

VILLAGE OF BONDUEL
BUDGET PUBLIC HEARING
WEDNESDAY, NOVEMBER 11, 2020

President Russ Gehm called the public hearing to order at 5:30 p.m. Gehm read the public hearing notice.

PRESENT: Russ Gehm, Renell Bartlett, Brenda Staszak, Kay Hottenstine, Barb Wickman.
Via Teleconference: Tim Kelley, and Kay Zuleger.

No one was present at the public hearing, and no discussion took place.

Gehm closed the public hearing at 5:40 p.m.

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
WEDNESDAY, NOVEMBER 11, 2020

Following the Pledge of Allegiance and moment of silence, President Russ Gehm called the meeting to order at 5:42 p.m.

Gehm read a statement regarding the posting of the meeting.

PRESENT: Russ Gehm, Renell Bartlett, Brenda Staszak, Kay Hottenstine, Barb Wickman.
Via Teleconference: Tim Kelley, and Kay Zuleger.

AGENDA: Motion by Staszak, second by Hottenstine, to approve the agenda as presented and to deviate from the order as necessary. Motion carried unanimously.

MINUTES: Motion by Kelley, second by Bartlett, to approve the minutes from the October 14th and October 21st Village Board meetings with noted correction. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Robbie Woldt, Fire Chief; Jesse Rankin, Director of Municipal Operations; Michelle Maroszek, Clerk. Via Teleconference: Eric Krause, Police Chief.

COMMUNICATIONS/ PETITIONS/CORRESPONDENCE: Included in the correspondence was the informational letter and agenda for the Joint Bonduel School Board and area Municipal Boards meeting to be held on Monday, November 23, 2020.

REPORTS:

Public Safety Committee: No meeting this month.

Police Department Report. Report on file.

Fire Department Report. Report on file. Truck started on the line at Pierce this week. Woldt shared that the Shawano Hockey organization is still interested in purchasing the fair stand. The organization will be paying half down and will finance the rest. The training containers have been purchased; the cement work will be done next spring for the training facility.

EMS Report. Report on file.

Administrative Committee. Minutes on file. Couple items moved to board. There will be no meeting in November.

Clerk/Treasurer Report. Report on File. The General Election went well, finishing up on recording all information for the election commission. Completed the required training for Wisconsin Retirement System and continuing to move forward with getting employees enrolled for January 1, 2021.

Municipal Operations Committee. Minutes on file. Municipal Operations committee met twice in October. Ruckert-Mielke attended one of the meetings to review upcoming street projects for 2021-2022. The official traffic map was obtained from Ruckert-Mielke, the Police Department will need to review for updates. Final traffic map will need to be adopted by the board. The committee also interviewed for the recycle center and custodian positions, which has moved to this agenda.

Municipal Operations Department Report. Report on file. The rehabilitation on Well #3 is complete, the well was cleaned and debris was removed. Rankin noted that Well #2 was not cleaned like it should have been during the rehabilitation project last year. The Village had its first water main break this fall, which has been resolved and fixed.

Library Board. Report on file.

Plan Commission. Minutes on file. A few items have moved to this agenda for approval.

K17. Closed Session. Motion by Staszak, second by Hottenstine, to move to closed session for approximately five minutes, to review applicant for part-time custodian, the recycle site supervisor position and to discuss Addendum A and evaluations. Inviting in Jesse Rankin as needed. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V,

19.85 exemptions (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body had jurisdiction or exercise responsibility.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 6:00 p.m.

Motion by Bartlett, second by Wickman, to hire Jana Kitzinger for the part-time custodian and recycle site supervisor positions, starting at \$11.00 per hour, with a raise to \$12.00 after a favorable six-month review. Motion carried unanimously.

Motion by Kelley, second by Bartlett, to return to open session. Roll call vote was taken. Motion carried unanimously. The Board returned to open session at 6:41 p.m.

K1. Addendum A for 2021 Village Budget. Motion by Wickman, second by Bartlett, to approve Addendum A as it relates to the 2021 Village Budget with noted additions of the part-time custodian and recycle center supervisor positions. Motion carried unanimously.

K2. 2021 Village Budget. The Village Board reduced the Protection budget by \$8,741, and increased the Capital Equipment budget by \$8,741, leaving the total levy amount the same as the publication budget. Motion by Bartlett, second by Wickman, introducing Resolution 2020-21, adopting the 2021 Village budget with noted corrections to the protection and capital equipment budget numbers. Roll call vote was taken. Motion carried unanimously.

K3. 2021 TIF Budget. Motion by Wickman, second by Bartlett, introducing Resolution 2020-22, adopting the 2021 TID Budget as presented. Roll call vote was taken. Motion carried unanimously.

K4. Conditional use permit request from the Bonduel High School Agriculture Department to raise chickens in public zoning district. The Plan Commission is recommending the approval of the conditional use permit with restrictions of no roosters, no slaughter of animals and no more than 40 chickens at a given time. Motion by Kelley, second by Hottenstine, to approve conditional use permit for the Bonduel High School Agriculture Department to raise chickens with the noted restrictions. Motion carried unanimously.

K5. Conditional use permit request from the Bonduel High School Agriculture Department to conduct beekeeping in a public zoning district. The Plan Commission is recommending the approval of the conditional use permit with a limit of four beehives and the school must obtain a beekeeping permit from the Village. Motion by Staszak, second by Bartlett, to approve conditional use permit for the Bonduel High School Agriculture Department to have up to four hives on school property and obtain a bee permit. Motion carried unanimously.

K6. Village Incentive Plan for Commercial and Industrial zoning districts. Rankin developed an incentive plan for commercial and industrial zoned districts. This plan would pay new businesses on the number of jobs created and for the investment into the property. The Plan Commission has reviewed the incentive plan and funding for the incentives would come from the business park expansion funds. Changes were made to the incentive dollar amounts for jobs created. Motion by Staszak, second by Hottenstine, to approve the Village incentive plan for Commercial and Industrial zoning districts with the noted corrections. Motion carried unanimously.

K7. Deed Restriction and Protective Covenants. Rankin updated the Village deed restriction and protective covenants for the Business Park and Express Way to match the updated municipal codes. The Plan Commission is recommending the approval of the two documents. Motion by Bartlett, second by Staszak, to approve the updated deed restriction and protective covenants for the Business Park and Express Way. Motion carried unanimously.

K8. Purchase of Property at Green Bay and Washington Street. The owners of United Cooperative, have approached the Village about purchasing their property located on the corner of Green Bay Street and Washington Street. Municipal Operations has discussed the purchase and is not recommending the purchase of this property. If the Village purchased the property, the property would become tax exempt. Currently, the Village collects property taxes on the parcel. Motion by Wickman, second by Hottenstine, to contact United Cooperative by a written letter from the Village President, that the Village is not interested in purchasing the property at this time. Motion carried unanimously.

K9. Speed reduction on Green Bay Street. The State of Wisconsin DOT has done the speed study on Hwy. 47/117 to determine if the speed limit can be reduced. Municipal Operations would like to change the speed limit on County Road BE to match the limits on Hwy. 47/117. In order to make the change Shawano County would need to conduct their own speed study of County Road BE. Rankin shared that he heard from the WIS DOT today, and the State does not believe there is a need to reduce the speed on Hwy. 47/117. Rankin will follow up with the DOT on the speed limit reduction and the County on the speed study. Motion by Hottenstine, second by Bartlett, to hold off on the speed reduction study with Shawano County until the Village hears final word on the speed reduction on Hwy 47/117. Motion carried unanimously.

K10. Resolution granting underground utility easement with WE Energies. Village Park and the Pavilion currently do not have power. WE Energies is working on the power and need to move the street light and the electric line. WE Energies would like the Village to grant them an underground utility easement at Village Park. Motion by Bartlett, second by Hottenstine,

introducing Resolution 2020-23, granting underground utility easement with WE Energies. Roll call vote was taken. Motion carried unanimously.

K11. Hazard pay certificates for poll workers. The Administrative Committee would like to purchase gift cards for all the poll workers for volunteering to work the November General Election. The gift cards would be reimbursable through the Routes to Recovery grant. Motion by Wickman, second by Staszak, to approve the purchase of \$25 gift certificates, from local businesses, for poll workers as hazard pay for working the November election. Motion carried. Bartlett abstained

K12. Amend the Village COVID-19 Policy. With regulations and guidelines for COVID constantly changing, the Administrative Committee, has amended the Village COVID Policy to reflect the changes. Motion by Bartlett, second by Hottenstine, to amend the Village COVID-19 Policy with noted changes. Motion carried unanimously.

K13. Resolution adopting emergency COVID response protocol. At the October meeting the Board discussed the protocol for COVID response since the State of Emergency has expired. Attorney Vande Castle has drafted an updated proclamation relating to COVID-19 which would stay in effect until the Board voted to lift the protocol. Motion by Wickman, second by Bartlett, introducing Resolution 2020-24, proclamation relating to COVID-19 response protocol. Motion carried unanimously.

K14. Supplemental insurance plan for Police Department. Public Safety has reviewed options for additional insurance for the part-time police officers in the event of an injury or leave situation. Public Safety is recommending Plan 3, with \$100,000 Death Benefit, \$100,000 Impairment Benefit, \$1,000 Weekly Income Protection Benefit, and \$50,000 Medical Expenses. The annual premium has already been included in the PD budget for 2021. Motion by Bartlett, second by Staszak, to approve Plan 3 of the Supplemental Insurance Plan for the Police Department employees, with an annual premium of \$2,319, to begin January 1, 2021. Motion carried unanimously.

K15. Operator's License Applications. Motion by Wickman, second by Hottenstine, to approve operator's licenses for Sue Bossell and Jackson Jiskra, and to deny Amber Tremble's license due to disqualifying events. Motion carried unanimously.

K16. Celebrate Bonduel's Christmas in Bonduel Picnic License. Motion by Staszak, second by Wickman, to approve Celebrate Bonduel's Christmas in Bonduel picnic license for Saturday, December 5, 2020, at Village Park. Motion carried unanimously.

L1. Park reservation for 4th of July events. The Civic Association has returned a signed letter stating the organization will no longer be need the Village Park for the 4th of July. By consensus the Board agreed to remove the agenda item.

M. Approval of Payments. Motion by Wickman, second by Bartlett, to approve the monthly payments for November, with the additional invoices for the General Obligation Bonds. Motion carried unanimously.

N. Treasurer's Report. Motion by Wickman, second by Bartlett, to approve the October Treasurer's report as presented. Motion carried unanimously.

K18. Closed Session. Motion by Staszak, second by Bartlett, to move to closed session for approximately five minutes, to discuss possible business development and developer's agreement. Inviting Maroszek and Rankin to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Motion carried unanimously. Board moved to closed session at 7:48 p.m.

Bartlett left the meeting at 7:53 p.m.

Motion by Wickman, second by Hottenstine, to make the updated changes to the developer's agreement and forward to the Village Relator, Terry Hilgenberg, to present to Village Tractor for consideration. Motion carried unanimously.

Motion by Staszak, second by Hottenstine, to return to open session. Roll call vote was taken. Motion carried unanimously. The Board returned to open session at 8:02 p.m.

Motion to Kelley, second by Staszak, to adjourn. Motion carried unanimously. Meeting adjourned at 8:03 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer