

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
WEDNESDAY, AUGUST 14, 2019

Following the Pledge of Allegiance and moment of silence, President Russ Gehm called the meeting to order at 6:00 p.m.

Gehm read a statement regarding the posting of the meeting.

Present: Russ Gehm, Renell Bartlett, Tim Kelley, Brenda Staszak, Randy Wenstadt, Barb Wickman and Kay Zuleger

AGENDA: Motion by Bartlett, second by Zuleger, to approve agenda as presented and deviate from the order as necessary. Motion carried unanimously.

MINUTES. Motion by Kelley, second by Wickman, to approve minutes from the July 10, 2019 Village Board Meeting with noted change. Motion carried Unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Police Chief, Antonio Escalante; Director of Municipal Operations, Todd Lorbiecki; Clerk, Michelle Maroszek; Fire Chief, Robbie Woltd; Bonduel EMS, Rodney Hoppe; Jacob Thorne Memorial, Shawn Thorne and Katrina Schroeder; Wayne's Place, Wayne Ort; Town of Washington Chairman, David Korth; US Cellular, Paul Reinhart and Kevin Mattson; Amico's Pizza, Jason Hutter; and Hochstetler Metals, Bradley Hochstetler.

K1. Conditional Use Permit US Cellular. Public hearing was held at Plan Commission meeting on August 5th. Plan Commission is recommending the approval of the conditional use permit for the construction of a cellular tower. Motion by Wickman, second by Bartlett, to approve the conditional use permit for US Cellular to construct a cell tower. Motion carried unanimously.

K3. Conditional Use Permit Jason Hutter, 109 E Green Bay Street. Public hearing was held at Plan Commission meeting on August 5th. Plan Commission is recommending the approval of the conditional use permit for light manufacturing and bakery of pizza crusts. Jason Hutter, owner, is working with Nordin surveyors to develop an easement for the property, which should be completed in 60 days. Motion by Wickman, second Bartlett, to approve the conditional use permit at 109 E Green Bay Street, for pizza crust manufacturing. The conditional use permit will remain with the property as long as it manufactures pizza crust products. In addition, the easement on the property is to be complete within 90 days of the approval of this conditional use permit. Motion carried unanimously.

K4. Conditional Use Permit Bradley Hochstetler, 517 Commerce Court. Public hearing was held at Plan Commission meeting on August 5th. Plan Commission is recommending the approval of the conditional use permit for the light manufacturing of pressed and formed steel for roofing. Motion by Zuleger, second by Kelley, to approve conditional use permit for Hochstetler Metals at 517 Commerce Court, for the manufacturing of steel roofing. The conditional use permit will remain with the property as long as it manufactures steel roofing materials. Motion carried unanimously.

K17. Operator's License. Motion by Wickman, second by Bartlett, to approve operator's licenses for Mastey, Przybylski, and Steinbach, and to deny the operators' license for Ort due to disqualifying event. Aye - Bartlett, Kelley, Staszak, Wenstadt, Wickman and Zuleger. Gehm abstained. Motion carried.

K16. Jacob Thorne Basketball Court. Shawn Thorne updated the new board on the plans for a basketball court at Village Park in memory of his late son. The court was approved by the previous board. Thorne presented a site plan and timeline of installation. Thorne would like to see court in place by next summer. All costs will be funded by Thorne and through donations.

K2. Resolution to adopt US Cellular Lease agreement. Paul Reinhart, US Cellular, and Lorbiecki, DMO, presented the lease agreement and that legal counsel for both parties have approved the lease. Motion by Wickman, second by Bartlett, introducing Resolution 2019-23 adopting the ground lease agreement with US Cellular. Roll call vote was taken. Motion carried unanimously.

Open Forum: David Korth, Chairman of Town of Washington, would like to utilize the Bonduel First Responders for coverage in their Township. Rodney Hoppe and Korth are working on the logistics of the coverage area and the workers compensation costs. Hoppe will be working with Public Safety to finalize proposal and will bring back to the board when ready.

G. Communications/Petitions/Correspondences. Village received a thank you card from the Jeske kickball fundraiser.

REPORTS:

Public Safety Committee. Minutes on file. Zuleger stated a couple items are on the agenda for board approval.

Police Department Report. Report on file. Calls were up this month already. Currently, preparing information for an audit with the department of justice. Bartlett shared that Chief Escalante caught a thief at 1919 Antiques, and thanked him for his service.

Fire Department Report. Report on file. Woldt shared Ben Morris has completed fire fighter two training. The new turn out gear was delivered. Woldt thanked the Bonduel Lions Club for letting the Fire Department be part of the Corn Roast.

EMS Report. Report on file. Hoppe has been working with Washington, Cecil, and Angelica on First Responder coverage. On Founder's Day, Eagle III will be here at 9:30 a.m. and Shawano Ambulance will be doing car seat checks. Woldt added the Fire Department will have Fire Extinguisher demonstrations at Founder's Day. There is one person attending the EMR class in Oconto Falls and will be finished by November. All new people have complete EVOC class.

Administrative Committee. Minutes on file. Staszak reported one item has moved to the board for approval.

Clerk Report. Report on file. Update was given on new voting machines for 2020. Maroszek reported that training in Green Bay was extremely helpful and overall very good.

Municipal Operations Committee. Minutes on file. Committee met July 30, there are several items on the agenda for the board to approve. Continuing to work on CIP plan.

Municipal Operations Director Report. Report on file. Well #2 will be repaired in September/October. In August new cross connection process will start, meter will need to be tested and will require going into the home owners home twice due to new regulations.

Ad Hoc Committee. Committee met August 7, and finalize the uses for the commercial districts. Committee will be working through the remaining districts at the next meeting.

K5. Replacement of the Galaxy Water Utility Software. Lorbiecki gave overview of the water utility software system. 2020 the galaxy system will no longer be supported. The Village will need to move to the new Beacon system. Lorbiecki is looking for approval to move forward with the new system, this would be put in the 2020 budget. Cost would include \$1,800 for Civic Systems to build an interface and an additional \$5,950 for the system upgrade. Motion by Zuleger, second by Bartlett, to approve the replacement of the Galaxy system with the new Beacon system for 2020 and to include in the cost in the budget. Motion carried unanimously.

K6. Bonduel School District billing adjustment on water usage. Lorbiecki reported that the water meters on the school football field and practice field were not reading correctly for several years. The meter reading issue has been resolved. The PSC allows a municipality to go back on two years of services. With the mistake, the school district would owe the Village \$908.74 for the past two years. Motion by Bartlett, second by Wickman, to approve billing the Bonduel School District for an additional \$908.74 for water usage on the football fields. Aye— Gehm, Bartlett, Kelley, Wenstadt, Wickman and Zuleger. Abstain – Staszak. Motion carried.

K7. Park Waiver of Fees Policy. Municipal Operations is looking for approval of the policy, that would allow the Director of Municipal Operations the authority to waive park rentals fees for nonprofits, charitable organization, benefit or public authority. Motion Zuleger, second by Staszak, to approve the park waiver of fees policy. Motion carried unanimously.

K8. Waive park fee for Celebrate Bonduel Event. Celebrate Bonduel has asked the Village to waive the Village Park pavilion rental fee for the Patriot Day event on Saturday, September 7. Director of Municipal Operations, Todd Lorbiecki waived the park fee.

Motion by Wickman, second by Staszak, to combine agenda items K9. 2020 Budget Schedule and K10. Capital Equipment requests for 2020 Budget. Motion carried unanimously.

K9. 2020 Budget schedule and guideline & K10. Capital equipment requests. The Administrative committee presented the budget schedule and the recommendation of no more than a two percent increase for 2020. Municipal Operations would like all capital equipment requests for 2020 from all departments by August 27th to review. Motion by Zuleger, second by Kelley, to approve the 2020 budget schedule with the recommendation of no more than a two percent increase. Motion carried unanimously.

K11. Littering Ordinance. Municipal Operations discussed the current Village littering ordinance. Wickman stated that the Director of Municipal Operations and Fire Chief are not authorized to issue citations, and do not have authority to enforce ordinance according to the Village municipal code. Municipal Operations is asking that littering, specifically grass clippings, be addressed as needed. The committee would like to have the Police department enforce the ordinance when needed. Board agreed that the violators should be spoken to first, this can be done by the Police Department or Municipal Operations. If a resident is a repeat offender a warning letter would be sent from the Police Department. Motion by Kelley, second by Zuleger to enforce littering ordinance with the assistance of the Police department. Motion carried unanimously.

K12. Repeal Ordinance 28-12 Skateboards 28-13 Inline Skates regulated. Public Safety would like to repeal and remove this ordinance from the Village municipal code. Wickman and Bartlett expressed concern with skateboarding and skating in the downtown commercial district. Motion by Zuleger, second by Staszak, introducing Ordinance 2019-13 to repeal and remove Sec. 28-12 Skateboards and roller skate and Sec. 28-13 Inline skate ordinances. Roll call vote was taken. Aye – Gehm, Bartlett, Kelley, Wenstadt, Staszak, and Zuleger, Nay - Wickman. Motion carried.

K13. Resolution to adopt the Village Emergency Response Plan. The final emergency response plan was approved by the Public Safety committee. Only item that is still missing is the village map, which is currently in the process of being updated. Motion by Wickman, second by Bartlett, introducing Resolution 2019-24, adopting the Village of Bonduel Emergency Response plan with the updated map to be added as soon as complete. Roll call vote was taken. Motion carried unanimously.

K14. Amend resolution 2019-21 contract hiring full time building inspector. Maroszek explained there were changes to the contract by the building inspector after the approval. The errors and omissions insurance were removed as a requirement due to the annual cost. Motion by Staszak, second by Bartlett, introducing Resolution 2019-21A, amending the adopted building inspector contract. Roll call vote was taken. Motion carried unanimously.

K15. Amend resolution 2019-09 Advanced Disposal contract renewal. In the original contract renewal with Advanced Disposal the commercial 95 gallon pick up was omitted. The new rates are included in the board packet. Motion by Staszak, second by Zuleger, introducing Resolution 2019-09A, amending the adopted contract, updating the commercial fee schedule. Roll call vote was taken. Motion carried unanimously.

Bartlett left at 8:18 p.m. Bartlett returned 8:20 p.m.

M. Approval of Payments. Motion by Wickman, second by Kelly, to approve the August 2019 accounts payments with the addition of the Staples invoice. Motion carried unanimously.

N. Treasurer's Report. Motion by Wickman, second by Bartlett, to approve the treasurer's report as presented. Motion carried unanimously.

L1. Closed Session Motion by Zuleger, second by Staszak, to move to closed session for approximately five minutes. Inviting Director of Municipal Operations, Todd Lorbiecki and Clerk/Treasurer, Michelle Maroszek. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 8:23 p.m.

Motion by Zuleger, second by Bartlett, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 8:32 p.m.

Motion by Wickman, second by Bartlett, introducing Resolution 2019-25, adopting the revised Certified Survey map for Krueger International (KI) to correct the TID Boundary lines. Roll call vote was taken. Aye – Gehm, Bartlett, Staszak, Wenstadt, Wickman and Zuleger. Kelley abstained. Motion carried.

Tim Kelley left at 8:33 p.m. Tim Kelley returned at 8:35 p.m.

K18. Closed session. Motion by Kelley, second by Zuleger, to move to closed session for approximately five minutes to discuss police officer evaluation and other police matters. Inviting Police Chief, Antonio Escalante. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 8:37 p.m.

Motion by Kelley, second by Wenstadt, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 9:47 p.m.

Motion by Wickman, second by Kelley to adjourn. Motion carried unanimously. Meeting adjourned at 9:47 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer