

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
JANUARY, WEDNESDAY 9, 2019

Following the Pledge of Allegiance and moment of silence, President Sharon Wussow called the meeting to order at 7:00 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Kevin Bartlett, Renell Bartlett, Gina Shatters, Randy Wenstadt, and Barb Wickman. Excused, Tricia Quandt.

AGENDA: Motion by K. Bartlett, second by Wenstadt, to approve the agenda and deviate from the order as necessary. Motion carried unanimously.

MINUTES: Motion by Wickman, second by R. Bartlett, to approve the minutes of the December 5, 2018 meeting with noted changes. Motion carried unanimously. Maroszek stated that the revised minutes from the November 14, 2018 meeting were also included in the packets. The Board was in agreement that those minutes were complete.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Police Chief, Antonio Escalante; Director of Municipal Operations, Todd Lorbiecki; Fire Chief, Robbie Woldt; Clerk, Michelle Maroszek; Residents Pam Schmidt, Jess Gehm, and Justin Shatters.

K1. Bonduel Winterfest Picnic License. Wickman stated that there were several items that were incorrect on the application presented. A new application will need to be filled out by Backpack Blessings of Bonduel. Due to the timing of the event the board will need to have a special board meeting to approve the picnic license. Wickman suggested that since it will be a short meeting that the board should consider waiving their per diems for the special board meeting. Motion by Wickman, second by K. Bartlett, to postpone the Bonduel Winterfest Picnic License to the Special Board meeting to be held on Tuesday, January 15, 2019 at 5:15 p.m. Motion carried unanimously.

REPORTS:

Public Safety. Next meeting to be held Wednesday, January 23 at 6:00 p.m.

Police Department Report. Report on File. Chief Escalante reported that officer Zachary Hoefft resigned as of January 1, 2019 from the police department. Six applications have been received

at this point for the part time police officer position. Escalante checked on the resale value of the current police radio, he reported that there is no value in the old radio.

Fire Department Report. Report on File. Chief Woldt reported that there are only a few spots left for the departments 9-Pin Bowling Tournament. The Village received the audited ISO numbers, the department went from a rating of five to a rating of three, which is a great improvement. The biggest areas of improvement are to increase the number of volunteers responding to calls and volunteers attending the training. The new ISO numbers will go into effect April 1, residents should be made aware to check with their insurance company for reduced rates. The Fire Department will be attending upcoming training at Northeast Wisconsin Technical College Burn Tower. Woldt has been elected once again as the MABAS President.

Fire Commission: Next meeting, Thursday, January 17 at 6:30 p.m. at the fire station.

K8. Elevate Communities Funding request. Wussow shared that Capital Credit Union has an Elevate Communities program which helps develop and/or support initiatives brought forward by civic municipalities and other service organization. The Board discussed the Fire Department filling out the information for the needed compressor. Motion by Wickman, second by R. Bartlett, to give Woldt the permission to proceed with filling out the Capital Credit Union Elevate Communities grant application. Motion carried unanimously.

EMS Report. Report on File.

Clerk/Treasurer Report. Report on File. Maroszek reported that the January tax settlement has been completed and payments are noted in accounts payable report. Spring election candidates are complete and the ballot order has been determined. The 2018 audit by Schenck will take place January 28-30. Maroszek has been working on closing out the end of the year items, including system updates, W-2's, and 1099s.

Municipal Operations Committee. Wickman stated that the Bat and Ball Club signage project will hopefully be ready to present to the Board at the February meeting. Committee is still researching the wheel tax and/or unit system to help offset street assessments. The Unit system is something new municipalities are trying that would affect everyone, not just vehicle owners.

Municipal Operations Department Report. Report on File. Lorbiecki reported that the economic profile has been completed. Lorbiecki has been reviewing potential projects for 2019 budget year.

Plan Commission/Municipal Operations Committee. Committees will be reviewing ordinances and are currently looking at the Town of Herman Zoning Ordinance as a reference.

Library Board. Shatters reported that the Library board will not be changing the hours of operation at the Bonduel Branch.

COMMUNICATIONS/PETITION/CORRESPONDENCE: A thank you letter was sent to the Landstad 4-H Club for the donation of the park benches. A Christmas card sent to Fire Department from a village resident was shared with the board.

K2. Village Commercial Realtor. Plan Commission approved going with Coldwell Banker as the Village's commercial realtor for the next three years. Wickman stated that this should be done by resolution since it is a contract. By consensus of the board, this agenda item will be moved to the Special Board meeting to be held on January 15, 2019.

K3. Per Diems. Per diems for fourth quarter of 2018 were presented. Motion by Wickman, second by Wenstadt, to approve the fourth quarter per diems as presented. Motion carried unanimously.

K4. Community Gardens. Wenstadt has been in contact with potential committee members. Lorbiecki reported that the parcel and water will be ready for spring. Wenstadt asked the Board if the garden is only open to Village residents, or if people outside the Village could participate. It was discussed that Village residents should have first opportunity to the plots, and any others would be welcome after.

K5. Resolution to transfer unspent 2018 General Fund dollars to the 2019 Equipment Fund budget to purchase police radio. Motion by K. Bartlett to introduce resolution 2019-01, to transfer unspent 2018 general fund dollars to the 2019 Equipment fund budget to purchase a new police radio, Second by R. Bartlett. Roll call vote was taken. Motion carried unanimously.

K6. Building Inspector request for proposal. Maroszek reported that the Village has received no responses to the advertisements for the building inspector.

K7. Part-Time Police Officer posting. Position is posted for part-time officer until January 18, 2019. Posting is included in packets.

L1. Kobussen Bus for VHF antenna. Lorbiecki continues to work with Baycom. Has not heard back from contact at Baycom in regards to the confined space issue.

L2. Appointments of Commissions and Committees’. Wussow has three of the four names for TID Joint Review Board and will continue to work on.

L3. Building at 101 E. Green Bay Street. There was a report of lights on in an upper unit. Maroszek addressed the board about two escrow checks that were found in the Village safe from Mr. Block dated 2017. Wickman and Wussow stated that these checks were supposed to have been placed in an escrow account. This money should have been the Villages for work that was completed by Mr. Block. Maroszek was given the directive to contact the bank to see if funds were still available and to report back to the board.

M. Approval of Payments. Motion by R. Bartlett, second by K. Bartlett, to approve accounts payable for the Village, Fire Department and EMS as presented. Motion carried unanimously.

N. Treasurers Report. Motion by Wickman, second by R. Bartlett, to approve the preliminary treasures report before the year end audit. Motion carried unanimously.

ANNOUNCEMENTS:

Special Village Board - Tuesday, January 15 at 5:15 p.m.

Plan Commission/Municipal Operations – Monday, January 21 at 6:00 p.m.

Public Safety – Wednesday, January 23 at 6:00 p.m.

Municipal Operations – Thursday, January 24 at 4:00 p.m.

Motion by K. Bartlett, second by Wenstadt to adjourn. Motion carried unanimously. Meeting adjourned at 8:53 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk