

VILLAGE OF BONDUEL  
VILLAGE BOARD MEETING  
WEDNESDAY, SEPTEMBER 12, 2018

President Sharon Wussow called the meeting to order at 7:26 p.m., followed by the Pledge of Allegiance and moment of silence.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Kevin Bartlett, Renell Bartlett, Tricia Quandt, Gina Shatters, Randy Wenstadt, and Barb Wickman.

AGENDA: Motion by Shatters, second by R. Bartlett, to approve the agenda and deviate from the order as necessary. Motion carried unanimously.

MINUTES: Motion by Shatters, second by R. Bartlett, to approve the minutes of the August 8, 2018 Meeting as presented. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Todd Lorbiecki, Director of Municipal Operations, Michelle Maroszek, Clerk/Treasurer; Robbie Woldt, Fire Chief; Joe Dawidziak, School District of Bonduel Superintendent; Lisa Klier, Manager Lumberyard Bar; Heidi Bassette, Operator Lumberyard Bar; and Tara Kitzman, Operator Lumberyard Bar.

School District of Bonduel Superintendent, Joe Dawidziak, introduced himself to the board. Dawidziak expressed his desire to be involved in this community and the people living here. One initiative he would like to see is to develop a great website with a video that encompasses the community as a whole. This would involve the school, the village and residents to work together. In pricing the cost of this type of video, costs are between \$7,000 to \$12,000 to produce. Dawidziak would like to see it be a combined effort with all involved. Dawidziak handed out a sample agenda for a joint board meeting with the school, village and other municipalities in the district. Dawidziak discussed having this joint meeting in the near future.

K6. Appeal of Operator's License. Heidi Bassette appeared before the board to appeal her operator's license denial. Bassette explained the items on her background check. She currently holds operator's licenses in Shawano, Richmond, and Wescott. Lisa Klier, Manager of the Lumber Bar, explained that she would like to have all bartenders licensed that work in the establishment and would not hire people she didn't trust. Motion by Shatters, second by Wickman, to approve Heidi Bassette's Operator's license with a conditional letter of agreement, and correction to the operator's license application. Motion carried unanimously.

Tara Kitzman appeared before the board to appeal her operator's license denial. Kitzman explained her violations were from high school. She currently works full time, and is looking to tend bar to make some extra money. Klier stated that Kitzman would like additional hours bartending, if she received her operator's license she could be on the schedule more. Motion by Shatters, second by Wenstadt, to approve Tara Kitzman Operator's license with a conditional letter of agreement. Motion carried unanimously

#### REPORTS:

Police Report. Report on File.

Fire Department Report. Report on file. Woldt is currently working on the ISO Audit for the Village and Town of Hartland. The Bonduel Area Fire Department, Navarino/Lessor Fire Department and Cecil/Washington Fire Departments received a FEMA Grant specifically for fire equipment. With the FEMA Grant, the fire department will need to budget for a new compressor in 2019. Several firefighters will be participating in the 9-11 stair climb at Lambeau field. A donation of \$800 will be made to St. Jude's from the tips collected at the fair stand.

EMS Report. Report on file.

Clerk Report. Report on file. Maroszek is working on getting initial changes from Plan Commission into the Comprehensive Plan. Lorbiecki and Maroszek will be meeting with Ken Jaworski, Martenson & Eisele, early next week to review and work through questions on the plan. Maroszek attended Clerk training and will be attending a budget training next week.

Municipal Operations Report. Lorbiecki informed the board that appliance with freon will not be accepted at the recycle center until a new person is found to do freon removal. Lorbiecki is working with the county to have the crack and seal project completed.

Library Board. Shatters was unable to attend the last library meeting due to personal issues.

Communications/Petitions/Correspondence. A thank you was received from the Justin Jeske Kickball Memorial Tournament held in August.

#### NEW BUSINESS:

K1. Resolution on discontinuance of public way in the recorded Plat of Whitnee Woods. Motion by Shatters, second by K. Bartlett, to postpone the discussion and possible action on the resolution of discontinuance of public way in the recorded Plat of Whitnee Woods. Motion Carried Unanimously.

K2. Resolution for Martenson and Eisele ordinance review proposal. As Plan Commission has been working through updating the Comprehensive Plan, the committee has found

discrepancies between the plan and the Village ordinances. Plan Commission and Municipal Operations are recommending to the board to proceed with the ordinance review proposal from Martenson and Eisele. Motion by K. Bartlett, second by Wickman, to introduce resolution 2018-11 Martenson and Eisele ordinance review proposal. Roll call vote was taken. Motion carried unanimously.

K3. East Central Wisconsin Planning Commission update to Village and Cedar Parks. Lorbiecki explained this is high level handout to spark ideas for improvement in Village and Cedar Parks. Ideas discussed a splash pad, developing the pond to offer more, possible dog park, and recreation trails. These items would attract potential residents and businesses.

K4. Facilities Cleaning Services. Maroszek presented costs associated with adding cleaning staff to payroll, using a subcontractor with insurance and who is bonded, or using an outside cleaning service that is fully insured. Motion by Shatters, second by R. Bartlett, to approve the facilities cleaning services personnel to be added to the Village payroll. Motion carried Unanimously.

K5. Wisconsin Disaster Fund Public Assistance. Maroszek reported that the Village was approved for assistance in the amount of \$5,083.54 for damages incurred during the severe thunderstorm on June 11, 2017. Maroszek let the board know that in working with Wisconsin Emergency Management to provide further documentation, a bill to the Fire Department was not paid. Maroszek asked for direction from the Board on how they wanted this to be handled. The Board by consensus agreed Maroszek should work with Schenck to resolve the unpaid bill.

K7. Operator's License Application. Motion by Shatters, K. Bartlett to approve operator's licenses for Asher Factor, Travis Beilfuss, and Brooke Surber. Motion carried unanimously.

K. Bartlett presented some new information on an applicant questioning the background check that was conducted. Motion by K. Bartlett, second Shatters, to rescind the motion approving the operator's license for Asher Factor. Motion carried Unanimously.

With questionable new information on applicant the board would like the background check done again. Motion by Wickman, second by Shatters, to send application back to Police Chief to review the background check, and not to renew the provisional license for Asher Factor until after the board can review application again at the October meeting. Motion carried unanimously.

#### UNFINISHED BUSINESS:

L1. Agreement with Kobussen Bus for VHF antenna on water tower. The agreement has been reviewed by Village Attorney Vande Caste, comments and corrections have been made.

Lorbiecki reviewed the agreement to be presented to Kobussen with the Village Board. Motion by Shatters, second by R. Bartlett, to present the agreement to Kobussen for the VHF antenna on the water tower. Motion carried unanimously.

L2. Appointment of Commissions and Committees. Motion by Wickman, second by R. Bartlett, to approve the appointment of David Hedtke to Zoning Board of Appeals, term ending May 2021. Motion carried unanimously.

L3. Building at 101 E. Green Bay Street. Move agenda item back to Public Safety Committee to discuss with Village Building Inspector.

L4. Building at 505 W. Green Bay Street. No new development.

L5. Building at 129 N. Cecil Street. Owner Julie Schoenike has requested an extension to finish repairs on building. Move agenda item back to Public Safety Committee to discuss extension.

M. Approval of Payments. Motion by Wickman, second by Shatters, to approve accounts payable as presented. Motion carried. R. Bartlett abstained.

N. Treasurer's Report. Motion by Wickman, second by K. Bartlett, to approve the treasurer's report with amended amount to be changed on the water tower proceeds. Motion carried unanimously.

K8. Closed Session. Motion by K. Bartlett, second by Wenstadt, to move to closed session for approximately five minutes, to discuss personnel issues, inviting Clerk Maroszek to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 Exemptions (1)(F) [Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would have a substantial adverse effect on the reputation of any person referred to in such histories or data, or involved in such problems or investigation.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 11:33 pm.

Motion by R. Bartlett, second by Shatters, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 11:58 pm.

Motion by K. Bartlett, second by Wickman to adjourn. Motion carried unanimously. Meeting adjourned at 11:59 p.m.

Respectfully submitted,  
Michelle Maroszek, Clerk