

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
MARCH 14, 2018

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 7:02 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Shawn Thorne, Kevin Bartlett, Gina Shatters Luka Zischka and Dick Sibert. Barb Wickman arrived 7:25 p.m.

Absent: None

AGENDA: Motion by Shatters, second by Zischka, to approve the agenda and deviate from the order as necessary. Motion carried unanimously.

MINUTES: Corrections on the February 14, 2018 and February 21, 2018 minutes. Thorne addressed Board about member being excused by the Village president from both meetings. According to Ordinance §2-21(e) Village board attendance, the Village Board shall have the power to compel the attendance of its members. Correction Requested L2, to define Village Board lead and department lead. Motion by Thorne, second by Bartlett, to approve the minutes of the February 14, 2018 and February 21, 2018 with corrections. Thorne followed up on village board recognition letter to be given to Willa Rusch, former Clerk/Treasurer. Motion carried. Zischka abstained.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Tony Escalante, Police Chief; Todd Lorbiecki, Director of Municipal Operations; Michelle Maroszek, Clerk/Treasurer; Randy Wenstadt, Justin Hoffman; Jodie Madison, Immanuel Lutheran Church GAP; Josh Zak, Trista Schadrie, and Emma Thomas, Members of GAP.

K2: Donation of Handicap Picnic Table: GAP (God's Awesome People) addressed the Board about a service project where they are building several handicap accessible picnic tables. The group will be donating one picnic table to be put in Village Park. The Village Board thanked the group for donation. GAP and Municipal Operations will work on delivery of table.

K1: Closed Session: Motion by Shatters, second by Bartlett, to move to closed session for approximately five minutes, to discuss personnel issues. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c): [Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Chief Escalante, Mr. Hoffman, Part-time police officer candidate, and Clerk Maroszek were invited. Board moved to closed session at 7:19 p.m.

[Barb Wickman arrived at 7:25 p.m.]

Motion by Wussow, second by Zischka, to hire Justin Hoffman at a rate of \$18.00 per hour, contingent on Hoffman passing the pre-employment drug test and to begin working as soon as available. Wussow, Wickman, Bartlett, Shatters, Zischka, Sibert -Aye. Thorne – Nay. Motion carried.

Motion by Thorne, second by Zischka, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 7:59 p.m.

COMMUNICATION: Notice from Attorney Thomas Martel on rate increase.

H. COMMITTEE REPORTS:

Public Safety: Bartlett requested corrections to minutes to state one turnout gear is not being ordered. Shatters is working on completing committee minutes from past meetings.

Police Dept: Police staff will be attending training April 6 at Fox Valley Technical College for pistol certification. Officer Hoeft will be attending ARIDE training to detect drug use in subjects. Discussion on Bonduel issued citations being clearly identified as Bonduel citations rather than Shawano County citations. Chief Escalante ensured board that citations can be separated with the switch to new IT system. Escalante will follow up on Circuit Court payments and possible grants available to department.

[Gina Shatters left 8:25 pm]

[Gina Shatters returned 8:28 pm]

Fire Dept: Fire inspections have started and first round should be done by June.

EMS: Another application was received and approved for another EMT

Clerk/Treasurer: Continuing training process with Willa Rusch and Deputy Clerk. Preparing for upcoming election and Municipal Core Training. Passed notary public test, waiting on final certification from state.

Municipal Operations Department: New plow truck to be delivered during the week of April 2. There have been six water main breaks this season in the Village. Shatters thanked Todd and Municipal operations for taking quick action on breaks and communicating it with residents who were affected. Plan Commission is moving forward with survey and Public Informational Meeting to be held April 16. Martenson & Eisele, Inc. will assist with completing and revising remaining maps for the comprehensive plan. Lorbiecki updated Board on Bonduel businesses participating in the Shawano County Shop Hop. LC United provided color swatches for the Water Tower Restoration project. The Board will need to decide on color scheme at the next board meeting. Contractors have prepared tentative work schedule and all permits are in order. Lorbiecki reported Shawano County Landfill disposes of used needles for county residents free of charge. Lorbiecki discussed private well permits for the Village and is working on making sure all are in compliance. Zischka brought up the Bonduel School District Service Day on May 2. Lorbiecki will work with Police Department and Fire Department to compile a list of projects for student to perform on service day. Discussion on the current condition of the baseball fields, scheduled maintenance and future site plans for fence and sprinkler system at parks were addressed.

Library Board: Library Board meetings have moved to the last Monday of the month at 1 p.m. Library board members are developing new by-laws. County Library is working on converting telephone over, until then the Village is carrying the coverage and will continue to invoice Shawano for the Library

charges. Shawano Library has contracted a new internet service for the Bonduel Library. Any donations being made to the Bonduel Library need to be clearly marked for Bonduel when submitted.

[Shatters Left at 9:14 p.m.]

[Shatter returned 9:17 p.m.]

Plan Commission: Next meeting Monday, March 19 at 6 pm.

Fire Commission: Bartlett attended in Wussow's place. Del Zuleger is developing guidelines for area fire inspections. The Commission will be working on Fire Inspector job description along with policy and procedures.

Miscellaneous Reports: Lorbiecki addressed the living wage calculation informational sheet for Shawano County. Report shows Bonduel is one of the better communities according to fact sheet.

NEW BUSINESS:

K3: Village Attorney. Village Attorney Tim Schmid is retiring. Wickman suggested that the board interview attorneys with municipal background. Wussow and Maroszek will look into other possible attorneys and bring back options to the board in April. By consensus.

K4: General Fund for Crack and Seal Project. Thorne explained the crack and seal project did not get completed in 2017, requesting to do two years of work this spring. \$4,000 in the current budget for the project, requesting an additional \$4,000 from undesignated funds for a total of \$8,000. All work is scheduled to be completed this spring. Motion by Wickman to spend \$8,000 on crack and seal to be done this year with an additional \$4,000 coming from undesignated funds. Second by Thorne. Motion carried unanimously.

K5: Operator's license application. Motion by Shatters to approve operator's license for Paul O'Brien. Second by Wickman. Motion carried unanimously.

UNFINISHED BUSINESS:

L1: 101 E. Green Bay Street. Block did not appear in court; the court will issue him another citation. Escalante issued a second letter on the deadbolt lock, deadbolt has been fixed. No word if second citation has been paid, Chief Escalante has asked Attorney Martel not to dismiss since Block is still in violation. Chief Escalante and Chief Woldt will determine next course of action. Discussion that if citations are not paid, Village may need to look at criminal route and process in front of a judge at Circuit Court.

L2: 505 W. Green Bay Street. Chief Escalante sent letter to property owner on February 21, 2018, still no response from owner. Escalante noted that gas meters were taken out at the property. If no response is made to the village from the owner, Chief Escalante will proceed with inspection warrant.

L3: Tablets for Board Members. Zischka stated he is unable to get better pricing or leased tablets through school district. Board members will need to watch for specials throughout the year.

M. Approval of Payment. Wickman questioned allocations, payment of poll workers, and capital outlay purchases. Maroszek will follow up on questions. Motion by Wickman, second by Sibert to approve accounts payable. Motion carried. Bartlett abstained

Thorne questioned the direction that was given to the board about not being able to approve monthly accounts payable if a trustee voted not to accept the budget at budget time. Thorne contacted the League of Municipality, Claire Silverman stated that is incorrect. Wickman stated that it is a formality to approve monthly expenditures, approving the budget approves the expenditures for the entire year. Wickman referenced a letter from Attorney JR Habeck giving direction about budget approval. Maroszek will look for letter the legal files and provide to Board at next meeting.

N. Treasurer's Report. Wussow questioned updated treasurer reports from previous months showing the water tower fund. Wussow requested Maroszek to place copies of reports in all trustee's mailboxes. Motion by Thorne, second by Bartlett, to approve treasurers report. Motion carried unanimously.

ANNOUNCEMENTS:

Public Safety Committee Meeting - April 5, 5:30 p.m.

Administrative Committee Meeting - March 28, 4:00 p.m.

Village Board Meeting – April 11, 7:00 p.m.

Municipal Operations Meeting – April 4, 2:00 pm

Plan Commission Public Hearing – April 16, 6:00 p.m., Plan Commission meeting to follow.

L4: Closed Session. Motion by Shatters, second by Thorne, to move to closed session for approximately five minutes, to discuss potential business development. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] At the end of the closed session, the Board will reconvene in open session. Roll call vote was taken. Motion carried unanimously. Todd Lorbiecki, Director of Municipal Operations, and Clerk Maroszek were invited, Board moved to closed session at 10:13 p.m.

Motion by Shatters, second by Wickman, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 10:20 p.m.

Thorne questions Wussow about a letter submitted to Attorney Schmid in January. Thorne has requested a copy be brought into the village hall. Thorne also commented on informational chart presented by the Director of Municipal Operations stating that the village need to support and respect its employees and the work that they do. As Village leaders, the Board need to support the community, the school district, and its village staff.

Motion by Thorne, second by Shatters, to adjourn. Motion carried unanimously. Meeting adjourned at 10:24 pm

Respectfully submitted,
Michelle Maroszek, Clerk