

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
WEDNESDAY, SEPTEMBER 9, 2020

Following the Pledge of Allegiance and moment of silence, President Russ Gehm called the meeting to order at 6:00 p.m.

Gehm read a statement regarding the posting of the meeting.

Present: Russ Gehm, Renell Bartlett, Tim Kelley, Brenda Staszak, Kay Hottenstine, Barb Wickman, and Kay Zuleger.

AGENDA: Motion by Kelley, second by Staszak, to approve agenda as presented and to deviate from the order as necessary. Motion carried unanimously.

MINUTES: Motion by Staszak, second by Zuleger, to approve the minutes from the August 5, 2020 meeting with noted correction. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Aaron Damrau, Candidate for Menominee-Shawano County District Attorney; Michelle Maroszek, Clerk; Jesse Rankin, Director of Municipal Operations; Robbie Woldt, Fire Chief; Eric Krause, Police Chief; Ron Donovan, Village Resident. Teleconference: Brian Roemer, Ehlers.

Aaron Damrau, Candidate for Shawano County District Attorney, presented personal information and campaign platform for District Attorney position.

Ron Donovan, Village Resident, expressed concern with recent pulverization and overlay of Legion Street. Donovan is upset with his lawn and felt seeding could have been done better.

K1. Resolution Providing for the Sale of Approximately \$1,660,000 General Obligation Promissory Notes. The Village current Refund 2009 General Obligation Bond and 2016 RBAN notes would be paid up with this new note. Additional proceeds would be used for upcoming street projects. Ehlers has been working on the financials and the sale of notes in approximately \$1,660,000. Brian Roemer, Municipal Advisor, Ehlers Public Finance Advisors, reviewed the pre-sale report with the Village Board via teleconference. Motion by Wickman, second by Bartlett, introducing Resolution 2020-16, providing for the sale of approximately \$1,660,000 General Obligation Promissory Notes. Roll call vote was taken. Motion carried unanimously. Aye – 7, Nay – 0.

G. COMMUNICATIONS/PETITIONS/CORRESPONDENCE. The Police Department received a thank you for all the work and service they provide to the community from Community Bible Church of Black Creek.

Public Safety Committee: Minutes on file. Next meeting is Monday, August 14 at noon.

Police Department Report. Report on file. Krause reported that the department has had a busy month, and the call volume is up. The new squad is up and running.

Fire Department Report. Report on file. The department had a maba's call over the weekend at the Navarino ski hill. Woldt is working with a fire department in Michigan who is interested in purchasing both the old engine and rescue vehicle.

Administrative Committee. Minutes on file.

Clerk/Treasurer Report. Report on File. Continuing to work on budget numbers. Will be submitting reimbursement items for the Routes to Recovery Grant next week. Getting ready to send out first round of absentee ballots for November election.

Municipal Operations Committee. Minutes on file. Several items moving to Board for approval.

Municipal Operations Dept. Report on file. The SCADA system upgrade is complete, there are a few small issues that are being worked through. Sewer infiltration fixes to the manholes and laterals have been finished and have already seen a reduction in the flow in the system.

K2. Resolution declaring official intent to reimburse expenditures from proceeds of borrowing. With the Village undertaking a new general obligation promissory note, the Village needs to pass a resolution to pay back expenditures. Motion by Kelley, second Hottenstine, introducing Resolution 2020-17, declaring official intent to reimburse expenditures from proceeds of borrowing. Roll call vote was taken. Motion carried unanimously.

K3. Hwy 117 Cost Sharing Items. Hwy 117 project will take place in 2024. There will be cost sharing on this project for curbs, parking lanes and water infrastructure. The Village will need to look into local borrowing for this project to cover the cost sharing items. The storm sewers conditions are unknown at this time. If the State replaces the storm sewers during the project due to the shape of the sewer, the cost would be covered by the State. If the Village would want to replace the storm sewer for other reasons, the cost would fall on the Village. Motion by Wickman, second by Bartlett, to approve the Hwy 117 cost sharing on the watermains, sidewalks, and parking lanes for the 2024 Hwy 117 project. Motion carried unanimously.

K4. Well #3 Inspection and Rehabilitation. Well #2 was repaired last year. Well #3 should be done this year, but it was not included in this year's budget. Rankin has obtained three quotes to repair Well #3. There is extra money in the water utility budget for repairs to water plant that Rankin would like approval to use for Well #3. Motion by Bartlett, second by Hottenstine, to approve the repair well #3 using money from the water utility budget and for the work to be performed by CTW Corporation. Motion carried unanimously.

K5. Recycle Center Hours of Operation. Rankin presented reports showing the number of residents and type of usage of the recycle center on Wednesdays. Rankin is recommending the Village close the recycle center on Wednesday's starting October 1, 2020. Wednesday's could be readdressed if there becomes a need. Municipal Operations would like to hire a part-time employee to man the recycle center on Saturdays starting in 2021. The part-time wages will be included in the initial budget for 2021. Motion by Bartlett, second by Staszak, to eliminate recycle center hours on Wednesday indefinitely beginning on October 1, 2020. Motion carried unanimously.

K6. Bonduel Founder's Day. As of November of 2019, Bonduel Founder's Day event is no longer an Ad-Hoc Committee under the Village Plan Commission. Maroszek shared that there have been some rumors and concerns with the Bonduel Founder's Day Organization. The general public has been questioning whether the Bonduel Founder's Day Organization is for profit or a non-profit business. The Bonduel Founder's Day is a non-profit organization and does hold its own liability insurance, both certificates have been filed with the Village for this year's event.

K7. Resolution to renew Building Inspector service agreement. Public Safety has reviewed the Building Inspector service agreement with Paul Hahn. Hahn has been doing a good job and would like to continue as the Village Building Inspector. Hahn would like to eliminate his commercial inspection certification, in that the State handles commercial structures. Motion by Staszak, second by Wickman, introducing Resolution 2020-18, Agreement for Building Inspection services with Paul Hahn through December 31, 2022. Roll call vote was taken. Motion carried unanimously.

K8. Operator's License Applications. Motion by Staszak, second by Zuleger, to approve the operator's license applications for Jason Boldt, Melissa Hoppe, Amy Gretzinger, Elizabeth Krapfl, and Jessica LaBerge. Motion carried unanimously.

K9. 2021 Budget Capital Equipment Requests. Municipal Operation has reviewed all the capital equipment requests. All equipment requests for 2021 have been approved except for the new squad request. According the capital equipment replacement plan, a new squad will be in the budget for 2024. The police department capital equipment fund is over budget because of

multiple items that needed to be replaced after the former chief. The Board discussed the sale of the additional squad. Chief Krause would like to keep the crown victory as an additional vehicle for events. Wickman recommended that additional equipment costs and value of the crown victory sale be transferred from the 100 fund to the 200 fund replenish the capital equipment fund. Motion by Wickman, second by Bartlett, to include the recommended capital equipment purchases into the budget for review at the budget meeting. Motion carried unanimously.

Zuleger left meeting at 7:53 p.m.

K10. 2021 Budget, K11. 2021 Water Utility Budget, and K12. 2021 Sewer Utility Budget.

Motion by Kelley, second by Hottenstine, to move to remaining budget items to the Budget meeting on September 23, 2020. Motion carried unanimously.

M. Approval of Payments. Motion by Kelley, second by Bartlett, to have approve payments for September with the additional invoices noted by the Clerk. Motion carried unanimously.

N. Treasurer's Report. Motion by Wickman, second by Bartlett, to approve August Treasurer's report with noted question on Fund 300. Motion carried unanimously.

K13. Closed Session. Motion by Hottenstine, second by Staszak, to move to closed session for approximately five minutes, to discuss the performance review of the Director of Municipal Operations. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercise responsibility.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 8:00 p.m.

Motion by Kelley, second by Bartlett, to return to open session. Roll call vote was taken. Motion carried unanimously. Board returned to open session at 8:07 p.m.

Motion by Wickman, second by Hottenstine, to increase the Director of Municipal Operations salary to \$61,000 per year due to a favorable six-month employment review. Motion carried unanimously.

Motion to Staszak, second by Bartlett, to adjourn. Motion carried unanimously. Meeting adjourned at 8:08 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer