

VILLAGE OF BONDUEL  
COMMITTEE OF THE WHOLE MEETING  
WEDNESDAY, MARCH 27, 2024

President Russ Gehm called the meeting to order at 6:00 p.m.

Gehm read the statement regarding the posting of the meeting.

PRESENT: Russ Gehm, Andy Court, Kay Hottenstine, Tim Kelley, Johnie Paige, Brenda Staszak, and Kay Zuleger.

AGENDA: Motion by Hottenstine, second by Kelley, to approve the agenda as presented and to deviate from the order as necessary. Motion carried unanimously.

MINUTES: Motion by Kelley, second by Hottenstine, to approve the minutes from Wednesday, February 28, 2024, Committee of the Whole meeting as presented. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS/OPEN FORUM: Jesse Rankin, Director of Municipal Operations, and Chief Keith Fisher, Police Department.

REPORTS:

Fire Department Report. No report.

Police Department Report. Continuing to become familiarized with the community and department.

Clerk/Treasurer Report. The Spring election public test of the machines and training was held on Tuesday. There were a lot of questions from the poll workers regarding the new County Supervisory districts and the Village now having two voting districts. The election is next week Tuesday.

Director of Municipal Operations. Preparing for the construction to start on Hwy 117 along with additional construction in the area.

NEW BUSINESS

H1. Discussion and possible recommendation on Ehlers proposal on Village borrowing. Ehlers has prepared an initial proposal for Village borrowing for the two construction projects, Hwy 117, and Sunrise Court. Rankin and Maroszek have reviewed the documents and have a meeting with Ehlers scheduled later this week. Sunrise Court will be paid for with the TID Affordable Housing Extension but until those funds are received the Village will need to pay for the project. Ehlers has stepped the debt service payments accordingly to pay off that amount on the note once the TID payment is received. Brian from Ehlers will brief the Board on the numbers once the finals are in place. Motion by Kelley, second by Zuleger, to recommend to the Board to proceed with the proposal from Ehlers for Village borrowing for the upcoming construction projects on Hwy 117 and Sunrise Court. Motion carried unanimously.

H2. Discussion and possible recommendation personnel policy draft from Village Attorney. The Committee reviewed the comments from the Village Attorney on the personnel policy. There are a few items the Committee would like the Clerk to discuss with the Attorney before recommending the final policy for approval. By consensus the Committee agreed to move the agenda item to the next COW meeting after the Clerk meets with the Village Attorney on a few policy items.

H3. Discussion and possible recommendation on park donation program. The Committee was provided copies of the sponsorship levels, park donations and memorial program. A separate fund account has been set up for the Bonduel Area Parks and a checking account with Bonduel State Bank is being created. Donations can be made in cash, by check or by Pay Pal. The Pay Pal account is still be worked on but will be set up as soon as the checking account is complete. All of these will keep the Bonduel Area Parks separate for the Village to keep its own entity for donation purposes. Motion by Kelley, second by Hottenstine, to recommend to the Board to approve the park donation program as presented. Motion carried unanimously.

Zuleger left the meeting at 6:41 p.m.

H4. Discussion and possible recommendation on Yard of the Month program. The staff would like to implement a new program in the Village to encourage residents to take pride in their yards. The Yard of the Month contest would recognize a resident for outstanding efforts on their property. Residents would nominate their own yard or another resident's yard for the month. A committee would pick the monthly winner, May through September. Winners would receive a "Yard of the Month" sign placed in their yard, a certificate, a photo on social media and one month utility credit of \$50. The judging committee would consist of Rankin, Maroszek, Fischer, and a different Board member each month. Motion by Court, second by Paige, to recommend to the Board to approve the Yard of the Month program with changes made to the first month qualification period. Motion carried unanimously.

#### UNFINISHED BUSINESS

I1. Closed Session. Motion by Staszak, second by Hottenstine, to move to closed session for approximately five minutes to discuss possible development of Sunrise Court. Inviting Michelle Maroszek, Jesse Rankin, and Chief Keith Fischer to attend. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(e) [Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.] Roll call vote was taken. Court-Aye, Hottenstine-Aye, Staszak-Aye, Gehm-Aye. Motion carried unanimously. Committee moved to closed session at 6:52 p.m.

Motion by Court, second by Staszak, to return to open session. Roll call vote was taken. Court-Aye, Hottenstine-Aye, Staszak-Aye, Gehm-Aye. Motion carried unanimously. Committee returned to open session at 7:10 p.m.

No action was taken by the Committee.

ANNOUNCEMENTS. Upcoming meetings were reviewed.

Motion by Kelley, second by Staszak to adjourn. Motion carried unanimously. Meeting adjourned at 7:12 p.m.

Respectfully submitted,  
Michelle Maroszek, Clerk/Treasurer