

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
May 9, 2018

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 4:51 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Kevin Bartlett, Renell Bartlett, Gina Shatters, Randy Wenstadt and Barbara Wickman.

AGENDA: Motion by Wickman, second by Wenstadt, to approve the agenda and deviate from the order as necessary. Motion carried unanimously.

ACKNOWLEDGMENT OF CITIZENS AND OPEN FORUM: Tony Escalante, Police Chief; Robbie Woldt, Fire Chief; Todd Lorbiecki, Director of Municipal Operations; Michelle Maroszek, Clerk-Treasurer; Kay Zuleger, Trustee Candidate

L1. Appointments to Boards, Commissions and Committees. Board members interviewed village resident, Kay Zuleger, for the open trustee position. Motion by Wickman, second by Wenstadt, to appoint Kay Zuleger as village board trustee with an ending term of 2020. K. Bartlett questioned the board about an additional application that he heard came in after the deadline of May 4, 2018. Maroszek stated that an application was received on May 9, 2018, but it was after the date that was posted. K. Bartlett, R. Bartlett, - Nay; Wussow, Wickman, Wenstadt – Yey, Shatters, abstained. Motion failed. The open trustee positions will be reposted with a deadline of June 4, 2018.

[Kay Zuleger left 5:10 p.m.]

Motion by Wickman, second by K. Bartlett, to table discussion on appointments to boards, commissions and committees until later in the meeting. Motion carried unanimously.

K1. Interview and Appointment Village Attorney. The board began attorney interviews at 5:13 p.m., starting with Attorney Katie Sloma from Shawano Law Office, located in Shawano. At 5:32 p.m., the second interview began with Attorney Bob Sweeney from Sweeney Law Office S.C., located in Seymour.

[Todd Lorbiecki 5:48 p.m. entered meeting]

[Robbie Woldt 5:57 p.m. entered meeting]

Motion by Shatters, second by K. Bartlett, to table the interviews of Village Attorney candidates until later in the meeting. Motion carried unanimously.

[Shatters left 6:05 p.m.]

[Shatters returned 6:06 p.m.]

[R. Bartlett left 6:06 p.m.]

[R. Bartlett returned 6:07]

MINUTES: Correction to April 11, 2018 minutes, page 2 and page 4. Motion by Wickman, second by Shatters, to approve the minutes of the April 11, 2018 and April 17, 2018 meetings with corrections. Motion carried unanimously.

COMMUNICATIONS: Municipal Clerks Week Proclamation was read by President Sharon Wussow recognizing Michelle Maroszek the Village Clerk and Katrina Schroeder the Deputy Clerk.

Police Department report. Police Chief's report on file. Chief Escalante addressed questions about CBD Oil, and explained that currently it is illegal to possess. Chief Escalante will be attending a training session on CBD oil the first part of June to learn more about the oil and regulations. Officer Leanna has resigned from the police department, Chief Escalante will be posting for a part time police officer to fill the vacancy. Chief Escalante mentioned he will be working for Shawano County doing transfers toward the end of May.

Fire Department report. Fire Chief's report on file. Chief Woldt stated that hose testing was done. One hose did fail but will be used as a fill hose, plans are to replace the hose later this year. State mandated fit testing was done by most firefighters with a few left to complete it. President Wussow personally thanked the fire department for helping area farmers with snow removal from the last snow storm. Woldt stated that he had some complaints from village residents for assisting farmers and leaving the department short in case of an emergency. Woldt explained that a minimum number of men were used, and there were plenty of men available in case of an emergency. Fire Commission held its election of officers, Clerk Maroszek stated according to village ordinances the board does not need to approve the selection of officers. All officers applied for positions and were interviewed and selected by the Fire Commission. Woldt stated that he was in agreement with the selections, but noted that according to the by-laws, the Fire Chief has the right to override the Fire Commissions selections. Wussow also thanked Doug Harland for his time as assistant chief. Department appreciation banquet was held May 5, 2018 and service awards were given out to members.

EMS report on file.

Administrative Committee. Next meeting Wednesday, May 30, 2018 at 5:00 p.m.

Clerk/Treasurer report on file. Maroszek reported that the final draft of the 2017 audit was received May 11, 2018. Schenck will provide journal entries for the audit to be entered in the next

week. Reports should be available at the next board meeting. Wickman questioned the TID Joint Review Board. Maroszek explained that it is a mandate by the state that this board be formed and meet once a year prior to July 1. Wussow is working on getting board appointed and Maroszek will work with Ehlers to obtain board agenda items to discuss.

Municipal Operations Committee. Committee has decided on a set meeting date of the last Thursday of each month at 4:00 p.m. Lorbiecki reported that village received the DNR recycling grant this year for \$6,208.19. Reminder to community that oil filters should not be thrown in garbage, the Recycle Center now has designated areas for filters and oil. These new services at the recycling center do have costs associated with them, in order to keep them, funds will need to be budgeted for next year. If there are no fund, these services may be eliminated or reduced. With extreme snow storm in April, Gruenewald was called into help with clean up. The bill is included in the packet for review. The recycle center and waste management facility were inspected, there were a few minor issues, which are being corrected. Residents of the village would like a community garden. Lorbiecki has been in contact with interested parties and the UW Extension office. The village would provide the plot space near well no. 3, water and an organic waste box for weeds. The community garden will be added to the next village board agenda and Lorbiecki will invite interested parties to attend meeting.

[K.Bartlett left 7:30 p.m.]

[K.Bartlett returned 7:31 p.m.]

K1. Interview and Appointment Village Attorney. The board moved back to attorney interviews at 7:00 p.m., starting with Attorney William Vande Castle from Vande Castle SC Attorneys at Law, located in Pulaski and Green Bay. At 7:34 p.m., the final interview began with Attorney Randal Gast from Hanaway Ross Law Firm, located in Green Bay.

[Escalante left 7:59 p.m.]

[Escalante returned 8:01 p.m.]

Discussion was held by the board on attorney interviews and the process of elimination took place. Motion by Wickman, second by Wenstadt to offer the position of Village Attorney to William Vande Castle of Vande Castle SC Attorneys at Law. Motion carried unanimously.

K2. Vacation of undeveloped roads in Whitnee Woods development. Lorbiecki gave brief overview of the request from James Gruenewald on vacating the undeveloped roads in Whitnee Woods. After much discussion the plan commission's recommendation is to vacate the undeveloped roads. Village will need to follow the process of vacating roads. Motion made by Shatters, second by K. Bartlett, to initiate the process of vacating the undeveloped roads in Whitnee Woods. Motion carried unanimously

K3. Policy for mail box replacement. Lorbiecki explained the proposed policy on mail box replacement due to damage from snow removal. Motion by K. Bartlett, second by Shatters, to approve the mail box replacement policy for the village of Bonduel. Motion carried unanimously.

K4. Resolution for HydroCorp. Inc. Contract. Basic information on water contract with HydroCorp, Inc. for commercial and industrial cross connection inspection was shared. K. Bartlett introduced resolution 2018-06 HydroCorp Inc. Contract, with added verbiage of an added fee of \$102.00 for any additional compliance inspections/reinspections. Second by Wickman. Roll call vote was taken. Motion Carried Unanimously.

K5. Ordinance §8-3(b) Municipal court judge. Maroszek explained that the direction from Attorney Schmidt to remove the word board in two locations was not correct. In checking with attorney, only the first reference of board should be removed. Shatters introduced Ordinance §8-3(b) Municipal court judge. Second Wickman. Roll call vote was taken. Motion carried unanimously

K6. County Ordinance §5-18 Property Assessed Clean Energy (PACE). Maroszek explained that county ordinance was shared with the village to educate the public on the opportunity of the PACE financing. No action taken.

K7. Liquor license for American Legion Post #217. Motion by Shatters, second by K. Bartlett, to approve the liquor license for the American Legion Post #217 with premise detail corrections. Motion carried unanimously.

K8. Temporary liquor license for Bonduel Civic Association. Motion by K. Bartlett, second by R. Bartlett, to approve the temporary liquor license for the Bonduel Civic Association. Motion carried. Shatters abstained.

K9. Temporary liquor license for Tri-City Archery on behalf of Batting for the Battle softball tournament. Motion by K. Bartlett, second by Wickman to approve the temporary liquor license for the Batting for the Battle softball tournament on June 8 and 9, with premise detail corrections. Motion carried unanimously.

L1. Appointments to Boards, Commissions, and Committees. No further appointments were made at this time.

L2. Ordinance §2-21 Regular Village board meeting time. Board discussed a possible earlier start time for meetings. Board agreed meeting time will stay the same, and to adjust the meeting time on an as need basis. No action taken. Remove by consensus

[Shatters left 9:14 p.m.]

[Shatters returned 9:16 p.m.]

L3. Building 101 E. Green Bay Street. Chief Escalante reported that after consulting with the village prosecutor, he was referred to ordinances section 24-4 Public Nuisances and section 24-7 (a)-(c). Chief Escalante stated he felt that either the Fire Chief or Building Inspector would be better at determining immediate danger or public safety of the property. Wussow recommend to follow up with Chief Woldt. No action taken.

L4. Building 505 W. Green Bay Street. Chief Escalante stated current owner is only interested in selling restaurant portion of property at this point. Property taxes are owed for 2016 and 2017 plus additional assessment fees. Escalante reported that the owner is not accepting certified mail being sent to her from the village. No action taken.

L5. Tablets for Board Members. Tablets will be tabled until later date. Remove by consensus.

M. Approval of Payments. Motion by Wickman, second by Shatters, to approve payments to include additional accounts payable. K. Bartlett and R. Bartlett abstained. Motion carried.

N. Treasurer report. Motion by Wickman, second by R. Bartlett, to approve the treasurers report. Motion carried unanimously.

O. Announcements. Administrative committee will meet the last Wednesday of every month. Municipal Operations will meet the last Thursday of every month at 4:00 p.m. Open Book Session, Wednesday, May 30, 4:00 p.m. to 6:00 p.m.

Wussow reminded board members to contact committee chairs to get items on committee and board agendas.

K10. Closed Session. Motion by Wickman, second by Shatters to move to closed to discuss personnel issues for approximately five minutes. Inviting Clerk Maroszek to attend [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(g): [Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.] Roll call was taken. Motion carried unanimously. Board moved to closed session at 9:30 p.m.

Motion by Shatters, second by R. Bartlett, to return to open session. Roll call was taken. Motion carried unanimously. Board returned to open session at 9:40 p.m.

Motion by Shatters, second by R. Bartlett, to adjourn. Motion carried Unanimously. Meeting adjourned at 9:41 p.m.

Respectfully submitted,

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Michelle Maroszek, Clerk