



Founder's Day
Village of Bonduel
P.O. Box 193
Bonduel, WI 54107-0193



Bonduel Founder's Day Application

Dear Vendor:

Thank you for your interest in Bonduel's 16th Annual Founder's Day which will be held on September 15, 2018. Please read this in its entirety, complete the appropriate application and return to the address listed below. We are looking forward to another successful year and we thank you for your continued support of our event.

If you are a returning vendor, the application and payment for the space(s) need to be submitted by July 15, 2018 to guarantee your space from last year (this only includes prior vendors that were from the lights to Second Street and down First Street...read below). Other returning vendors also need to return their application by this date, to secure a spot. There are 2 vendor applications; one is for crafters and one is for food vendors.

Changes

As of this year, the vendor map and spaces are changing. We will no longer have Founders Day extend past the intersection towards the east (down to the Methodist Church), or on Mill Street. There will be new space assignments moving west (towards the High School). Vendor spaces previously placed from the light to Second Street and also down First Street, will remain the same. Due to safety issues of guests crossing the intersection and fire truck accessibility noted by us and the Bonduel Police & Fire Depts., we have made this decision. New vendor booth spaces, along with an updated map & any other necessary information will be included in your acceptance letter.

Set up will begin at 7:00 AM. You will be able to bring your vehicles to the vendor area to unload but will have to move them to a designated parking area during the event. The event will run from 9:00 AM. to 3:00 PM. Booths must remain open during this time. Each vendor will be responsible for cleanup of their area. There are no tables or electricity furnished in these spaces.

You will receive a letter with your space assignment and directions to get to your area by August 1st. If you do not receive your notification, please call Renell.

Spaces will not be reserved without payment.

There is no rain date or refund for inclement weather. No refunds after September 1st.

Trailers, vehicles and campers will not be allowed in the main booth spaces.

We only allow for one representative per direct sale company. If we already have a person for that company, your application will be kept on a waiting list and your money will be returned to you.

Read pg 2 for more information.

Food Court

We are excited to announce that this year we will be implementing a Food Court. It will be located on Mill Street down by the Fire Department. This should make it easier and more convenient for our guests to eat and sit all in one place.

If you are applying to be a food vendor this year, please note that we are looking for a variety of food choices for our guests. We'll be accepting applications dependant on what items you would like to sell. Only one main sandwich (or type of food-such as Chinese) per vendor, will be allowed. For example, if you want to sell a Reuben sandwich, that will be your main sandwich & you will be the only one to sell it. We already have hamburgers, hotdogs and regular brats taken. Side items, such as french fries, chips, sodas & waters will be allowed to be sold at every food vendor stand. On your application, please list what food choices you offer. In your acceptance letter it will let you know what foods you will be able to sell at our event. Again, we are looking for options.

'Main food' entrants will be accepted on a first come, first serve basis. If you are a returning vendor, you'll have first choice on a 'main choice' food item, until July15th. After that, you forfeit your spot and therefore your food items you sold last year.

Water and electricity are not provided or available. If you need them, you will need to be self contained.

*All "For Profit" vendors must provide a food sellers license & insurance and provide copies with your applications.

*All "Not For Profit" vendors such as churches, do not need to provide a food sellers license or insurance. There are state laws however, that must be followed for non-profits food vendors and you will be responsible for knowing & following them. If you need to look them up or call for that information, you can contact the DATCP here: datcp.wisconsin.gov (website) or (608)224-5012.

Social Media

Bonduel Founders Day is on Facebook. We request that each vendor "likes" and "shares" the Bonduel Founders Day page on your own page. This is a way to promote our event with family and friends. It will also be a place where I post updates and information again throughout the year. If you are on other forms of social media, please share it there, also. We can be found here: facebook.com/bonduefoundersday

This page is the only Facebook page for the Bonduel Founder's Day. If you see another one, it isn't the real one. I have had it in the past, where vendors have began their own page and I am asking everyone to not do that. It makes it confusing for others who are trying to find the information they need.

Contact Renell Bartlett if you have any questions at 715-851-6198.

Additional vendor forms can be found at www.villageofbonduel.com. Click on Tourism, then the Annual Events tab to find the Founders Day information.

Sincerely,
Renell Bartlett
Founder's Day Coordinator