

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
AUGUST 8, 2018

President Sharon Wussow called the meeting to order at 7:01 p.m., followed by the Pledge of Allegiance and moment of silence.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Kevin Bartlett, Renell Bartlett, Tricia Quandt, Gina Shatters, Randy Wenstadt, Barb Wickman

AGENDA: Motion by Shatters, second by K. Bartlett, to approve the agenda and deviate from the order as necessary. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Antonio Escalante, Police Chief; Todd Lorbiecki, Director of Municipal Operations; Michelle Maroszek, Clerk/Treasurer; Village Residents: Justin Shatters, Todd Wohlfeil, Katie Roberts, Terri Duellman, Chris Ziemer, Jared Kirchner; Chris Klein, Potential Resident; Adriana Villa, Police Officer Candidate; Rebecca Praegitzer, Police Officer Candidate; Members of the Amish Community: Harry Bontrager, Melvin Borntreger, Chris Miller, Melvin Yoder, Paul Bontrager, Eli Mullet, Eli Mullet, Jr., Menno Mast, Jr., Dan Miller, Floyd Yoder, Jonnie Yoder, and Alvin Schued; Aaron Mulkey, Baycom.

NEW BUSINESS:

K2. Sex Offender Residing in Village Limits. Wussow explained that things were not handled correctly in regards to the sex offender residing in the village, this item of business will need to go back to the Public Safety Committee to address. Shatters pointed out that the property owner should not have shown the property to the offender to begin with according to the Village ordinance. Questions about probation procedures were brought up, Wussow stated that the laws on sex offenders and probation is being reviewed by the Village attorney. Chris Klein asked what the next step would be for him to get approval to reside in the Village, and if the Public Safety Committee would be making the final decision on his residency in the Village. Wussow stated that there are some discrepancies in our ordinance, the Village is currently seeking legal clarification on the ordinance before the committee or board can decide on a sex offender residing in the Village limits. Motion by Wickman, second by K. Bartlett, to return the business item concerning the sex offender residing in the Village limits to the Public Safety committee to review. Chris Klein will be notified of the Public Safety meeting date and time.

Wussow, Wickman, Wenstadt, K. Bartlett, R. Bartlett, and Quandt – Aye, Shatters – Nye. Motion carried.

K1. Closed Session. Motion by Shatters, second by R. Bartlett, to move to closed session for approximately five minutes, to discuss candidates for part time Police Officer position, inviting Clerk Maroszek and Chief Escalante. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote taken. Motion carried unanimously. Board moved to closed session at 7:11 p.m.

Motion by Wickman, second by K. Bartlett, to hire both Adriana Villa and Rebecca Praegitzer, as part time police officer pending the results of the mandatory requirements, including the purchase of a vest, and employment agreement with Chief Escalante. Starting rate of \$15.00 per hour, with a possible increase at six months with a favorable review. Motion carried unanimously.

Motion by Shatters, second by R. Bartlett, to return to open session. Roll call vote taken. Board returned to open session at 8:09 p.m.

K3. Bonduel Municipal Code Sec. 22-8, Littering. Several members of the Amish community were present to discuss the horse manure issues in the Village limits. Lorbiecki explained that the village has had several complaints of manure on Village streets. Since July 9, 2018, Municipal Operations has cleaned up 21 incidents of manure. The Village ordinance require horses to be diapered, but realize this may not be the answer to the problem. Members of Amish explained that horses do not react well to the diapers and that in the past the Village allowed the manure. They also stated that it is a safety issue for them to stop to clean up manure. Lorbiecki explained it is a safety issue for Municipal Operations workers also. The Amish community and Municipal Operations agreed that the Village will take care of clean up on County Road BE and Hwy 117 and Amish community will take care of side streets in the village. In addition, the Amish will take care of manure at hitching posts and in the parks. Lorbiecki and Wussow thanked the Amish community for attending meeting and working to resolve the issue.

K8. Agreement with Kobussen Bus for VHF antenna on water tower. Currently, Kobussen Bus has UHF antenna on the Village water tower, they would like to add a VHF antenna to the tower for bus radios. Aaron Mulkey, Baycom Representative, explained that Kobussen needs a centralized location for a VHF antenna, Bonduel is the prime location. This antenna would serve

the entire Shawano area. Lorbiecki and Mulkey are working on defining the contract with Kobussen. The proposed contract would be a five-year contract with a monthly lessee fee paid to the Village. Kobussen Bus will be paying for the Village attorney to draft the contract and to finalize it. Motion by Wickman, second by R. Bartlett, to continue to work on the contract with Kobussen Bus for the placement of a VHF antenna on the water tower. Also, to allow Lorbiecki and Maroszek to work with Attorney William Vande Castle to prepare a draft of the contract to be presented at the September 12, Village Board meeting. Lorbiecki and Maroszek will keep President Wussow informed of progress. Motion carried unanimously.

[Shatters left at 8:50 p.m.]

[Shatters returned at 8:52 p.m.]

K4. Village of Bonduel Equipment Rental Rates. Lorbiecki stated that Municipal Operations has opportunity to rent out additional equipment. Municipal Operations is asking the board to approve the addition of three pieces of equipment to the rental list. Motion by Shatters, second by Quandt, to approve the additional pieces of equipment at the said rates. Motion carried unanimously.

K5. Amendment of Resolution 2018-04, Interfund Loan for Water Tower Project. The cost of the restoration of the water tower came in higher than expected, an additional \$20,000 is needed. Municipal Operations is recommending that the resolution be amended from \$170,000 to \$190,000. Motion by Shatters, second by Wickman, to introduce the Amendment of Resolution 2018-04, approving the additional \$20,000 for the Water Tower Project interfund loan. Roll Call vote was taken. Motion carried unanimously.

K6. Park Reservation Form and Rental Process. Wickman explained that with the potential chance of damage to Village shelters, Municipal Operations committee is recommending that a \$100 deposit be collected from the renter at the time of reservations. Deposit would be returned to renter as long as there were no damages or cleaning to be done after the event. Motion by Shatters, second by Wickman, to approve both Park Rental forms with additional items to be added from Hartland's contract. All reservations going forward will follow the new deposit rule. Motion carried unanimously.

K7. Village Safe Walks. Lorbiecki presented the current official sidewalk map, highlighting the safe walking routes. Parts of the current routes are not developed sidewalks. Lorbiecki proposed changing the map to show the developed and non-developed safe walks. Motion by Wickman, second by Shatters, to amend the official sidewalk map to show existing safe walk routes and to add the potential safe walk routes. Motion carried unanimously.

K9. Community Garden Ad Hoc Committee. Wenstadt volunteered to chair the Community Garden Ad Hoc committee and to find members for the committee. The Community Garden will run similar to the Founders Day committee, and will run through the Municipal Operations Committee. Motion by Shatters, second by K. Bartlett, to form the Community Garden Ad Hoc Committee with Trustee Wenstadt as Chair. The committee will report to the Municipal Operations Committee and to the Director of Municipal Operations. Motion carried unanimously.

K10. Resolution 2018-10 for Strategic Transportation Aids. Wussow explained that the Strategic Transportation Aids resolution is part of the Just Fix It Campaign. The resolution lets state officials know that the Village of Bonduel supports funding of state roads. Motion by Wickman, second by K. Bartlett, to introduce Resolution 2018-10 to support Strategic Transportation Aids. Roll call vote. Motion carried unanimously.

K11. 2019 Budget Schedule. Maroszek shared that the detail ledger from January 2018 to the end of June 2018, has been reviewed by all departments. Budget sheets will be distributed this next week. The 2019 budget schedule was presented to the board. Motion by Shatters, second by K. Bartlett, to approve the 2019 Budget Schedule. Motion carried unanimously.

K12. Operator's license application. Discussion on operators' licenses presented. Background checks on applicants Heidi Bassette and Tara Kitzman showed alcohol related violations. Motion by Wickman, second by R. Bartlett, to approve operator's Licenses for Kendra Starr and Moni Lepak, and to deny operator's licenses for Heidi Bassette and Tara Kitzman. Bassette and Kitzman may appeal the decision at the next board meeting. Motion carried unanimously.

UNFINISHED BUSINESS:

L1. Commissions and Committees. No new appointments.

L2. LWM Local Government 101. Maroszek explained that there is one more opportunity to attend the Local Government 101 training session in Stevens Point in September. This item was moved forward from the June board meeting. Motion by Wickman, second by K. Bartlett, to cover the cost of registration and mileage for three board members, and encouraged trustees to car pool to conference. Motion carried unanimously.

L3. 101 E. Green Bay Street. Fire Inspection was done with owner present on Monday, July 30. The Village building inspector was not present for the walk through of the building. Pictures taken were supplied to the building inspector and Miller made notes from the images of

possible issues with the building. The Fire department is working on the inspection report and Wussow will speak with the building inspector this week to determine the next steps.

L4. 505 W. Green Bay Street. No new development. Leave on agenda per board.

L5. 129 N. Cecil Street. Nothing new to report. Owner has until September 1, 2018, to finish noted repairs.

MINUTES: Motion by Shatters, second by Wickman, to approve the minutes of the July 10, 2018 and July 27, 2018, as presented. Motion carried unanimously.

COMMUNICATIONS/PETITION/CORRESPONDENCE: Registration forms and literature for upcoming trustee training and conferences.

REPORTS:

Police Department. Report on file. Chief Escalante suggested that park bathrooms be locked at in the evening. Lorbiecki had some concerns with locking park restrooms due to personnel needed to open and close facilities. Chief Escalante will be attending EMS Training classes over the next three months which may conflict with board meetings.

Fire Department. Report on file.

EMS Report. Report on File.

Clerk/Treasurer Report. Report on file. Maroszek has been working on Partisan Primary preparation and finishing up on WisVote training and access. The claim with Salon Performance for snow plowing damage has been settled with the salon and the subcontractor, with no responsibility on the village.

[Shatters left at 10:25 p.m.]

[Shatters returned at 10:27 p.m.]

Municipal Operations Committee. Committee met on July 26. Wickman stated that the committee is exploring a wheel tax in the village and whether it would be feasible. Committee would like to have some direction by budget time. Wheel tax funds could help pay for street projects rather than assessing homeowners for street projects.

Municipal Operations Report. Report on file. Lorbiecki stated that the Comprehensive Plan Public meeting will be moved to September 24, 2018, this will give committee an extra week to finish up with the plan. The issues with the electricity at Village Park has been fixed.

Library Board. Shatters reported library board has hired a company to work on the library's comprehensive plan. Face to face interviews and listening sessions will be conducted in September. Board is also looking at fall hours at all locations. Next library board meeting will be August 30, 2018 at 8:30 a.m.

M. Approval of Payments. Motion by Wickman, second by R. Bartlett, to approve accounts payable including additional credit card bill and payroll. Motion carried unanimously.

N. Treasurer's Report. Motion by Shatters, second by Wenstadt, to approve treasurer's report as presented. Motion carried unanimously.

L6. Closed Session. Motion by Shatters, second by K. Bartlett, to move to closed session for approximately five minutes, to discuss potential business development, inviting DMO Lorbiecki and Clerk Maroszek to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 10:43 p.m.

Motion by Shatters, second by R. Bartlett, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 11:09 p.m.

ANNOUNCEMENTS:

Public Safety Committee – Monday, August 20, 2018 at 5:30 p.m.

Administrative Committee – Tuesday, August 21, 2018 at 6:00 p.m.

Fire Commission – Wednesday, August 22, 2018, at 6:30 p.m.

Municipal Operations – Thursday, August 23, 2018, at 5:00 p.m.

Plan Commission – Monday, August 13 and August 27, 2018 at 6:00 p.m.

Motion by K. Bartlett, second by Shatters to adjourn. Motion carried unanimously. Meeting adjourned at 11:10 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk