch was asked to get an update on the disaster relief claim from the June 14 flood. Rusch contacted Natalie Easterday, Director of Shawano County Emergency Management, who stated "Everything is in a que. The state was hit with a lot of events so I don't expect anything in the next few months." January tax settlement invoices are in the Board packet. In December the village collected \$739,607 in taxes of which \$8,021 was special charges (assessments, delinquent utilities).

Municipal Operations Committee met. Minutes in packet. Items on agenda.

DMO report on file. Water tower: In process of getting permit approved by Department of Natural Resources. Five out of nine requests from DNR have been completed. Waiting for signatures and bond from company who won bid; still within 30-day period. PSC will agree to allow utilities to use rate dollars to pay for painting name on tower. Also, when we're running this, there will be no reserve for emergencies. Options are (1) run pumps continuously for time the tower will not be in operation or (2) get a hydropneumatics pressure tank which would hold approximately 4,000 gallons; with pressure tank water would not have to run constantly; cost is approximately \$10,000. DMO getting more information from CTW, the vendor who supplies the pressure tank, and will discuss with Municipal Operation Committee. Emmanuel Lutheran Church of Cicero wants to donate handicap accessible picnic tables to the Bonduel parks. Youth group is making them and will come to make a presentation to the Board. Items to be discussed with Municipal Operation Committee – ordinance issues, researching properties zoned residential but used as agriculture. Need to maintain a constant position on this. Lorbiecki explained Leadership Shawano County project, the county-wide Shop Hop, which will gain exposure to businesses within county. They're hoping businesses will give gift certificates or money toward prizes to get people back into the economy for a second visit. Could give services as well as products or cash prizes. Frost was discussed; trickle not needed yet.

Librarian's report on file. Shatters met with Kristie Hauer. New Consolidated Library Board will hold first meeting January 20, 2018. Deemed county wide that when village names a liaison that person is on their board for the terms determined by them. Copier buyout was discussed. Shawano County did not post any assistant positions. They have a pool of people from which they can draw to fill our assistant positions. Gina to call Allison and give her till end of month to complete the buyout. Need invoice before January 31 to keep the expense in 2017.

Zoning Board of Appeals, Plan Commission and Fire Commission did not meet.

Plan Commission to meet February 12, 2018 At 6:00 p.m. They will meet with Ken Jaworski of Martenson and Eisele regarding the Comprehensive Plan update.

Zischka stated Badger's Best sidewalk was not shoveled. DMO is in process of issuing notices to property owners instructing them to clean up their property; wants to get commitment from Municipal Operations Committee and Board to present uniform front on this issue.

K1: Resolution to approve financing for 2018 Municipal Operations plow truck. Motion by Zischka, second by Wickman, to introduce Resolution 2018-01 Approving Loan Agreement for Municipal Operations 2018 Plow Truck in the amount of \$137,972. Roll call vote was taken. Motion carried unanimously.

K2. Resolution amending Municipal Fee Schedule. Rusch explained that the fee schedule was amended at the November board meeting to include permit fees for Construction Site Erosion Control and Stormwater Management Plans, however a resolution was required. Zischka introduced Resolution 2018-02 Authorizing and Amending Fees for Municipal Services and Proceedings. Second by Shatters. Roll call vote was taken. Motion carried unanimously.

K3 & K4. Payment of permit fees for Construction Site Erosion Control and Stormwater Management. If building inspector has access to these fees, there will be a cost to the village to cover costs associated with plans, engineering and contractor costs or other site fees. Motion by Zischka to have permit fees for Construction Site Erosion Control to be paid to the Village of Bonduel. Shatters seconded. Motion carried unanimously.

Motion by Zischka to have permit fees for Stormwater Management to be paid to the Village of Bonduel. Shatters seconded. Motion carried unanimously.

K5. Per diems. Rusch explained correction of October 4 Plan Commission per diem from Lyle Wussow to Mark Welch which then changes their totals. Rusch directed to check last few years' per diems to compare with current costs. Motion by Zischka, second by Sibert, to approve 4th Quarter Per Diems with noted adjustment. Motion carried unanimously.

K6. Operator's license applications. One application, Dennis Pedersen did not answer questions regarding convictions and establishment where licensed. Motion by Zischka to approve operator's license applications for Melissa Boldt and Theresa Tanner, and for Dennis Pedersen contingent upon completion of application. Second by Bartlett. Motion carried unanimously.

K7. Change to Park Reservation Policy for weddings only. Lorbiecki read the new portion of policy which would allow reservations for weddings to be made one year in advance of the reservation date. Wussow recommended new policy be corrected to add Cedar Park pavilion or shelter as well as Village Park. Motion by Zischka, second by Bartlett, to approve adjustment to Park Reservation Policy concerning weddings, with noted correction. Motion carried unanimously.

L1. Building at 101 E. Green Bay Street. Wussow stated Perry's Seamless Gutters gave quote to Keith Block in October/November, but Block did not schedule installation of the eaves troughs. Wussow also asked if gutters could be installed in the winter and was told if it is over 30 degrees for long pieces, otherwise aluminum would expand too much in hot weather and pop screw heads off. Block was issued a citation for not installing a deadbolt. Municipal Court date is February 15. If Block enters a plea of not guilty, the next court date would be March 22.

L2. Building 505 W. Green Bay Street. DMO Lorbiecki spoke with Melvin Borntreger, informing him to contact the village if he is interested in the property.

L3. Tablets for board members. Zischka needs to know exactly what is needed. Probably just a pdf reader such as an iPad or tablet. All excess stock at Bonduel School District is on a lease agreement and school is contractually obligated to sell it back. Zischka will email Shiocton, Wittenburg and Lola-Scandinavia to see if they have excess stock that could be purchased.

APPROVAL OF PAYMENTS: Rusch explained addition of late-arriving invoices and 1/6/2018 payroll. Motion by Wickman, second by Shatters, to approve accounts payable with additions noted. Motion carried unanimously. Abstain - Bartlett.

TREASURER'S REPORT. Rusch explained the amount now being set aside for the water tower project. Library has \$625 remaining in their donation fund. Sewer and water funds are on track to meet rate covenants. Sewer gained another \$26,000 in revenue toward reduction of deficit created by Rural Development loan refunding; fund is on track to be caught up by June. Motion by Zischka, second by Sibert, to approve Treasurer's report. Motion carried unanimously.

ANNOUNCEMENTS:

January 17	Administrative Committee	4:00 p.m.
January 24	Administrative Committee	4:00 p.m.
January 24	Fire Commission	6:30 p.m.
January 29	Public Safety Committee	5:30 p.m.
January 31	Special Village Board	5:00 p.m.
February 12	Plan Commission	6:00 p.m.

K8. LWMMI Video "In The Scope of Your Authority"

L5. Closed session. Motion by Zischka, second by Shatters, to move to closed session for approximately five minutes to discuss potential business development, inviting Clerk Rusch and DMO Lorbiecki to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board went into closed session at 9:28 p.m.

Motion by Thorne, second by Sibert, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 10:10 p.m.

L4. Closed session. Motion by Shatters, second by Sibert, to move to closed session for approximately five minutes to discuss personnel issues, inviting Clerk Rusch to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Board went into closed session at 10:12 p.m. Rusch left at 10:30 p.m.

Motion by Wickman, second by Thorne, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 11:15 p.m.

Motion by Shatters, second by Sibert, to adjourn. Motion carried unanimously. Meeting adjourned at 11:18 p.m.

Respectfully submitted,

Willa Rusch, Clerk