

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
Wednesday, October 10, 2018

President Sharon Wussow called the meeting to order at 7:02 p.m., followed by the Pledge of Allegiance.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Kevin Bartlett, Renell Bartlett, Tricia Quandt, Gina Shatters, Randy Wenstadt, and Barb Wickman

AGENDA: Motion by Shatters, second by R. Bartlett, to approve the agenda and deviate from the order as necessary. Motion carried unanimously.

MINUTES: Motion by Shatters, second by R. Bartlett, to approve the minutes of the September 12, 2018 Public Meeting and Village Board meeting, and the September 17, 2018 Special Village Board meeting as presented. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Todd Lorbiecki, Director of Municipal Operations; Michelle Maroszek, Clerk/Treasurer; Robbie Woldt, Fire Chief and Joe Dawidziak, School District of Bonduel.

School District of Bonduel Superintendent, Joe Dawidziak confirmed the joint board meeting on Wednesday, November 7, 2018 at 7:00 p.m. Dawidziak reported that the school has established a new student group that is researching a mural project within the Village. The school district is currently working on process to secure school to ensure safety of everyone, currently everyone has a four-digit code to get into buildings and codes are being misused. These new security measures are to be in place the first part of November.

COMMUNICATIONS/PETITION/CORRESPONDENCE: Wussow read a thank you note received from Bike the Barn Quilts for use of the Cedar Park Shelter.

REPORTS:

Police Department Report. Report on file.

Fire Department Report. Report on file. Woldt reported that the ISO audit went good, overall results will take two to three months to get back. One item on the ISO audit that needs to improve is the training numbers for the Firefighters. The department needs to have fighter's current on their training. Shatters asked about disciplinary action if fighters miss scheduled

training. Woldt stated that it maybe something they need to look at and it will be discussed at the Fire Commission meeting. ISO audit results effect the fire protection rates for the village residence.

EMS Report. Report on file.

Clerk Report. Report on file. Maroszek reported on the new personal property aid that will replace the personal property taxes.

Municipal Operations Report. Report on File. Lorbiecki reported that the DNR inspection at the recycle center went well, the old land fill had three general failures with the old wells. Lorbiecki will work to correct all the failures by the November deadline. Sanitary inspection is scheduled for Thursday, Oct. 11. Lorbiecki addressed the Capital Improvement Plan (CIP Plan) that the village developed several years ago, this plan has not been followed over the years. Municipal operations will be obtaining pricing with financial advisors on updating the CIP plan to reflect the village's current situation.

Library Board. Nothing new to report.

NEW BUSINESS:

K1. Remove the CDL requirement from the Director of Municipal Operations job description.

Municipal Operations Committee is recommending to the board to remove the CDL requirement. Motion by K. Bartlett, second by R. Bartlett, to remove the CDL requirement from the Director of Municipal Operations job description. Motion carried unanimously.

K2. Ordinance 22-14 (3) amending Park and Playground rules and regulations. Municipal Operations Committee is recommending to add language to the ordinance regarding signage in parks. K. Bartlett introduced Ordinance 2018-06 amending Chapter 22, Park and Playground rules and regulations, Section 14-3. Second by Wickman. Roll call vote was taken. Wickman, K. Bartlett, R. Bartlett, Wenstadt, Quandt and Shatters – Aye. Wussow – Nay. Motion carried.

K3. Ordinance 22-21 (g) amending the appeal of the sexual offender residency restrictions.

Waiting on legal counsel regarding recommended change to ordinance. Move to the November 14th Village Board meeting. By consensus.

K4. Village Application for Operator's License. Public Safety Committee is recommending minor changes to the current application. Motion by Shatters, second by R. Bartlett, to approve the recommended changes to the Operator's License application, with addition of revision date to be added to the form. Motion carried unanimously.

K5. Repeal and recreate Ordinance 2-21 (b)(2) for requested Special Village Board Meetings.

Administrative committee is recommending new language on requested Special Village Board meetings. Shatters introduced Ordinance 2018-07 to repeal and recreate Chapter 2, Meetings, Section 21 (b)(2) Special Village Board Meetings. Second by Wenstadt. Roll call vote was taken. Motion carried unanimously.

K7. Operator's License Applications. Jenna Lemke and Emily Walczyk were previously approved by the Public Safety Committee. Brenda Rueckert is being presented to the Village Board directly. Motion by K. Bartlett, second by Wenstadt, to approve Jenna Lemke and Emily Walczyk's operator's licenses and to deny Brenda Rueckert operator's licenses. Motion carried unanimously.

K8. Per Diems. Third quarter per diems were presented to the board. Motion by Wickman, second by R. Bartlett, to approve the third quarter per diems as presented. Motion carried unanimously.

UNFINISHED BUISNESS:

L1. Kobussen Bus VHF Antenna. Lorbiecki explained the confined space issue that the Village and Kobussen are working through with the VHF antenna. By consensus this item will be post pone until November meeting.

L2. Commissions and Committees. Wussow stated that the TIF Joint Review Board will be discussed at the October 29th Plan Commission meeting.

L3. Operator's License application. Another background check was done by Chief Escalante on Asher Factor. No new offenses were discovered. Motion by Wickman, second by Shatters, to approve Asher Factor's operator's license with noted corrections to be made to his application. Motion carried unanimously.

L4. Building at 101 E. Green Bay Street. Letter enclosed on update. Another inspection has been requested for October 19 at 1:00 p.m.

L5. Building at 505 W. Green Bay Street. At this point there is nothing further the board can do with the property. There continues to be nuisance issues with the lawn care, private well and occasionally the door is found open by law enforcement. Remove agenda item by consensus.

L6. Building at 129 N. Cecil Street. Letter was sent to owner with an extension to repair building issues by November 1, 2018.

M. Approval of Payments. Motion by Wickman, second by Shatters, to approve accounts payable for the Village, Fire Department and EMS as presented. Motion carried unanimously.

N. Treasurer's Report. Motion by Wickman, second by K. Bartlett, to approve the treasurer's report as presented. Motion carried unanimously.

ANNOUNCEMENTS: Upcoming Meetings

Administrative Committee – Tuesday, October 16, 6 p.m.

Fire Commission – Wednesday, October 17, 6:30 p.m.

Plan Commission – Monday, October 22, 6 p.m.

Special Village Board – Tuesday, October 23, 6 p.m.

Plan Commission – Monday, October 29, 6:00 pm

Public Safety Committee – Tuesday, October 30, 6:30 p.m. (Tentative)

Municipal Operations Committee – Thursday, October 25, 4:00 pm (Tentative)

K6. 2019 Budget. Wickman directed all board members to review the current budget worksheets for any lines without figures and any figures they may have questions on. Tuesday, October 23 will be the working budget meeting, updated budget worksheets will be provided to go through.

K9. Closed Session. Motion by K. Bartlett, second by Wickman, to move to closed session for approximately five minutes, to discuss Personnel and Evaluation. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 9:51 p.m.

Motion by Wickman, second by Quandt, that Clerk/Treasurer, Michelle Maroszek, receive an hourly pay increase of 6 % as a result of her six-month performance review. Retroactive pay will be paid to Maroszek for hours worked from August 14, 2018 to October 13, 2018. Motion carried unanimously.

Motion by K. Bartlett, second by Shatters, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 10:50 p.m.

Motion by Shatters, second by R. Bartlett to adjourn. Motion carried unanimously. Meeting adjourned at 10:53 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk