

VILLAGE OF BONDUEL
PUBLIC HEARING
PROPOSED 2020 BUDGET
WEDNESDAY, DECEMBER 4, 2019

President Russ Gehm opened the public hearing on the proposed 2020 Budget at 5:45 p.m. Present were Russ Gehm, Renell Bartlett, Tim Kelley, Brenda Staszak, Randy Wenstadt, Barb Wickman, and Kay Zuleger; Interim Police Chief Eric Krause; EMS Rodney Hoppe and Clerk-Treasurer Michelle Maroszek. Village residents present Ron Schmidt. Schmidt questioned the board on the TIF District Budget. Schmidt asked for clarification on the repayment of advance budget line item. Maroszek and Wickman explained the reasoning for the TID repayment to the Water and Sewer Funds. Gehm closed the public hearing at 6:01 p.m.

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VILLAGE BOARD MEETING
WEDNESDAY, DECEMBER 4 2019

Following the Pledge of Allegiance and moment of silence, President Russ Gehm called the meeting to order at 6:02 p.m.

Gehm read a statement regarding the posting of the meeting.

Present: Russ Gehm, Renell Bartlett, Tim Kelley, Brenda Staszak, Randy Wenstadt, Barb Wickman, and Kay Zuleger.

AGENDA: Motion by Wickman, second by Wenstadt, to approve agenda as presented and deviate from the order as necessary. Motion carried unanimously.

MINUTES. Motion by Wickman, second by Bartlett, to approve minutes from the November 6th and November 21st, 2019 Village Board Meetings as presented. Motion carried Unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Eric Krause, Interim Police Chief; Michelle Maroszek, Clerk; Rodney Hoppe, EMS, and Tyler Rosin, Bonduel Polar Bears

K5. Bonduel Polar Bears Snowmobile Club trail request on North Street. Tyler Rosin, President of the Bonduel Polar Bears, explained that due to the Mountain Bay trestle being hit this summer, the Club needs to find an alternative route for the snowmobile trail this season. The Bonduel Polar Bears are requesting to use North Street in the Village limits as the alternative trail. Motion by Zuleger, second by Staszak, to approve the use of North Street as the temporary snowmobile trail for the 2019-2020 season. Wickman asked that the temporary trail on North Street be added to the current Village Snowmobile map. Motion carried unanimously.

REPORTS:

Public Safety Committee. Committee will be meeting on December 9, at 3:30 p.m. to review applications for the Police Chief position and to discuss how to handle the open position.

Police Department Report. Report on File.

Fire Department Report. Report on File.

EMS Report. Next meeting Sunday, December 8th. There are currently 15 people on staff with one waiting for training. All new and old staff have been doing great at responding to calls.

Administrative Committee. A couple items have moved forward to the Board agenda for approval. Next meeting will be January 21, 2020.

Clerk/Treasurer Report. Maroszek has been handling the DMO's emails, and routing to the appropriate parties. Working with Kevin Wegner, Ruekert-Mielke on getting the final MLS Grant submitted to the DOT by Friday, December 6th. The TID Joint Review Board will be holding the first annual meeting according to state statutes on December 18th, the TID Board will also be voting on extending the life of the TID an additional 3 years.

Municipal Operations Committee. Wickman met with Lorbiecki and the municipal operations staff to discuss Lorbiecki's work load. The freightliner is going in to be repaired at Truck Equipment this coming week. The Bonduel Bat and Ball club did not attend the last Municipal Operations meeting, committee will reach out to them again before the start of the next season. Wickman spoke with businesses on Hwy 117 about snow removal in the back-alley ways, business will push snow over in the alleys as far over as possible and Municipal Operations staff will remove the snow as soon as they can after the storm.

Municipal Operations Department Report. Report on file.

Plan Commission. Plan Commission met and has several Items moving forward on this agenda for Board approval.

Ad Hoc Committee. Committee is completed with tasks and will need to be dissolved by Plan Commission officially at the next meeting.

Fire Commission. No minutes.

K8. Agreement to provide EMR Services to the Village of Cecil and Town of Washington. Hoppe presented the final agreement with the Village of Cecil and Town of Washington for EMR services. Insurance rates have been determined by the number of residents being served. Hoppe is looking for final approval of the agreement and services would begin January 2, 2020. Motion by Staszak, second by Zuleger to introduce Resolution 2019-26 authorizing and

approving the EMS service agreement with the Village of Cecil and Town of Washington. Roll call vote was taken. Motion carried unanimously.

K6. Fire Department Truck Replacement. The Fire Commission has been looking at prices for a new fire truck and will be obtaining bids. The Fire Commission would be looking for a \$25,000 down payment from the Village of Bonduel and the Town of Hartland, for a total of \$50,000 down. Motion by Wickman, second by Bartlett, to postpone any decision on the Fire Truck to the January meeting once the Fire Commission has obtained the bids and final pricing of the Truck. Motion carried unanimously.

K1. Addendum A to the 2020 Village Budget. Motion by Staszak, second by Zuleger, to adopt Addendum A wages as it relates to the 2020 Village Budget. Motion carried unanimously.

K2. 2020 Village Budget. Motion by Wickman, second by Staszak, to introduce resolution 2019-27 appropriating the necessary funds for the operation of the government and administration of the Village of Bonduel for the year 2020. Roll call vote was taken. Motion carried unanimously.

K3. 2020 TID Budget. Motion by Wickman, second by Bartlett, to introduce resolution 2019-28, appropriating the necessary funds for the operation of the Tax Incremental Financing District of the Village of Bonduel for the year 2020. Roll call vote was taken. Motion carried unanimously.

K4. Shawano County Tax Collection Bond. Motion by Wickman, second by Bartlett, to introduce resolution 2019-29, requiring payment of all state and county taxes. Roll call vote was taken. Motion carried unanimously.

K7. Certified Survey Map No. 1644. This CSM was presented at the November meeting and needed to be passed by resolution. Motion by Kelley, second by Wickman, to introduce resolution 2019-30, approving Certified Survey Map No. 1644. Roll call vote was taken. Motion carried unanimously.

K9. Village Election Day Emergency Response Plan. Clerk, Maroszek shared that due to receiving the Election Security Subgrant program the Village needed to update their emergency response plan to submit with the grant paperwork. The Administrative Committee has reviewed and updated the Village plan. Motion by Bartlett, second by Staszak, to introduce resolution 2019-31, to adopt the updated Election Day Emergency Response Plan. Roll call vote was taken. Motion carried unanimously.

K10. Office Assistant job description and posting. The Administrative committee developed a job description and job posting for the new Office Assistant position being created. Staszak shared that this position would help the office with more coverage. Zuleger questioned why the Village is hiring this position and suggested checking with Wolf River School to work program

about a high school student. Motion by Bartlett, second Kelley, to approve the Office Assistant job description and posting. Motion carried. Aye – Gehm, Bartlett, Kelley, Staszak, Wenstadt and Wickman. Nay - Zuleger

K16. Closed Session. Motion by Bartlett, second by Zuleger, to move to closed session for approximately five minutes to discuss Police Department transition. Inviting Interim Police Chief Krause and Clerk Maroszek to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 6:54 p.m.

Motion Zuleger, second Kelley, to return to open session. Roll call vote was taken. Board returned to open session at 7:32 p.m.

K17. Purchase of 2020 Ford Explorer Police Squad. Interim Police Chief, Krause presented pricing from Witt Ford, Ewald, and Clintonville Motors for the new Explorer. The specifications on all three of the bids were exactly the same. All pricing was similar, Witt Ford price came in at \$35,020. Motion by Zuleger, second by Wickman, to approve the purchase the 2020 Ford Explorer as the new Police squad through Witt Ford and to allow Krause to place the order. Motion carried unanimously.

K18. Purchase Police Department Equipment. Motion Zuleger, second Bartlett, to approve the purchase of a squad video camera, radar and an evidence tracking program in the 2019 budget, and to purchase a patrol car radio with delivery and payment in the 2020 budget. Department equipment will be purchased from the capital equipment fund 200. Motion carried unanimously.

K19. Operator's License application. Motion by Zuleger, second by Staszak, to approve operator's licenses application for Blake Stoss, Jaken Spreeman and Katrina Kralovetz. Motion carried unanimously.

K20. Celebrate Bonduel's Winterfest 2020 Picnic License. Interim Police Chief, Krause reviewed the picnic license application and has completed the background check on the license. Motion by Staszak, Second by Wickman, to approve the Picnic License for Celebrate Bonduel's Winterfest 2020. Motion carried unanimously.

K11. Ordinance Chapter 115 Zoning Code. The Ad Hoc Committee and Plan Commission have been working on the recreation of this ordinance for almost a year. All sections have been reviewed and approved by the Plan Commission and Administrative Committee. Motion by Staszak, second by Wickman, to introduce Ordinance 2019-20, to repeal and recreate Chapter 115 Zoning Code. Roll call vote was taken. Motion carried unanimously.

K12. Ordinance Chapter 116 Mobile and Radio Broadcast Services. The Ad Hoc Ordinance committee worked on developing the new ordinance to address mobile and radio broadcast services. With the new cellular tower that is going up, this type of ordinance would have helped with the process and fees to be charged. The Plan Commission has reviewed the new chapter and is recommending the creation of Chapter 116 to the Board. Motion by Wickman, second by Bartlett, to introduce Ordinance 2019-21, to create Chapter 116 Mobile and Radio Broadcast services. Roll call vote was taken. Motion carried unanimously.

K13. Telecommunication land use permit application/checklist. The Ad Hoc Ordinance committee developed a telecommunication land use permit application/checklist that outlines the steps of the project. The Plan Commission has reviewed the application and is recommending that the Board approve the new application and checklist. Motion by Wickman, second by Bartlett, to approve the new telecommunication land use permit application/checklist. Motion carried unanimously.

K14. Amend Resolution 2019-12 Fees for the Municipal Building Permits. Plan Commission is recommending the addition of the Telecommunication fees to be added to the current building permit fee schedule. Motion by Wickman, second by Staszak, to introduce resolution 2019-32 amending the Municipal Building permit fees to include the new telecommunication fees. Roll call vote was taken. Motion carried unanimously.

K15. Permitted and Conditional Zoning Code Checklist and requirement form. Wickman explained that the form was created to help with different permits and outline the documents and steps needed for each one. The Plan Commission has recommended the form to the Board for approval. Motion by Bartlett, second by Zuleger, to approve the permitted and conditional zoning code checklist and requirements form. Motion carried unanimously.

K21. MLS Grant Application. Maroszek presented the new alternative options for the MLS Grant Application drafted by Ruckert-Mielke. The engineers are recommending alternative option 2. Wenstadt questioned what would be done on Ganchow and Elm Street in option 2. The Board called Kevin Wegner, to explain the second option in regards to these two roads. Motion by Wickman, second by Bartlett, to proceed with alternative option 2 in filing the MLS Grant Application for a total of \$790,000. Motion carried unanimously.

Zuleger left the meeting at 7:57 p.m.

K23. Approval of the 2020-2021 Poll Workers. Motion by Staszak, second by Kelley, to approve the 2020-2021 poll workers as presented. Motion carried. Bartlett abstained.

L1. Appointments of Commissions, Boards and Committees'. There is an opening on the TID Joint Review Board, due to Todd Lorbiecki's resignation. Gehm is recommending that Wickman

be placed on the TID Board. Motion by Bartlett, second by Staszak, to appoint Wickman to the vacant spot on the TID Joint Review Board. Motion carried unanimously.

L2. Leaf Collection for Village of Cecil. Maroszek shared the information obtained from the insurance regarding renting a machine and a man to the Village of Cecil. The insurance recommending working with the Village Attorney to draw up an agreement or to have the Village of Bonduel do it as a subcontractor utilizing Bonduel Employees and machinery. Motion by Wickman, second by Bartlett, if the Village of Cecil wants the Village of Bonduel to assist with their leaf collection, that the Village do it as a subcontractor using Village of Bonduel equipment and staff, to avoid an insurance issues in coverage. Motion carried unanimously.

M. Approval of Payments. Motion by Wickman, second by Bartlett, to approve the payments for December and to have President Gehm review the payments for final approval. Motion carried unanimously.

N. Treasurer's Report. No Treasurer's report due to early meeting. Report will be included in the January Board packet.

L22. Closed Session. Motion by Staszak, second by Kelley, to move to closed session for approximately five minutes to discuss potential business development. Inviting Clerk, Michelle Maroszek. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Bartlett recused herself from the discussion. Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 8:17 p.m.

Consensus by the board to have the Village Attorney Review the offer to purchase, the utility requests and how the Village would execute the offer if accepted.

Motion by Staszak, second by Kelley, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 8:37 p.m.

Motion to Staszak, second by Wickman, to adjourn. Motion carried unanimously. Meeting adjourned at 8:37 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer