

Village of Bonduel
Municipal Operations Committee
Via Webex Virtual Meeting
April 14, 2020

The meeting was called to order at 3:58 p.m. by Chairperson Barb Wickman. Roll call of attendance: committee members Renell Bartlett and Randy Wenstadt, Director of Municipal Operations, Jesse Rankin.

Statement of the posting of the agenda was read by Chairperson Wickman.

Bartlett made a motion to approve the agenda and deviate from the order as necessary. Wenstadt seconded. Motion carried.

Bartlett made a motion to approve the minutes from February 17, 2020. Wenstadt seconded. Motion carried.

Discussion was held on the Legion Street project bids. Two bids were received. Companies bidding on the project were MCC Inc and Northeast Asphalt. Kevin from Rueckert Mielke has reviewed the bids. Bartlett made a motion to recommend to the board to award the contract to MCC Inc to do the Legion Street. Wenstadt seconded. Motion carried. Wickman abstained.

Discussion was held on the Cedar Park tiling project quotes. Jesse contacted the DNR regarding the draining to Shioc stream. The DNR stated there would need to have a delineation done in order to be in compliance with DNR. The best time to complete the project is when there is about six inches of frost. Currently with the amount of moisture we have it is difficult to mow. Jesse made a recommendation is to wait and see what this summer brings. Bartlett made a motion to postpone doing the Cedar Park tiling and review again in the fall. Wenstadt seconded. Motion carried.

Discussion was held on the upgrade for SCADA system. We are upgrading to the Windows 10 and the current system is not compatible. The license is not transferable so we will need to upgrade the SCADA system with new software. The system serves both the water and sewer so it would be paid 50/50. Bartlett made a motion to recommend to the board the purchase of the SCADA software from PJK Co for \$13,550. Wenstadt seconded. Motion carried.

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Discussion was held on the street sweeper maintenance. MacQueen Equipment from Menominee Falls presented a quote of \$14, 675.59. Further discussion was held on when best to have this work done. The machine is currently working at about 85%. Bartlett made a motion to have the street sweeper maintenance added to the 2021 budget. Wenstadt seconded. Motion carried.

Discussion was held on the village park rental agreements and insurance issues. A letter was received from Attorney Vande Castle regarding our current application and agreement form. The committee discussed the issue of tents and decided to add to the list of rules that no tents be allowed due to the liability issues. It was agreed that all other items the attorney suggested be placed on the rental agreement form including the disclaimer and items 1, 2, and 3 from his letter and to add a line for a village official to sign. Bartlett made a motion to recommend to the board to approve adding items 1, 2, 3 and 5 and the disclaimer and add that no tents allowed. Wenstadt seconded. Motion carried.

Discussion was held regarding the 2020 Water Rate Study from Ehlers. By consensus Jesse will contact Brian at Ehlers and see what we can do to have a presentation made to the village board.

Discussion was held on the WE Energies LED Light Conversion. This project can be split into five years. Jesse reviewed the project and arranged the project so the lights that would have the largest return on investment are done first. He tried to keep it at about \$10,000 per year. Year five would be the Whitney Woods lights. Year 9 we would start getting a return on our investment. Bartlett made a motion to recommend to the board to start with the 2021 budget and budget the project over the next five years. Wenstadt seconded. Motion carried.

By consensus the Bat & Ball Club items are postponed to the next meeting.

By consensus the committee postponed the safety signs for crosswalks until more information from school and Lions Club.

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Discussion was held on the speed reduction on Cecil Street (Highway 117). Jesse presented a draft letter to the DOT. Basically the process is done by the Village President approving the speed reduction and a letter is sent to the DOT for confirmation. The Village would be responsible for changing the signs. Bartlett made a motion to recommend to the board to request the reduction in the speed on Cecil Street (Highway 117) as proposed on the draft letter and to add that this is being done for the safety of our residents and visitors in the village. Wenstadt seconded. Motion carried.

Discussion was held on the crosswalk for N Cecil Street. At this time we are not sure how many parking spots this would take out if a crosswalk was placed by Legion and Cecil Streets. Item postponed by consensus until further information from DOT can be attained.

DMO Report was presented by Jesse Rankin.

Bartlett made a motion to adjourn the meeting. Wenstadt seconded. Motion carried. Meeting adjourned at 6:03 p.m.

Respectfully submitted,
Barbara Wickman
Village Trustee