

VILLAGE OF BONDUEL  
VILLAGE BOARD MEETING  
WEDNESDAY, MARCH 13, 2019

Following the Pledge of Allegiance and moment of silence, Wussow expressed the Villages condolences to the Robert Woldt family, President Sharon Wussow called the meeting to order at 7:03 p.m.

Wussow read a statement regarding the posting of the meeting.

Present: Sharon Wussow, Kevin Bartlett, Renell Bartlett, Randy Wenstadt, and Barb Wickman. Gina Shatters, absent.

AGENDA: Motion by Wickman, second by Wenstadt, to approve the agenda as presented and deviate from the order as necessary. Motion carried unanimously.

MINUTES. Motion by K. Bartlett, second by R. Bartlett, to approve the minutes of the February 13, 2019 minutes with noted corrections. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Police Chief, Antonio Escalante; Director of Municipal Operations, Todd Lorbiecki; Clerk/Treasurer, Michelle Maroszek; Advanced Disposal, Kristina Dubois; Interim Building Inspector, Paul Hahn

K10. Closed Session. Motion by K. Bartlett, second by R. Bartlett, to move to closed session for approximately five minutes to negotiate the contract for garbage collection. Inviting Director of Municipal Operations, Todd Lorbiecki, Clerk, Michelle Maroszek and Advanced Disposal Representative, Kristine Dubois. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 7:09 p.m.

*Motion by Wickman, second by R. Bartlett, to renew the proposal with Advanced Disposal for seven years, and approving the selection of the 95-gallon container for both garbage and recycles. Motion carried unanimously.*

Motion by K. Bartlett, second by Wickman, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 8:02 p.m.

L4. Interim Building Inspector. Motion by K. Bartlett, second by Wickman, to move to closed session for approximately five minutes, to discuss interim building inspector. Inviting Director of Municipal Operations, Todd Lorbiecki, Clerk, Michelle Maroszek, and Building Inspector, Paul Hahn. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 8:03 p.m.

Motion by Wickman, second by R. Bartlett, to hire Paul Hahn as the Village's interim Building Inspector at rate of \$40.00 per hour plus mileage. If errors and omissions is needed on the certificate of insurance, the Village will renegotiate costs with Hahn. Interim period will start immediately, and run through May 31, 2019, agreement is subject to extension if needed. Motion carried unanimously.

Motion by Wickman, second by Bartlett, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 8:36 p.m.

L11. Closed Session. Motion by K. Bartlett, second by Wenstadt, to move to closed session for approximately five minutes to discuss a potential business development. Inviting Director of Municipal Operations, Todd Lorbiecki, Clerk, Michelle Maroszek, and Coldwell Banker Representative, Terry Hilgenberg, via phone conference. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 8:40 p.m.

Motion by K. Bartlett, second by Wenstadt, to direct Coldwell Banker Representative, Terry Hilgenberg, to counter at offer at \$15,000. If interest party counters the offer, the minimum the Village will take is \$13,000 for the lot. Motion carried. Nye- Wussow, R. Bartlett, Aye- K. Bartlett, R. Wenstadt, Wickman.

Motion by K. Bartlett, second by R. Wenstadt, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 9:38 p.m.

K12. Closed Session. Motion by K. Bartlett, second by R. Bartlett, to move to closed session for approximately five minutes to discuss part-time police officer. Inviting Police Chief, Antonio Escalante, and Clerk, Michelle Maroszek. [Pursuant to Wis. State Statutes, Chapter 19, General

Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 9:41 p.m.

Motion by Wickman, second by R. Bartlett, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 9:57 p.m.

#### REPORTS:

Public Safety Committee. Minutes on file. Next meeting, Monday, March 25, 4:00 p.m.

Police Department Report: Report on file. Chief Escalante, stated that an invoice that should have been paid in 2018, came late and will be in the 2019 expenses. Wickman stated that a note should be added to the budget, explaining the overage at the end of the calendar year.

K9. Operators Licenses. Motion by K. Bartlett, second by R. Bartlett, to approve operator's licenses for Frank Skarlupka, Diana Hancock as presented, and to approve Chris Gehm's with noted changes. Motion carried unanimously.

K7. Village Animal Control Contract. Public Safety committee met with Marvin and Carol Gehm about picking up stray dogs. Gehm's are still willing to do the pickup for the Village. Motion by K. Bartlett, second by R. Bartlett, to approve the one-year contract with the Gehm's for animal control, the Village will provide a list of all licensed dogs, identification badges, and will pay \$25 per animal pick up. Motion carried unanimously.

Fire Department Report: Report on File.

Fire Commission: Next meeting, Thursday, March 21, at 6:30 p.m. at fire station.

EMS Report. Report on File.

Clerk/Treasurer Report. Report on File. Clerk Maroszek shared that Schenck has been purchased and their name has changed to CLA (CliftonLarsonAllen). Continue to work with CLA on finishing up 2018 Audit.

Municipal Operations Committee. Minutes on File. Wickman shared that the Committee has several items that have moved forward to this agenda for approval. Next meeting, Thursday, March 28, at 4:00 p.m.

Municipal Operations Department Report. Report on file. Lorbiecki stated that he is continuing to work on 20-year CIP Plan and meter life expectancy plan.

Plan Commission/Municipal Operations Committee. Minutes on File. Continuing to work on ordinance review. Next meeting is Monday, March 25<sup>th</sup> at 6:00 p.m.

K2. Skylert Policy. Wickman shared that the school district has offered the Village the use of their Skylert notification system. Municipal operations developed a policy on the use of the Skylert system and the chain of command for communicating an emergency. Village residents will sign up at Village hall to receive the notifications. Village will need to inform residents how to sign up by creating posts on Facebook and the website, and posting in other areas to spread the word. Motion by K. Bartlett, second by Wenstadt, to approve the policy with corrections and to go into an agreement with School District of Bonduel for \$1.00. Motion carried unanimously.

K3. Street Sweeper Policy. Municipal Operations developed a policy along with a fee schedule for sweeping of commercial businesses or residential homes. The Director of Municipal Operations and Municipal Operations will have the ability to waive the fees for certain events or for non-profits. Motion by K. Bartlett, second by Wickman, to approve the street sweeper policy for commercial business and residential homes. Motion carried unanimously.

K4. Purchase of a Brine Sprayer Unit. Lorbiecki shared the cost savings of going to salt brine. Municipal Operations committee is recommending the purchase of the Contree Sprayer. Motion by R. Bartlett, second by Wickman, to approve the purchase of the Contree Brine Sprayer unit for approximately \$4,999. Motion carried unanimously.

K5. Fee Schedule for Old Concession Stand at Cedar park. Motion by K. Bartlett, second by Wickman, to approve the fee schedule for the old concession stand of \$20 for residents, \$25 for nonresident. Motion carried unanimously.

K6. April 2018 Snow Storm Curb Damage. Wussow had a conversation with James Grunewald, regarding the damage that was done to Village curbs during the last snow storm in spring 2018. Grunewald asked that Wussow reduce the bill or forgive it. Wussow asked board for thoughts on situation. The Village has already had the damages repaired. Motion by K. Bartlett, second by Wenstadt, to invoice James Grunewald for the amount of damage, and ask that he pay for half of the costs. Also, going forward any damage caused by a subcontractor, will be the responsibility of the subcontractor to repair. Motion carried unanimously.

K8. Resolution authorizing and Approving Certified Survey Agreement. The Village attorney provided a resolution and agreement to be filed with the register of deeds for the Duellman fence. Motion by K. Bartlett to introduce Resolution 2019-04, authorizing and approving the certified survey agreement for Terri Duellman's fence. Second by Wickman. Roll call vote was taken. Motion carried unanimously.

L1. Kobussen Bus for VHF antenna on water tower. Lorbiecki explained that Kobussen moved the antenna equipment to a tower near Navarino, without the school district's knowledge. Joe Dawidziak, Superintendent, has asked for equipment to be returned to the school and for the antenna be put back on the water tower. The school purchased equipment when Kobussen took over busing, it rightfully belongs to the district not Kobussen. Lorbiecki will update the board at the next meeting.

L2. Commissions and Committees. Wussow reported that she has the TID Joint Review Board assigned. Any other board or committee appointments will be done after the April election. Motion by Wussow, second R. Bartlett to approve the boards and commissions with noted changes. Motion carried unanimously.

L3. Advertising signage contract. Motion by Wickman, second by R. Bartlett, to postpone until The April 10, 2019 meeting. Motion carried unanimously.

K1. Vacant Village Trustee position. By consensus the board agreed to postpone the appointing of a Village Trustee until the April meeting.

M. Vouchers. Motion by K. Bartlett, second by Wickman, to approve the vouchers as presented, with the full budgeted amount to be paid on the plow truck loan. Motion carried unanimously.

N. Treasurers Report. Motion by K. Bartlett, R. Bartlett, to approve the treasurer's report as presented. Motion carried unanimously.

#### ANNOUNCEMENTS:

Fire Commission – Thursday, March 21, 6:30 p.m.

Public Safety Committee - Monday, March 25, 4:00 p.m.

Plan Commission/Municipal Operations – Monday, March 25, 6:00 p.m.

Municipal Operations Committee – Thursday, March 28, 4:00 p.m.

Motion by R. Bartlett, second by Wenstadt to adjourn. Motion carried unanimously. Meeting adjourned at 11:35 p.m.

Respectfully submitted,

Michelle Maroszek, Clerk/Treasurer