

VILLAGE OF BONDUEL  
PUBLIC SAFETY COMMITTEE MEETING  
THURSDAY, MAY 23, 2019

Clerk Michelle Maroszek called the meeting to order at 3:30 p.m.

Maroszek read the statement regarding the posting of the meeting.

Maroszek asked for a motion to nominate a chairperson to facilitate the meeting. Motion by Staszak, second by Zuleger, to nominate Zuleger as the chairperson for the meeting. Motion carried unanimously.

Present: Brenda Staszak and Kay Zuleger. Also present, Chief of Police, Antonio Escalante; Fire Chief, Robbie Woldt; Clerk, Michelle Maroszek; and Barb Wickman, Trustee.

AGENDA: Motion by Staszak, second by Zuleger, to approve the agenda as presented and to deviate from the order as necessary. Motion carried unanimously.

MINUTES. Motion by Staszak, second by Zuleger, to approve minutes from the April 15, 2019 Public Safety Committee meeting. Motion carried Unanimously.

Fire Chief Report: Chief Woldt stated all the equipment from the FEMA grant has been delivered. The department had training on the new SBAs.

Police Chief Report: Chief Escalante reported that he is finalizing the paperwork on the burglary and vandalism that was done in the Village. Escalante will be gone to training in Wisconsin Dells the week of May 27. Escalante and Praegitzer will be attending an upcoming fire arms training. The Bonduel Inn will be put on the market for sale early next month. Escalante asked if Municipal Operations could help with the complaints regarding grass clippings in the roadways. Wickman will discuss it at the Municipal Operations meeting next week.

G1. Bonduel Civic Association Fireworks Permit Application. Woldt stated that the permit and application look much better than last year. Maroszek is still waiting on certificate of insurance from the group. Motion by Staszak, second by Zuleger, to recommend to the board to approve the fireworks application and permit for the Bonduel Civic Association. Motion carried unanimously.

G2. Village Emergency Response Plan. The 2015 draft of the Village Emergency Response Plan was never adopted by the board and only the draft was filed with the County Emergency Management Department. The Committee discussed having all committees review the current

draft and make any changes needed. Motion by Zuleger, second by Staszak, to forward the draft of the Emergency Response Plan to all the sub committees and to the County Emergency Management Director to review for changes with a deadline of July 1, 2019. Motion carried unanimously.

G3. National Incident Management System (NIMS) Training. Woldt explained that all Elected Official are recommended to take ICS-100 and IS-700 training through NIMS. Maroszek reviewed the two online courses, stating that the two courses are approximately six hours of training. Motion by Staszak, second Zuleger, to recommend to the board that all elected officials take the online training for ICS-100 and IS-700 giving officials 90 days to complete the training. Motion carried unanimously.

G4. Police Officer hiring policy. League of Municipalities states it is not required to post the positions in a municipality, but recommends it is a better practice to post open positions. The committee discussed if a candidate comes forward, that Chief Escalante could bring the candidate forward without doing a posting since it is not required by the state. This would hopefully speed up the hiring process. Motion by Zuleger, second by Staszak, to recommend to the board that if a part-time police officer applicant comes forward, Chief Escalante can contact the Public Safety Committee Chairperson to add a closed session to interview the candidate to the next meeting agenda and forego the posting of the position. Motion carried unanimously.

G5. Public Safety Building Space. Chief Escalante asked for this item to be placed on the agenda. Escalante is asking to bring home one of the squads in order to open another parking space for the Fire Department. In the past, some boards have allowed the chief to take a squad home and other boards have not allowed the chief to take a squad home. Motion by Staszak, second by Zuleger, to recommend to the board that the Police Chief be allowed to bring the squad home and to have Maroszek check with the insurance to see if there are any concerns with it. Motion carried unanimously.

G7. 2019 Liquor License. Maroszek stated that all liquor licenses have gone through background checks and that Chief Escalante has approved all of them. Motion by Staszak, second by Zuleger, to recommend to the board to approve all the 2019 Liquor Licenses as submitted. Motion carried unanimously.

G8. 2019 Operators' Licenses. Maroszek stated all Operators' Licenses have gone through background checks and that Chief Escalante has approved all licenses except for one that was denied. Maroszek also noted that two of the licenses are missing information. Motion by Staszak, second by Zuleger, to recommend to the board to approve the 2019 operators'

licenses with the denial of operators' license for Kayla Arndt and correcting licenses for Jenna Lemke and Lisa Mossholder. Motion carried unanimously.

G9. Bond Schedule to include fine for Electronic Nicotine Delivery Systems. With the newly adopted ordinance regarding electronic nicotine delivery systems the village bond schedule needs to be updated to match. Chief Escalante checked with the City of Shawano and the Village fees match what Shawano is charging. Motion by Staszak, second by Zuleger, to recommend to the board to updated the bond schedule to reflect the fines for the use electronic nicotine delivery systems. Motion carried unanimously.

G10. Hiring Full-Time Building Inspector. The building inspector is currently hired for an interim period ending May 31, 2019. The committee needs to develop a contract to hire the inspector full time. Maroszek will obtain sample contracts from other municipalities to bring back to the next meeting and the committee will draft a contract to be approved by the Village Board at the July meeting. Motion by Staszak, second by Zuleger, to extend the Building Inspectors interim status until July 15, 2019 allowing time to get a finalized contract approved. Motion carried unanimously.

G11. Meeting Date Selection. Motion by Staszak, second by Zuleger, for the Public Safety Committee to hold meetings on the fourth Monday of each month at 4:00 p.m. Motion carried unanimously.

H1. Chicken Ordinance and Coop Permit. The Committee discussed the ordinance amendment and coop permit recommended by the Village Attorney. The coop permit was discussed and decided that the committee would not pursue the permit and remove all references of the permit in the ordinance. Motion by Zuleger, second by Staszak, to recommend to the board the amended chicken ordinance without the coop permit and incorporate all noted changes to the ordinance. Motion carried unanimously.

H2. Revocation of Operators' License procedure. Motion to Zuleger, second by Staszak, to recommend to the board the Operators' License revocation procedure as directed by the Village Attorney. Motion carried unanimously.

H3. Ordinance Sec. 22-2 Possession and use of firearms and other dangerous weapons. Maroszek gave background on possession and use of firearms in the village and where this came from. Committee discussed getting the ordinance wording complete along with a zoning map noting where hunting would be allowed in the village and then inviting the public to a meeting to review. Committee would like to complete the ordinance review and public hearing before the bow hunting season starts in September. Motion by Zuleger, second by Staszak, to

have Maroszek contact the Village Attorney to draft the ordinance incorporating Act 71 and to bring it back to the June meeting to review. Motion carried unanimously.

H4. Municipal Dog Regulation. The current Village ordinance defines certain dogs, such as Pit Bulls as vicious dogs and has regulation regarding the breed specific dogs. Discussion was held on whether the Village should leave the specific breed in the ordinances or use a more generic term such a dangerous or vicious. It was asked that Maroszek obtain a copy of the City of Shawano's ordinance since they recently updated theirs and bring it to the next meeting. By consensus this agenda item will be moved to the next meeting.

G6. Closed Session. Motion by Staszak, second by Zuleger, to move to closed session for approximately five minutes to discuss part time officer evaluation. Inviting Chief Escalante, Clerk Maroszek, and Trustee Wickman. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Committee moved to closed session at 5:39 p.m.

Motion by Staszak, second by Zuleger, to return to open session. Roll call vote was taken. Motion carried unanimously. Committee returned to open session at 5:51 p.m.

Next Public Safety Committee Meeting, Monday, June 24 at 4:00 p.m.

Motion by Zuleger, second by Staszak to adjourn. Motion carried unanimously. Meeting adjourned at 5:51 p.m.

Respectfully submitted,  
Michelle Maroszek, Clerk/Treasurer