

Village of Bonduel
Municipal Operations Committee Meeting
July 30, 2019

Meeting was called to order by Chairperson Barb Wickman at 5:31 p.m. Present was committee member Randy Wenstadt and Renell Bartlett. Also, present was DMO Todd Lorbiecki. Statement regarding the posting of the meeting was read.

Motion by Bartlett, second by Wenstadt to approve the agenda and deviate from the order as needed. Motion Carried Unanimously.

Motion by Wenstadt, second by Bartlett to approve the minutes from the June 26, 2019 meeting. Motion Carried Unanimously.

F-1 Discussion and possible recommendation on the replacement of the Galaxy Read Center Software to the Beacon Software for the water. Motion by Bartlett, second by Wenstadt to recommend the Beacon upgrade with training and the Civic software upgrade for the approximate cost of \$8,000.00 to be completed in 2020.

F-2 Discussion and possible recommendation to amend Ordinance Sec. 26-9 Driveways. Motion by Bartlett, second by Wenstadt to recommend to the Administrative Committee to repeal and recreate Ordinance 26-9 showing the added language inserted as 26-9(c) and 29-6(c) will be 26-9(d). Additional language:

Driveway Ordinance Amendment 26-9 Driveways.

Number of driveways. Only one driveway shall be permitted for a residential lot. A typical commercial and industrial property shall be allowed a maximum of two driveways, located at least 50 ft apart. Additional driveways maybe permitted for residential, commercial and industrial lot with written justification of the need and approval from the Municipal Operations Committee. The minimum distance between a driveway and nearest public road or street shall be 50ft.

F-3 Discussion and possible recommendation to amend Ordinance Sec. 26-3 Street and Sidewalk Excavation and Openings. Postponed to the next meeting. Look to define village charges in Schedule of Fees. The village will require the party permitted to open the street to repair opening to village standards. If this is not completed the village will make repairs and the charges will be invoice to permit holder.

F-4 Discussion and possible recommendation on Bonduel School billing adjustment for the football and practice fields water usage. Motion by Bartlett, second by Wenstadt to recommend to the Village Board to charge the Bonduel School the corrected amount owed of \$908.74 from 8/1/2017 to 7/1/2019.

F-5 Discussion and possible recommendation to approve the Park Waiver of Fees Policy. Motion Bartlett, second by Wickman to recommend the Bonduel Village Board approve the Park Waiver of Fees Policy.

F-6 Discussion and possible recommendation on deadline for capital equipment request for the 2020 budget. Motion by Wenstadt, second by Bartlett to request all capital equipment Fund 200 request will

be submitted to Village-Clerk by 8-23-19. This will allow these requests to be reviewed in the Municipal Operations Committee for the 8-27-19 meeting.

F-7 Discussion and possible recommendation on enforcement of ordinance Sec. 22-8 Littering. Motion by Wickman, second by Wenstadt to recommend to the Village Board Enforcement of Ordinance Sec. 22-8 Littering is clear as written that intentional deposit of material on streets is littering and based on Ordinance 18-20 Chief of Police, powers and duties; 18-20(c)(d) states the Chief of Police will follow through on any complaints.

F-8 Discussion and possible recommendation on to amend ordinance to include terrace area. Motion by Wickman, second by Wenstadt to recommend to the Administration Committee to create Ordinance Sec. 26-14 Street Sidewalk and Other Public Places requiring residents to maintain the right of way abutting their property.

F-9 Discussion and possible recommendation on street light conversion from HPS to LED lighting. Postponed by Consensus to the August meeting. Look at the cost to convert, additional cost for the new LED equipment for a 5yr and 7yr conversion plan. Todd Lorbiecki will work with our WE Energy contact to get a breakdown showing cost to convert per year, cost of new LED monthly fees per year and saving due to conversion per year.

G-1 Discussion and possible recommendation to increase sewer utility rates. Postponed by consensus until the August 27, 2019 meeting.

G-2 Discussion and possible recommendation on review of Chapter 26 section 26-7 and 26-8 ordinances. Postponed by consensus to the August 27, 2019 meeting.

G-3 Discussion and possible recommendation on TIF/TID review. M.O. Committee has asked for Wickman and Lorbiecki to set a meeting schedule to work with Ehlers to understand the village's options with the TIF/TID. Wickman and Lorbiecki will also include Michelle Maroszek in any TIF/TID meeting with Ehlers. Postponed by consensus to August 27, 2019 meeting.

G-4 Discussion and possible recommendation on 20-year CIP/Financial Plan. Postponed by consensus to the August 27, 2019 meeting.

F-10 Discussion and possible recommendation on clearing of rights-of-way in the village. Motion by Wickman, second by Wenstadt for Todd Lorbiecki to work with property owner to reimburse for removal of trees in the right-of-way which should have been removed by the municipality as long as it will be less than \$5,000.00.

Motion by Bartlett, second by Wenstadt to adjourn the meeting at 7:55 pm. Motion Carried Unanimously.

Respectfully Submitted by Todd Lorbiecki