

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
WEDNESDAY, MAY 8, 2019

Following the Pledge of Allegiance and moment of silence, President Russ Gehm called the meeting to order at 7:01 p.m.

Gehm read a statement regarding the posting of the meeting.

Present: Russ Gehm, Renell Bartlett, Brenda Staszak, Randy Wenstadt, Barb Wickman and Kay Zuleger

AGENDA: Motion by Wickman, second by Staszak, to approve the agenda as presented and deviate from the order as necessary. Motion carried unanimously.

MINUTES. Motion by Wickman, second by Bartlett, to approve the minutes of April 10, April 16 and May 1, 2019 with noted corrections. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Police Chief, Antonio Escalante; Director of Municipal Operations, Todd Lorbiecki; Fire Chief, Robbie Woldt; EMS, Rodney Hoppe; Clerk, Michelle Maroszek; Village Residents, Randy and Jackie Radloff, Dave Hedtke, and Jeff Herman; School District of Bonduel District Administrator, Joe Dawidziak.

Joe Dawidziak, School District of Bonduel District Administrator, welcomed the new board members and encourage the continuation of working together with the school. Currently, Dawidziak is working on a video production to promote school district and community. Dawidziak spoke about the school's emergency message system in which the Village will have access to use in the near future. One of the things the Village will need to do is create a list of phone numbers and emails of residents who would like to receive the notices. The school is willing to add a check box on their Student Registration forms, that would give permission to the school to share the needed information with the Village. The school would like to hold a joint board meeting with the school and Village once again. Tentative date for meeting would be June 11. Dawidziak would like to see these meetings held twice a year.

K1. Sidewalk removal request. The village has been approached with a request to remove sidewalks on the south side of East Park Street, starting at Church Street going to the Village Park. The Residents involved provided a restoration map for the removal of the sidewalks and there will be no cost to the Village for the removal. Motion by Zuleger, second by Staszak, to approve the request to remove the sidewalks on East Park St. Motion carried unanimously.

Communications: Staszak read the professional municipal clerks week proclamation recognizing Michelle Maroszek, Clerk and Katrina Schroeder, Deputy Clerk.

Public Safety Committee. Maroszek stated that the committee met and there are various items that have moved to the board agenda for approval.

Police Department Report. Report on file. Chief Escalante reported that the vandals and burglary suspects have been found and are being dealt with.

Fire Department Report. Report on file. Fire Chief Woldt, thanked Kevin Bartlett for his help unloading the Fire Departments new equipment and the Director of Municipal Operations for storage space. The new compressor cost should be below what was budgeted. Woldt is working with Municipal Operations to resolve the electrical issues at the station.

EMS Report. Report on File. Hoppe reported that five of the six responders that received the training have past their exams and are now working. Hoppe stated the EMS applied for a grant to replace radios, but are still waiting to hear if they have received the grant. EMS is looking into purchasing a bender lift belt, the cost is approximately \$850. Hoppe is working with the company who will be sending up a smaller bender lift belt to use for training.

Administrative Committee. Staszak reported that the committee met for the first-time last week. There are several items that have moved to the board agenda for approval. The administrative committee has set their monthly meeting date as the third Tuesday of the month at 3:30 p.m.

Clerk Report. Report on file. Maroszek reminded the board that she would be at WMCA training the remainder of the week. Open book and Board of Review will be coming up in the next few weeks. Maroszek explained to the new board members what each of these meeting entails.

Municipal Operations Committee. Wickman reported the committee met on April 24, there are several items on this agenda for review. Municipal Operations is continuing to review ordinances. The committee will hold their monthly meeting the 4th Tuesday of the month at 5:30 p.m.

Municipal Operations Director Report. Report on File. The new trash carts have been ordered and will be delivered May 20th to the municipal operations building. Distribution of the carts will be the week of June 17th, with first pick up being June 24th. Advanced Disposal will be providing the village with all marketing and notification literature for the new cart transition.

Library Board. Nothing to report this month.

Plan Commission. Continuing to meet with Municipal Operations to review zoning issues.

K2. 2019 crack and seal request. Lorbiecki obtained quotes, Fahrner Asphalt Sealers came in with the best price. Motion by Wickman, second by Bartlett, to hire Fahrner Asphalt Sealers to do the 2019 crack sealing for the Village at a cost of \$8,200. Motion carried unanimously.

President Gehm noted that there were several ordinances and resolutions on the agenda and asked if the board would agree to forego the complete readings. By consensus the board agreed to forego the full readings of the ordinances and resolutions.

K3. Amending Ordinance 115-26(d) Land use Permit. Municipal Operations committee is recommending to the board to amend the land use permit fee. Motion by Wickman, introducing Ordinance 2019-04, amending Sec. 115-26(d) Land Use Permits, second by Staszak. Roll call vote was taken. Motion carried unanimously.

K4. Resolution to update the Village fee schedule. The new fee for the land use permits will be \$50 and needs to be updated on the fee schedule. Motion by Wickman, introducing resolution 2019-11 to approve the updated Village fee schedule, second by Zuleger. Roll call vote was taken. Motion carried unanimously.

K5. Resolution approving Building Permit Fee Schedule. Public Safety committee and the Building Inspector have reviewed the building permit fees and are recommending the changes to be approved by the board. Motion by Bartlett, introducing resolution 2019-12, approving the updated building permit fee schedule with noted changes, second by Wickman. Roll call vote was taken. Motion carried unanimously.

K6. Amending Ordinance 22-16 Regulating use of electronic nicotine delivery systems. Public Safety has reviewed and amended the Village ordinance to include the electronic nicotine delivery systems. Motion by Bartlett, introducing Ordinance 2019-05, amending Sec. 22-16 regulating use of electronic nicotine delivery systems, second by Wenstadt. Roll call vote was taken. Motion carried unanimously.

K7. Amending Ordinance 22-21(g) Sex Offender residency restriction. Public Safety along with direction from the Village Attorney have amended the sex offender residency restriction and have corrected the appeal process for residency. Motion by Bartlett, introducing Ordinance 2019-06, amending Sec. 22-21(g) sex offender residency restrictions, second by Wickman. Roll call vote was taken. Motion carried unanimously.

K8. Sex Offender Appeal Form. With the revision of the sex offender residency restriction ordinance, the appeal process was modified and a form was created to help obtain information needed to review an appeal. Motion by Zuleger, second by Staszak, to approve the sex offender appeal form with recommended change from the Public Safety committee. Motion carried unanimously.

K9. Ordinance 10-5(b)(4) Declaration of Disaster. Municipal Operations is recommending to the board that the Director of Municipal Operations be included in the chain of command. Motion by Staszak, introducing Ordinance 2019-07, amending Sec. 10-5(b)(4) to include the Director of

Municipal Operations in the line of succession in the declaration of a disaster, second by Zuleger. Roll call vote was taken. Motion carried unanimously.

K10. Resolution Identifying Line of Succession for Proclaiming an Emergency or Disaster. Municipal Operations is recommending that the Village also amend the line of succession to match the declaration of disaster, which currently is missing the Fire Chief. Motion by Wickman, introducing Resolution 2019-13, amending the line of succession for proclaiming an emergency or disaster to include the Fire Chief, second by Bartlett. Roll call vote was taken. Motion carried unanimously.

K11. Amending Ordinance 22-5 Sales and Use of Fireworks Prohibited. Public Safety along with the Village Attorney are recommending to amend the fireworks ordinance to include the NFPA 1123 Code for Fireworks Displays. Motion by Staszak, introducing Ordinance 2019-08, amending Sec. 22-5 Sales and Use of fireworks prohibited to reflect the most current NFPA 1123 Code, second by Bartlett. Roll call vote was taken. Motion carried unanimously.

K12. Municipal Clerk/Treasurer Institute Training. The Administrative committee is recommending that Clerk Maroszek attend the Municipal Clerk/Treasurer Institute training in July. Maroszek explained that in going to the conference, the Deputy Clerk would need to cover the office hours that week. The office would need to be closed for a few hours on July 18th and closed for the day on Friday, July 19, to accommodate the Deputy Clerks hour restrictions. Motion by Wickman, second by Staszak, to approve Maroszek to attend the training and allowing the adjusted office hours on July 18 and closing the office on July 19. Motion carried unanimously.

K13. Resolution to support Fixing the State's Transportation Funding Shortfall. Motion by Wickman, introducing Resolution 2019-14, to support fixing the state's transportation funding shortfall and increasing local transportation aids, second by Bartlett. Roll call vote was taken. Motion carried unanimously.

K14. Resolution to support Increased Levy Limit Flexibility. Motion by Bartlett, introducing Resolution 2019-15 to support increased levy limit flexibility, second by Zuleger. Roll call vote was taken. Motion carried unanimously.

K15. Resolution to support Shared Revenue Funding Increase. Motion by Bartlett, introducing Resolution 2019-16, to support shared revenue funding increase, second by Wickman. Roll call vote was taken. Motion carried unanimously.

K16. American Legion Post 217 Liquor License. Motion by Bartlett, second by Staszak, to approve the American Legion Post 217 liquor license for 2019. Motion carried unanimously.

K17. Temporary Liquor License for Batting for the Battle Softball Tournament. Motion by Bartlett, second by Zuleger, to approve the temporary liquor license for the Batting for the Battle softball tournament. Motion carried unanimously.

K18. Operator's Licenses Applications. Motion by Bartlett, second by Staszak, to approve operators' licenses for Kacey Block, Jason Eggert, and Aaron Retzlaff. Motion carried unanimously.

K19. Bat and Ball Club Liquor License Request. The Bonduel Bat and Ball Club turned in their liquor license information late. Due to the publishing notice requirements, there was not time to publish before this board meeting. The club is asking for the Village board to waive the special board meeting fee. Motion by Zuleger, second by Staszak, to approve the request to waive the fee for the Bonduel Bat and Ball Club, only if there is a special meeting for another pending Village board item. Motion carried unanimously.

L1. Commissions and Committees. By consensus the board agreed to move to the June meeting.

M. Approval of Payments. Motion by Wickman, second by Bartlett, to approve the May 2019 vouchers along with the additional statements for the credit card and Building Inspector which came in after the reports were ran. Motion carried unanimously.

N. Treasurer's Report. Motion by Wickman, second by Bartlett, to approve the treasurers report as presented. Motion carried unanimously.

ANNOUNCEMENTS:

Fire Commission – Thursday, May 16, 6:30 p.m.

Administrative Committee – Tuesday, May 21, 3:30 p.m.

Special Board Meeting – Wednesday, May 22, 4:45 p.m. (Tentative)

Public Safety Committee – Thursday, May 23, 3:30 p.m.

Municipal Operations – Tuesday, May 28, 5:30 p.m.

L2. Closed Session. Motion by Wenstadt, second by Bartlett, to move to closed session for approximately five minutes to discuss a potential business development. Inviting Director or Municipal Operations Lorbiecki and Clerk Maroszek. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 9:40 p.m.

Motion by Bartlett, introducing Resolution 2019-17, authorizing and approving the soil testing site access agreement with United States Cellular Operating Company, second by Wickman. Roll call vote was taken. Motion carried unanimously.

Motion by Staszak, second by Wenstadt, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 9:46 p.m.

Motion by Wenstadt, second by Bartlett to adjourn. Motion carried unanimously. Meeting adjourned at 9:47 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer