

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
WEDNESDAY, JUNE 12, 2019

Following the Pledge of Allegiance and moment of silence, Clerk Maroszek called the meeting to order at 7:01 p.m.

Maroszek read a statement regarding the posting of the meeting.

Maroszek explained that Gehm was not able to attend the meeting and asked for nomination of a chairperson. Motion Wenstadt, second by Zuleger, to nominate Trustee Wickman to facilitate the June 12 meeting in President Gehm's absent.

Present: Renell Bartlett, Brenda Staszak, Randy Wenstadt, Barb Wickman, and Kay Zuleger.

AGENDA: Motion by Wenstadt, second by Staszak, to approve agenda as presented and deviate from the order as necessary. Motion carried unanimously.

MINUTES. Motion by Bartlett, second by Zuleger, to approve minutes from the May 8 and May 22, 2019 meetings with noted corrections. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Police Chief, Antonio Escalante; Director of Municipal Operations, Todd Lorbiecki; Clerk, Michelle Maroszek; Trustee Candidate, Timothy Kelley; Carol Ryczek, Shawano Leader.

L1. Vacant Trustee Position. Village Board interviewed Tim Kelley for the open trustee position with a term date of April 2021. Motion by Staszak, second by Zuleger, to appoint Tim Kelley for the vacant trustee position. Aye – Staszak, Wenstadt, Wickman, Zuleger. Bartlett abstained. Motion carried. Kelley signed the oath of office and began position immediately.

REPORTS:

Public Safety Committee. Zuleger reported that the committee met and several items have moved to the board agenda.

Police Department Report. Report on file. Chief Escalante reported that once again he is short staffed. Another part-time officer has taken a full-time position. Escalante questioned the board about working overtime to make sure there is coverage in the Village. The Chief asked about certain ordinances and enforcement.

Fire Department Report. Report on file.

EMS Report. Report on file.

Administrative Committee. Staszak reported the committee met and a few items have moved to the board agenda.

Clerk Report. Report on file. Personal Property Aid from the State was received for the Municipality and for the TID. The Board of Review was held and all forms are filed with the state. Maroszek checked with CLA on the status of the 2018 Audit, reports are being put together and should have booklets soon.

Municipal Operations Committee. Wickman reported committee met and is continuing to work through several items. A few items have moved to the board agenda.

Municipal Operations Director Report. Lorbiecki is continuing to work on updating the CIP plan for the Village. An issue came up with horse manure again, Lorbiecki reviewed the horse manure policy with the new members. Lorbiecki explained the signage contract for organizations displaying signs at the ball parks. Municipal Operations worked with the Bat and Ball Club to establish the contract. All signage approval will run through the Board. Questions regarding the new trash pickup was discussed.

Ad Hoc Ordinance Committee. The committee has met twice and is continuing to work through the zoning ordinance. Wickman explained to the new trustees why the Ad Hoc Committee was created.

Fire Commission. Wickman shared that Pierce brought in a sample truck for the commission and fire department to look at. The new truck will be replacing two of the older units.

K1. Bonduel Civic Association's Fireworks Permit. Zuleger reported that the Public Safety Committee reviewed the fireworks permit with Chief Woldt and everything looks good as presented. Motion Staszak, second Wenstadt, to approve the Bonduel Civic Association's fireworks permit for July 4th, 2019. Motion carried unanimously.

K2. Signage request from Bonduel Civic Association Events. The Civic Association asked the board to waive the fee to display sponsorship signage at their events. The Board discussed approving the request for an extended length as long as the signage display stayed the same. Motion by Wenstadt, second by Bartlett, to extend the Bonduel Civic Association a permanent approval to display sponsorship signage for the 4th of July Celebration and the Car Show as long as the signage remained the same and that the Village board reserves the right to terminate the agreement at any time. Motion carried unanimously.

K3. National Incident Management (NIMS) Training. Public Safety is recommending that all elected officials and employees of the Village take the NIMS ICS-100 and IS-700 training within

90 days of election or hire. Motion by Staszak, second by Bartlett, to require all elected official, appointed officials and village staff take the NIMS ICS-100 and IS-700 training within 90 days of their start date. Motion carried unanimously.

K4. Police Officer Hiring Policy. Public Safety Committee looked at the hiring policy and checked with the League of Municipalities about posting a municipal position. It is not necessary to post for a municipal positions. The committee is recommending that if Chief Escalante has a potential part-time employee, he can ask the Public Safety Chairperson to add a closed session to the next agenda to conduct an interview. This would speed up the hiring process for part-time hires. Motion by Bartlett, second by Wenstadt, to approve the recommended part-time police officer hiring policy, allowing Chief Escalante to bring forward candidate to Public Safety to interview. Motion carried unanimously.

K5. Allow Police Chief to take Squad Home. Public Safety reviewed Chief Escalante's request to take home a squad. This will free up another stall for the Fire Department to utilize. The committee checked with the Village insurance, and the squad is covered if it is taken home. Motion by Bartlett, second by Staszak, to allow the Police Chief to take the Village squad car home. Motion carried unanimously.

K6. 2019 Liquor License. Maroszek explained that the board did not receive individual copies of the licenses this year. All applications and approvals are contained in one binder for the board to review. Motion by Bartlett, second by Zuleger, to approve the 2019-2020 liquor licenses. Motion carried unanimously.

K7. 2019 Operator's License. Motion by Staszak, second by Wenstadt, to approve the 2019-2020 operators' license for all applicants, with the exception of denying Kayla Arndt. Motion carried unanimously.

K8. Resolution to update Bond Schedule to include electronic nicotine delivery system. The new fees have been added to the Bond Schedule for the electronic nicotine systems by Public Safety. Motion by Bartlett, introducing resolution 2019-19 to update the Village Bond Schedule to include electronic nicotine delivery systems, second by Staszak. Roll call vote was taken. Motion carried unanimously.

K9. Ordinance 6-4 Regulation of Chickens. Public Safety has reviewed the regulation of chickens and is recommending the changes. Motion by Bartlett, introducing Ordinance 2019-09, amending Sec. 6-4 regulation of chickens, second by Zuleger. Roll call vote was taken. Motion carried unanimously.

K10. Operator's License Revocation Procedure. Public Safety reviewed the recommended changes to the Operator's license revocation process from the Village Attorney. Motion by Bartlett, second by Zuleger, to adopt the recommended Operator's License revocation procedure. Motion carried unanimously.

K11. Refund of 2018 driveway permit. Lorbiecki explained that he had required Dave Hull to obtain a driveway permit last year. After reviewing the driveway, Lorbiecki felt the permit was not needed and would like to refund the permit fee. Motion by Bartlett, second by Wenstadt, to refund Dave Hull the \$40 driveway permit fee. Motion carried unanimously.

K12. Resolution to approve the 2018 CMAR. Lorbiecki explained the Compliance Maintenance Annual Report highlighting certain areas of the report. Motion by Staszak, introducing resolution 2019-20 approving the 2018 CMAR, second by Bartlett. Roll call vote was taken. Motion carried unanimously.

K13. Professional services reimbursement form. Lorbiecki would like the professional services reimbursement form officially adopted by the board for use. The Administrative Committee has reviewed the form and is recommending the board approve it. Motion by Bartlett, second by Zuleger, to approve the use of the professional services reimbursement form. Motion carried unanimously.

K14. Renewal Village insurance policy with LWMMI. Maroszek and Wickman noted a couple of additional changes to the policy. Motion by Bartlett, second by Kelley, to renew the policy with the noted changes. Motion carried unanimously.

K15. Ordinance 2-21(a) Regular Village Board Meeting Time. Administrative committee is recommending an earlier start time for the regular Village Board meetings of 6:00 p.m. Motion by Bartlett, introducing Ordinance 2019-10, amending Sec. 2-21(a) regular Village board meeting time to 6:00 p.m., second by Zuleger. Roll call vote was taken. Motion carried unanimously.

K16. Employee discount from Cellcom. Cellcom offers a business employee discount of 5% to all employees and trustees who work for the Village and have Cellcom as their personal carrier. Motion by Bartlett, second by Staszak, to approve the Cellcom Business Employee Advantage Plan for Village employees and trustees. Motion carried unanimously.

K17. Ethical Standards and Regulations. Maroszek explained that the Village ordinance require that every committee and board review the ethical standards each year.

K20. Ordinance 113-3(a)(3) General Provisions. Motion by Bartlett, Introducing Ordinance 2019-11, to amend Sec. 113-3(a)(3) adding language to the sale or exchange of parcels of land will be completed by a plat of survey. Roll call vote was taken. Motion carried unanimously.

L2. Appointments of Commissions and Committees. Maroszek reported that President Gehm, is recommending that Zuleger be appointed the Public Safety Chairperson, and to appoint Kelley to the Public Safety Committee and the Plan Commission. Motion by Staszak, Second by Zuleger, to appoint Zuleger as Public Safety Chairperson, and Kelley to Public Safety and Plan Commission. Motion Carried Unanimously.

M. Approval of Payments. Motion by Bartlett, second by Kelley, to approve the June 2019 accounts payable vouchers. Motion carried unanimously.

N. Treasurer's Report. Motion by Wickman, second by Bartlett, to approve the treasurers report with noted changes. Motion carried unanimously.

K18. Closed Session. Motion by Bartlett, second by Wenstadt, to move to closed session for approximately five minutes to discuss part-time police officer evaluation. Inviting Clerk Maroszek and Chief Escalante. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 9:17 p.m.

Motion by Kelley, second by Bartlett, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 9:38 p.m.

Motion by Zuleger, second by Bartlett, to approve a pay increase for Rebecca Praegitzer of \$.50 per hour starting the May 26th payroll and an additional \$.50 per hour at her one-year anniversary, providing a positive review. Normal reviews and increases after her one year until reaching \$18.00 per hour. Motion carried unanimously.

K19. Closed Session. Motion by Bartlett, second by Zuleger, to move to closed sessions for approximately five minutes to discuss potential business development and zoning business. Inviting Director of Municipal Operations Lorbiecki and Clerk Maroszek. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 9:45 p.m.

Motion by Bartlett, second by Staszak, to returned to open session. Roll call vote was taken.
Motion carried unanimously. Board returned to open session at 10:08 p.m.

ANNOUNCEMENTS:

Plan Commission – Monday, June 17, 6:00 p.m.

Administrative Committee – Tuesday, June 18, 3:30 p.m.

Fire Commission – Thursday, June 20, 6:30 p.m.

Public Safety Committee – Wednesday, June 26, Time 2:45 p.m.

Municipal Operations Committee – Wednesday, June 25, 5:30 p.m.

Motion by Wenstadt, second by Kelley to adjourn. Motion carried unanimously. Meeting adjourned at 10:12 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer