

VILLAGE OF BONDUEL
VILLAGE BOARD MEETING
WEDNESDAY, MARCH 10, 2021

Following the Pledge of Allegiance and moment of silence, President Russ Gehm called the meeting to order at 6:00 p.m.

Gehm read a statement regarding the posting of the meeting.

Present: Russ Gehm, Renell Bartlett, Kay Hottenstine, Brenda Staszak, and Barb Wickman. Via Teleconference: Kay Zuleger. Absent: Tim Kelley

AGENDA: Motion by Staszak, second by Hottenstine, to approve the agenda as presented and to deviate from the order as necessary. Motion carried unanimously.

MINUTES: Motion by Bartlett, second by Staszak, to approve the minutes from the February 10th and February 17th Village Board meetings with noted corrections. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS AND OPEN FORUM: Jesse Rankin, Director of Municipal Operations; Eric Krause, Police Chief; Andrew Court, Trustee Candidate.

REPORTS:

Public Safety Committee: Minutes on file. Next meeting will be on Monday, March 15, 3:30 p.m.

Police Department Report. Report on file. Department is continuing to work on the monthly goals spelled out in the Chief's report.

Fire Department Report. Report on file.

EMS Report. Report on file.

Administrative Committee. Minutes on file. One item has moved forward to the Board for approval.

Clerk/Treasurer Report. Report on File. Working on the upcoming Spring Election to be held on April 6th. Maroszek shared the upcoming League of Municipalities, Local Government 101 webinar courses with the trustees.

Municipal Operations Committee. Minutes on file. There are a few Items that have moved forward for Board approval.

Municipal Operations Department Report. Report on file. Rankin has been working with World Wide Signs and the water compression system in the Village. The company is considering moving out of the Village due to insurance cost. Rankin is looking into options to assist in reducing insurance costs and keeping business here. With the water main breaks, Municipal Operations has found the leak that they could not locate. The LED street lights conversion contract is moving forward, lights on County Rd BE and Hwy 117 are scheduled to be done first.

Library Board. Report on file.

Plan Commission. Did not meet this last month.

Fire Commission. Minutes on file.

K1. Appoint Community Garden Coordinator. Correction was made to the community garden coordinator appointee, from Bob Shest to Jeff Simon. Motion by Staszak, second by Bartlett, to appoint Jeff Simon as the new community garden coordinator for 2021. Motion carried unanimously.

K2. Approve Dog Park Signs for Cedar Park and State/County roadways. Municipal Operations and Public Safety committees have reviewed the signage for the dog park. Both committees are recommending to approve the signs. Motion by Bartlett, second by Staszak to approve the dog park signs to be posted at Cedar Park and on the State and County roads as presented. Motion carried unanimously.

K3. Resolution to award 2021 Street Rehabilitation contract. The Village received two bids for the 2021 Street Rehabilitation projects, one from MCC, Inc. and the other from Northeast Asphalt. MCC, Inc. presented the lowest bid on the base bid and on the mandatory alternate A bid. Municipal Operations is recommending that the base bid of \$199,077.73 and mandatory alternate A bid of \$47,740.60 from MCC, Inc. be accepted. Motion by Staszak, second by Bartlett, to introduce Resolution 2021-03, awarding the contract for the 2021 Street Rehabilitation to MCC, Inc, which includes portions of Cedar Street, Park Street, S. Cecil Street, Express Way and Jefferson Street. Roll call vote was taken. Wickman abstained. Motion carried.

K4. Resolution to pay fund 100 for the Legion Street project. Originally, the Board passed a resolution to borrow money from the General Fund to pay for the Legion Street project. Municipal Operations is recommending that the Village use \$45,000 of the proceeds of debt from the 2020 General Obligation Promissory note to repay the General Fund. Motion by Bartlett, second by Wickman, to introduce Resolution 2021-04, to pay the General Fund loan for the Legion Street project with proceeds of debt from the 2020 GO Promissory note. Roll call vote was taken. Motion carried unanimously.

K5. Approve the Sewer and Water Tapping Mains application. Rankin created an application to tap into the Village Sewer and Water mains. The Director of Municipal Operations would be authorized to approve the application and the tapping of the mains. Municipal Operations has reviewed the application and is recommending it to the Village Board for approval. Motion by Bartlett, second by Wickman, to approve the Sewer and Water Tapping Mains application as presented and authorizing the DMO to approve applications. Motion carried unanimously.

K6. Amend Ordinance 30-6 Installing and Tapping Mains. Fees for tapping the sewer and water mains are not addressed in the Village ordinances. The ordinance needs to be updated to reference the municipal fee schedule. Motion by Hottenstine, second by Bartlett, to introduce Ordinance 2021-01, to amend Sec. 30-6, Installing and Tapping mains to include reference to payment and the municipal fee schedule. Roll call vote was taken. Motion carried unanimously.

K7. Resolution to add Sewer and Water Tapping fees to the Village fee schedule. The Municipal fee schedule needs to be updated to include Ordinance 30-6, Sewer and Water tapping main fees. Motion by Bartlett, second by Hottenstine, to introduce Resolution 2021-05, authorizing and amending the fees for municipal services and proceeding to include Sec. 30-6 tapping main fees. Roll call vote was taken. Motion carried unanimously.

K8. Resolution to updated Building permit fees. The Village Building Inspector, Paul Hahn, has given up his commercial inspector's license. All Commercial building inspections will be handled by the State. The building permit fee schedule has been updated to reflect these noted changes. Motion by Staszak, second by Wickman, to introduce Resolution 2021-06, authorizing and amending fees for Municipal building fees. Roll call vote was taken. Motion carried unanimously.

K9. Resolution to approve the SCEPI Housing Study. At the February 10th Village Board meeting the Board agreed to work with Shawano County Economic Progress Inc. (SCEPI) to conduct a housing study of the Village. The study cost will come from undesignated funds and is not to exceed \$7,000. Motion by Staszak, second by Hottenstine, to introduce Resolution 2021-07, authorizing the SCEPI Housing study to validate the housing need in the Village. Roll call vote was taken. Motion carried unanimously.

K10. Resolution to transfer unspent 2020 General Fund dollars to the 2021 General Fund Budget for records management software. The Police Department had purchased the FoRS Record Management Software late last year. The invoice for the program has just been received and can no longer be put into the 2020 budget. The Police Department is asking to carry over funds from 2020 to cover the expense in 2021. Motion by Bartlett, second by

Hottenstine, to introduce Resolution 2021-08, approving the transfer of \$1,800 of unspent funds from the 2020 General Fund to the 2021 General fund. Roll call vote was taken. Motion carried unanimously.

K11. Approve Village Parking Signage on First Street. Municipal Operations has reviewed the lack of parking around the Village Hall during business hours. It is being recommended to designate three parking spots on the east side of First Street for Village parking only. Motion by Staszak, second by Bartlett, to approve the Village only parking signs on First Street. Motion carried unanimously.

K12. Amend Ordinance 20-41(3)(c) Temporary class "B" licenses annual quota. The Village ordinances currently limits a qualifying organization to two picnic licenses in a 12-month period. The Village has run into issues with ball clubs needing more licenses for additional tournaments. The Administrative Committee has reviewed the State Statutes and the Village Ordinance. The State has no limit on the number of picnic licenses issued to an organization. The Administrative Committee is recommending the Village adopt the same language as the State. Motion by Staszak, second by Hottenstine, to introduce Ordinance 2021-02, amending Sec. 20-41 annual quote to match the WI State Stat. Sec. 125.51(10) allowing unlimited temporary Class "B" Picnic licenses to qualifying organizations. Roll call vote was taken. Motion carried unanimously.

K13. Approve Operators' License applications. Motion by Staszak, second by Hottenstine, to approve the Operators' License application for Kimberly Wojak. Motion carried unanimously.

M. Approval of Payments. Motion by Wickman, second by Staszak, to approve the monthly payments for March 2021, with the additional noted invoices. Motion carried unanimously.

N. Treasurer's Report. Motion by Wickman, second by Bartlett, to approve the February 2021 Treasurer's report with noted corrections. Motion carried unanimously.

Motion to Staszak, second by Hottenstine, to adjourn. Motion carried unanimously. Meeting adjourned at 6:45 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer