

Village of Bonduel

Municipal Operations Committee Meeting

January 24, 2019

Meeting was called to order by Chairperson Barb Wickman at 4:09 p.m. Present was committee member Randy Wenstadt and Kevin Bartlett. Also, present was DMO Todd Lorbiecki, Carrie Beilfuss, Brian Beilfuss, Amy Zernicke and Jeremy Reinke (conference call). Statement regarding the posting of the meeting was read.

Motion by Bartlett, second by Wenstadt to approve the agenda and deviate from the order as needed. Motion Carried Unanimously.

Motion by Bartlett, second by Wenstadt to approve the minutes from the November 27, 2018 meeting with the correction to spelling of Jay Engel's last name. Motion Carried Unanimously.

F-1 Discussion and possible recommendation authorizing Schneck to file a simplified rate increases were postponed to March's agenda or until the completion of the 2018 audit. This will allow time to gather utility rate/revenue data as well as giving time to get the auditor's recommendation on the potential rate increase.

F-3 Discussion and possible recommendation to create an official Salt/Sand policy. Committee recommended the DMO create a policy not offering this service to any Residential, Commercial or Industrial properties and bring it before the Bonduel Village Board for its February meeting.

F-4 Discussion and possible recommendation to create a disclaimer or define liabilities on the use of Village property. Postponed until more information is brought to the committee from our Municipal Liability Insurance Company on coverage and information obtained from our legal council on Village liability and organizational responsibility.

F-5 Discussion and possible recommendation to change DMO Job Description- Weekend/On Call. A motion by Bartlett, second by Wenstadt to recommend to the Village Board changing the DMO Job description under Primary Job Function - Item 11 to read: Minimal after-hours work, weekends as required. Participate in projects and maintenance work including snow plowing as operational need demands. May operate vehicles and equipment. Motion Carried Unanimously.

F-7 Discussion and possible recommendation on street assessment policy. Postponed until more information to where/how the Village of Bonduel could identify impervious area square footage per lot for all lots in the village. DMO will look into assessment documentation to see if this information is included.

G-1 Discussion and possible recommendation on advertising signage contract involving village property. Postponed until the February 28, 2019 meeting. Bonduel Bat and Ball Club elected to take the final draft of the signage contract to be reviewed and voted on by their club members. If passed by the Bonduel Bat and Ball Club and recommended by the Municipal Operations Committee, the final draft will be sent to the Village legal council for review and approval. If no changes are required, the contract will be sent to the Bonduel Village Board for discussion and possible action.

G-3 Discussion and possible recommendation on who can use/what are the uses for the old concession stand at Cedar Park. Motion by Bartlett, second by Wenstadt to recommend to the Bonduel Village Board to authorize the DMO to split the old concession stand into multiple use areas which would include a dedicated storage area for the Bonduel Bat and Ball Club, space for Bonduel Bat and Ball Club's cooler and freezer while maintaining a public use space. See attached drawing. Motion Carried Unanimously.

G-4 Discussion and possible recommendation on land use permit process and fees. Postponed until the February 28, 2019 meeting.

F-6 Review of the 2018 expense budget. No action taken.

Motion by Bartlett, second by Wenstadt to adjourn the meeting at 7:08pm. Motion Carried Unanimously.

Respectfully Submitted by Todd Lorbiecki