

Village of Bonduel
Municipal Operations Committee Meeting
February 28, 2019

Meeting was called to order by Chairperson Barb Wickman at 4:00 p.m. Present was committee member Randy Wenstadt and Kevin Bartlett. Also, present was DMO Todd Lorbiecki, Steve Estes, Dale Marth, Christina Dubois. Statement regarding the posting of the meeting was read.

Motion by Wenstadt, second by Bartlett to approve the agenda and deviate from the order as needed. Motion Carried Unanimously.

Motion by Bartlett, second by Wenstadt to approve the minutes from the January 24, 2019 meeting. Motion Carried Unanimously.

F-7 Closed Session. Move to closed session for the purpose of negotiating contract for garbage collection. [pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e)]. At the end of the closed session, the Committee will reconvene to open session. Motion by Wenstadt second by Bartlett to go into closed session for approximately 5 minutes. Municipal Operations Committee meeting went into closed session at 4:06 pm. The Director of Municipal Operations, Todd Lorbiecki, Sharon Wussow, Steve Estes, Dale Marth and Christina DuBois were invited into the closed session. At 4:50 pm Sharan Wussow left the closed session. At 5:15 pm Steve Estes, Dale Marth and Christina DuBois left the closed session. Motion by Bartlett second by Wenstadt to come out of closed session at 5:42 pm. Motion Carried Unanimously.

F-5 Discussion and possible recommendation to create a snow and ice removal policy was postponed until the March 28, 2019 meeting.

F-4 Discussion and possible recommendation to increase sewer utility rates was postponed until the March 28, 2019 meeting.

G-2 Discussion and possible recommendation on wheel tax within the Village of Bonduel was postponed until the March 28, 2019 meeting.

G-3 Discussion and possible recommendation on creation of street assessment policy was postponed until the March 28, 2019 meeting.

G-4 Discussion and possible recommendation to create a disclaimer or define the responsibilities of liability on use of village property for clubs, organizations and private residents was postponed until the March 28, 2019 meeting.

G-5 Discussion and possible recommendation on Land Use Permit process and fees was postponed until the March 28, 2019 meeting.

G-1 Discussion and possible recommendation on advertising signage contract involving village property. Bonduel Bat and Ball Club elected to take the final draft of the signage contract to be reviewed and voted on by their club members. The contract was passed by the Bonduel Bat and Ball Club and recommended by the Municipal Operations Committee, the final draft has been sent to the Village legal counsel for review and approval and to be returned to the village by March 8, 2019. If no changes are required, the contract will be sent to the Bonduel Village Board for discussion and possible action. Motion by Bartlett second by Wenstadt to recommend to the village board the advertising contract with any changes if any from our legal counsel. The contract will be sent to legal counsel for review and be returned by March 8, 2019. Motion Carried Unanimously.

F-1 Discussion and possible recommendation to create a street sweeper policy. Motion by Bartlett, second by Wenstadt to recommend the street sweeper policy with corrections to the village board. Motion Carried Unanimously. See Attachment A – actual copy.

F-2 Discussion and possible recommendation to purchase the 300-gallon Anti/Deicing Brine Sprayer Unit. It was discussed that Shawano County has seen a 60% reduction in their salt cost since they switched to the brine system instead of using rock salt. This showed a potential to see the same cost saving to Village of Bonduel, Municipal Operations Budget. The cost of the unit will be paid for from the Municipal Operations 2019 budget. Motion by Wenstadt, second by Bartlett to recommend to the village board the purchase of the 300-gallon Anti/Deicing Brine Sprayer- stainless steel Unit from Contree Sprayer & Equipment Company, LLC for approximately \$4,999.00. Motion Carried Unanimously.

F-3 Discussion and possible recommendation to acquire a village wide automated calling system. The School District of Bonduel will allow the Village of Bonduel to have access to their Skylert System for an annual cost of \$1.00 with administrative access. The contact list will be confidential and any information from this contact list will not be shared with any outside agency or company. Motion by Bartlett, second by Wenstadt to recommend to the village board to work with the School District of Bonduel to acquire the capabilities of a village wide automated calling system. Motion Carried Unanimously. See Attachment B – actual copy.

F-6 Discussion and possible recommendation to hire Ehlers to advise regarding TIF district closing was postponed until the March 28, 2019 meeting.

Motion by Bartlett, second by Wenstadt to adjourn the meeting at 6:07pm. Motion Carried Unanimously.

Respectfully Submitted by Todd Lorbiecki

Attachment A

Street Sweeper Policy for Village of Bonduel – Municipal Operations Department

Date: 3-13-2019

The Village of Bonduel's Municipal Operations Department will provide street sweeping services to any Residential, Commercial or Industrial property inside or outside the Village of Bonduel's limits and will be reimbursed at the actual cost incurred for providing the service.

Public Authority must request this service at no charge and be granted approval from the Director of Municipal Operations or the Municipal Operations Committee.

Public Authority definition

public authority (Noun) Any authority which has a legal mandate to govern, administrate a part or aspect of public life, such as all branches of the executive power of a state, province, municipality, schools, churches, etc.

Attachment B

Village of Bonduel
Skylert
Emergency Call Policy

When an emergency alert needs to be sent out to the village residents and business owners, it will be handled by the members of the Emergency Committee. These individuals will have access to the Skylert System by a password issued by the Bonduel School District office. The Emergency Committee consists of the Village President, Fire Chief, Police Chief, and the Director of Municipal Operations.

Village residents and business owners will need to sign up to be placed on the system. This list will remain confidential and not available on an open records request. Numbers will be placed on an Excel spreadsheet in a csv format and forwarded to the Bonduel School District office and uploaded to the Sky Alert system.