

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
WEDNESDAY, JULY 8, 2020

Following the Pledge of Allegiance and moment of silence, President Russ Gehm called the meeting to order at 5:30p.m.

Gehm read a statement regarding the posting of the meeting.

PRESENT: Russ Gehm, Renell Bartlett, Tim Kelley, Brenda Staszak, Kay Hottenstine, and Barb Wickman.

EXCUSED: Kay Zuleger.

AGENDA: Motion by Staszak, second by Hottenstine, to approve agenda as presented and deviate from the order as necessary. Motion carried unanimously.

MINUTES: Motion by Hottenstine, second by Bartlett, to approve the minutes from the June 10, 2020 Village Board meeting as presented. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Michelle Maroszek, Clerk; Jesse Rankin, Director of Municipal Operations, Eric Krause, Police Chief; Shawn Thorne and Katrina Schroeder, Jacob Thorne Memorial

Shawn Thorne was present to give an update on the Jacob Thorne Memorial Basketball Court. The court has been poured, there is an issue with water pooling on the court, which Thorne is not happy with. Thorne and Rankin will be meeting with Hillsberg Custom Concrete to discuss options to resolve water issues. Until the water issue is resolved, Thorne would like to wait on sending final payment to concrete company. Rankin asked if the pitch of the concrete pad was in the original agreement with Hillsberg and Thorne. Thorne stated Hillsberg is the concrete expert and he was hired to use his expertise in pouring the court. On a plus side, the basketball court is already being used by many residents and basketball camps.

REPORTS.

Public Safety Committee. Committee did not meet in June. Will be meeting on July 27 at noon.

Police Department Report. Report on file. Krause shared that the Celebrate Bonduel 4th of July event went over well and the Police Department had good coverage for the event.

Fire Department Report. Report on file.

EMS Report. Report on File

Clerk/Treasurer Report. Report on File. The Municipal Code supplement has been done. Anyone who has a blue code book can bring it in and the office will take care of getting updated in the books. The 2021 budget has begun, the detail ledger for the first six months of the year has been distributed to the Department heads to review for changes by the end of July. The Partisan Primary absentee ballots have gone out, in-house absentee voting dates have changed to two weeks prior to the election which will be July 28th. The Village is renting an Insight Tabulator to count absentee ballots for the next two elections, this will eliminate most of the hand counting for the poll workers. The rental fee will be covered by the Wisconsin Election Commission grant.

Municipal Operations Committee. Minutes on file. Wickman reported that the Hwy 117 project will be done in 2024. The committee is proposing crosswalks at State and Park Streets. Continuing to work on the PSC water rate study and increase.

Municipal Operations Department Report. The Department of Transportation sent out letters to residents and business to participate in a virtual input session. Unfortunately, the DOT only received two responses. The DOT has requested a meeting with the Village on August 12, to review the alternatives for Hwy 117 reconstruction. Rankin is working with Ehlers on the PSC water rate increase; the village does not qualify for a simple rate increase and will be looking into doing a full rate case increase. Rankin will be meeting with Ehlers on July 16th to review the water rates and the CIP. The DOT has conducted the speed test study on Hwy 117, waiting on results to determine reducing the speed on the highway coming into the Village.

Tim Kelley arrived at 5:53 p.m.

Library Board. Report on file.

Plan Commission. Minutes on file. Gehm stated that there are a few items that have moved to the Board for approval.

Fire Commission. Minutes on file. Gehm reported that the new fire truck has an expected delivery date of September.

K1. Presentation of 2019 Financial Report. By consensus the Board agreed the 2019 Financial Report presentation agenda item will be moved to the August Board meeting, due to Jon Trautman's not being able to attend this meeting.

K2. Amend Ordinance Sec. 115-14 (2)(25) M-1 Industrial District Conditional Uses. Plan Commission is recommending that the same change that was done to C-1 Commercial District Conditional Uses, be added for the residential homes located in the M-1 Industrial District. Motion by Wickman, second by Staszak, introducing Ordinance 2020-03, to amend Sec. 115-14 (2)(25) M-1 Industrial District Conditional uses. Roll call vote was taken. Motion carried unanimously.

K3. Repeal and Recreate Ordinance Sec. 103-13(e) Fences and Walls Private Swimming Pool Fences.

Rankin has been working with the Village Attorney and with the Plan Commission on the ordinance on private swimming pool fencing. The Village needs to enforce the fencing ordinance in regards to private swimming pools. The Plan Commission is recommending to the Board that the Director of Municipal Operations enforce the ordinance. Motion by Bartlett, second by Wickman, introducing Ordinance 2020-04, to repeal and recreate Sec. 103-13(3) Fences and Walls Private Swimming Pool Fences, having the Director of Municipal Operations send out a letter to all pool owners giving them 30 days to comply or to contact the Village with plans for fence. Roll call vote was taken. Motion carried unanimously.

K4. Resolution to Amend the Village Bond Schedule. In updating Ordinance Sec. 103-13 (e) the Village bond schedule need to be updated to add the penalty for pool owners who do not comply with the fence requirements. Motion by Kelley, second by Hottenstine, introducing Resolution 2020-13, to approve the amendment to the Village Bond Schedule to include penalty for non-compliance of pool fencing. Roll call vote was taken. Motion carried unanimously.

K5. Resolution to approve Certified Survey Map for Hutter Properties. Jason Hutter, owner of four parcels on East Green Bay Street, has had the parcels surveyed and is asking the Village to allow combining the four parcels into two parcels. The Shawano County Land Conservation office has reviewed the Certified Survey Map provided by Nordin Land Surveyors and has not found anything that would affect the Village with the combination of the parcels. Motion by Kelley, second by Staszak, introducing Resolution 2020-14, to approve the Certified Survey Map to combine the four parcels into two parcels for the properties owned by Jason Hutter. Roll call vote was taken. Motion carried unanimously.

K6. Commercial District Fence at 107 & 109 E Green Bay Street. Jason Hutter would like to put a fence around his property at 107 and 109 E Green Bay Street. Rankin stated the fence would meet the requirements for fencing in C-1 Commercial District, and according to our ordinances the fence would need board approval for Hutter to proceed. Motion by Kelley, second by Hottenstine, to approve the fence construction at 107 and 109 E Green Bay Street. Motion carried unanimously.

K7. Funding for Cedar Park Fence Repairs. Rankin presented quotes to repair the Cedar Park fence at the June meeting. Municipal Operations has reviewed the current budget to determine where funds could be taken from for the repairs. Municipal Operations is asking for approval to use money from Fund 100 Parks Repair and Maintenance to repair the fence. Motion by Kelley, second by Hottenstine, to approve money in Fund 100 Parks Repair and Maintenance to pay for the fence repairs at Cedar Park. Motion carried unanimously.

K8. Bonduel Lions Club Corn Roast Picnic License. By consensus the Board agreed to remove the Bonduel Corn Roast picnic license agenda item due to the event being cancelled because of COVID-19.

K9. Operator's License Applications. Chief Krause stated that the operators' license for Dehn was denied with background check. Dehn would need to enter into conditional agreement letter with the Village in order to obtain a license. Motion by Staszak, second by Wickman, to approve the operator's licenses for Lemhouse, Heim, and Boldt as presented and to approve Dehn's license with a signed conditional agreement with the Village. Motion carried unanimously.

K10. Quarterly Per Diems. Motion by Kelley, second by Bartlett, to approve the second quarter per diems as presented. Motion carried unanimously.

L1. Handicap Accessible Ramp at 109 E Green Bay Street. Rankin has reviewed the easement along the alley way at 109 E Green Bay Street, the easement does not allow enough room for a handicap accessible ramp to be built. The only option for the ramp would be to place it in the front of the building. Jason Hutter has provided a drawing of the ramp to be placed on the front sidewalk, which meets the ADA Standards and the Village requirements. Motion by Kelley, second by Hottenstine, to approve handicap accessible ramp at 109 E Green Bay Street, which will be a permanent structure, and the Village holds no liability with the ramp. Motion carried unanimously.

M. Approval of Payments. Maroszek noted that there are a few invoices that have not been received yet this month for payment, Staples, Elan Financial Services, Kwik Trip and Witt Ford. Motion by Bartlett, second by Staszak, to approve the June payments as presented with addition of the noted invoices. Motion carried unanimously.

N. Treasurer's Report. Motion by Wickman, second by Bartlett, to approve June Treasurer's report with note to correct Fund 300, once financial advisor reviews and provides feedback. Motion carried unanimously.

K11. Closed Session. Motion by Staszak, second by Kelley, to move to closed session for approximately five minutes to discuss the labor relations and renewal of the collective bargaining agreement. Inviting Director of Municipal Operations, Rankin and Clerk, Maroszek to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1) (c) & (e)]. (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (e) Deliberation or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 6:36 p.m.

Motion by Staszak, second by Hottenstine, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 6:45 p.m.

Motion by Wickman, second by Bartlett, to approve the renewal of the collective bargaining contract for 2021-2023 as presented. Motion carried unanimously.

Motion to Kelley, second by Staszak, to adjourn. Motion carried unanimously. Meeting adjourned at 6:47 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer