

VILLAGE OF BONDUEL
PUBLIC SAFETY COMMITTEE MEETING
MONDAY, JULY 27, 2020

Chairperson Zuleger called the meeting to order at 12:00 p.m.

Zuleger read a statement regarding the posting of the meeting.

PRESENT: Kay Zuleger, Brenda Staszak, and Tim Kelley. Also, Present: Michelle Maroszek, Clerk; Jesse Rankin, DMO; Eric Krause, Police Chief; Robbie Woldt, Fire Chief; Ellie Thayer, Resident.

AGENDA: Motion by Staszak, second by Kelley, to approve agenda as presented and deviate as necessary. Motion carried unanimously.

MINUTES. Motion by Kelley, second by Staszak, to approve minutes from May 26, 2020 Public Safety Committee meeting as presented. Motion carried Unanimously.

Police Chief Report. Drake is currently in the second step of field training, and will be moving into the third step which will be patrolling on his own. Krause has filed with the state for reimbursement of officer training. The new squad is scheduled to arrive in the next couple of weeks. Krause reported that the 4th of July event well and no major issues. Drake has been doing a lot of traffic stops on Hwy 117 and Cty Rd. BE. Krause would like the Public Safety Committee to meet with Municipal Court later this fall about fees.

G1. Public Nuisance in Village limit. Rankin explained to the committee there is an issue with rats on the east end of the Village. The property that has the rats is located in the Township of Hartland and the Village has no jurisdiction. Rankin has contacted the Town of Hartland and the County Health Department, but has not got any resolution. It has become an issue in that the rats have burrowed into a Village resident's home. Thayer shared that she has had to fix plumbing, wiring and is paying an exterminator to treat her property every month to keep the rats away. There have also been odor issues in her house, which have been affecting Thayer's health. Rankin has contacted the Village Attorney to determine if there is anything the Village can do to help. The committee recommend Thayer contact the Shawano County Health Department about the rat issue and to explain health condition concerns. Thayer will keep Rankin updated on the situation.

Fire Chief Report. Chief Woldt shared that they have hired a new firefighter who will begin with the department in August. The Department will also be participating in a live burn on Saturday, August 1.

G2. Sale Authority of Fire Trucks. There are two trucks that the Fire Department will be selling, one is 29 years old and the other is 32 years old. Chief Woldt is asking the committee for the authority to accept any reasonable offers on the trucks. Maroszek checked the Village ordinances, State Statute and with the League of Municipalities, there is no requirement to post the trucks for sale on bid. Motion by Kelley, second by Zuleger, to authorize Chief Robbie Woldt to accept any reasonable offers, on behalf of the Fire Department, on the two fire trucks. Motion carried unanimously.

G3. Purchase of Police Department Tasers. The department has two different types of tasers which use different cartridges. Each taser operates differently and makes it hard to train new staff on which one does what. There is still some value in the old tasers, which can be sold. Chief Krause would like to purchase a few new tasers to match one of the models the department currently has. Each taser will cost approximately \$1,200. Krause has enough money in the budget this year to purchase the extra tasers. By consensus the committee approved Krause to purchase the additional tasers being that it falls under his \$2,500 spending capacity, and to fit the purchase into this year's budget.

G4. Officer Leave Pay. Krause would like to develop an officer leave pay fund. This fund would be used to provide employees a paycheck in cases where officers are put on administrative leave, exposed to COVID, or other reasons. Most officers are part-time and if they have to be off for work related reasons or injury, they would not be paid a weekly paycheck. The amount of pay employees would receive would be determined by the Public Safety Committee and the Police Chief. Krause would like to set \$10,000 out of this year's budget into this fund to start. When fund balance was depleted, replacement funds would need to be added to the budget to set aside for leave pay. The City of Marion has a similar fund in place for their employees. Maroszek would like to check with the Village Financial consultant and possibly the Village Attorney, to ensure it is set up correctly. By consensus the committee agreed to move agenda item to the August meeting when Maroszek can get more information on the fund.

G5. Records Management System. Currently, the department doesn't have a program for tracking work being done by the officers. The only record they have is what is called in through dispatch. There are many things that are not being accounted for. Krause would like to see the department purchase the program FORS, which is a records management system. The Normal cost of the program is approximately \$5,000. Krause is a trainer of the FORS program and can purchase the program for \$1,800. The program does have a \$800 maintenance fee per year. Krause has the money in this year's budget to purchase the FORS program and would budget for the yearly maintenance fee. By consensus the committee approved Krause to purchase the

FORS records management system being that it falls under his \$2,500 spending capacity, and to fit the purchase into this year's budget.

G6. Purchase of Portable Radio. The department has two portable radios. At events such as the 4th of July, there are not enough radios for all officers. Not having enough radios makes it hard for the officers to patrol areas by themselves. Krause would like to purchase an additional radio for the department. Motion by Zuleger, second by Kelley, to recommend to the Board to approve the purchase of an additional portable radio for the Police Department, at the cost of \$3,859 from Motorola Solutions. Motion carried unanimously.

G7. Additional Credit Cards. The Police Department will need an additional Kwik Trip fuel card for the new squad when it arrives. Krause would also like to be a user on the Village credit card with his own card. Maroszek has checked with the credit card company about adding additional card users. Maroszek stated that Krause and anyone else being set up as user on the credit card, would need to forward all purchase receipts to the office to be tied to the card. Motion by Staszak, second by Kelley, to recommend to the Board to set up Krause as a user on the Village credit card with his own card for department purchases. Motion carried unanimously.

G8. Long-term department planning. Krause asked the committee what they would like to see from the Police Department in the coming years. The committee discussed long term department plans and staffing. Krause would like to hire a full-time officer and continue with the part-time Chief. In four years, the Chief position could possibly change to a full-time position. Kelley expressed concern with the costs associated with hiring a full-time officer. Maroszek suggested that Krause put numbers together for the 2021 budget for both options, one option keeping things the same as they are and the second option would be hiring the full-time officer. This would give the committee the hard numbers to work with at budget time. By consensus the committee agreed to move the agenda item to the next meeting to review the numbers for both options.

G9. Body Camera System. The department has two body cameras and use the Watch Guard program. One of the body cameras is in a failure mode, due to the age of the camera it is no longer supported. Krause would like to move to new body cameras and a new program through Digital-Ally. The new program is the same program which is used in the vehicle security cameras, all department cameras would then use the same program. The cost of the cameras themselves are \$625, a link fee of \$495, and an activation fee of \$30 for each camera. Total cost per camera would be approximately \$1,150 each. Motion by Staszak, second by Zuleger, to recommend to the Board the purchase of three body cameras and programming fees from Digital-Ally, for an approximate total of \$3,450. Motion carried unanimously.

G10. Laser. Krause informed the committee that the laser needs to be serviced, there is an issue with the trigger. The laser repair should be a minimal cost, but will need to be sent in for repair. Krause has room in current budget to repair laser. No action taken by committee.

H1. Closed Session. Motion by Staszak, second by Kelley, to move to closed session for approximately five minutes to review applications for the animal control officer and part-time officer status. Inviting Clerk Maroszek and Chief Krause to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] Roll call vote was taken. Motion carried unanimously. Committee moved to closed session at 1:02 p.m.

Motion by Kelley, second by Staszak, to recommend to the Board to hire and contract Carla Lynch as the Animal Control Officer. Motion carried unanimously.

Motion by Zuleger, second by Kelley, to return to open session. Roll call vote was taken. Motion carried unanimously. Committee returned to open session at 1:12 p.m.

Next meetings: Monday, August 24th at 3:30p.m.; Monday, September 14 at 12:00 p.m.

Motion by Staszak, second by Kelley, to adjourn. Motion carried unanimously. Meeting adjourned at 1:13 p.m.

Respectfully submitted,
Michelle Maroszek, Clerk/Treasurer