

**VILLAGE OF BONDUEL/TOWN OF HARTLAND
FIRE COMMISSION MEETING
THURSDAY, JULY 17, 2025**

Chairperson Mark Miner called the meeting to order at 5:30 p.m. and read the statement regarding the meeting notice.

PRESENT: Dave Bohm, Tim Leitermann, Russ Gehm, Kevin Watermolen, Chief Kevin Lynch, and Mike Miner.

APPROVAL OF AGENDA: Motion by Leitermann, and second by Bohm, to approve the agenda and to deviate from the order as necessary. Motion carried unanimously.

APPROVAL OF MINUTES: Motion by Gehm, and second by Leitermann, to approve the Fire Commission minutes from May 15, 2025 meeting. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS/OPEN FORUM: Micah McGehee, Fire Fighter Applicant

REPORTS

FIRE CHIEF'S REPORT: Report on file.

OUTSTANDING FIRE BILLS: Report on file of outstanding fire bills. Commission reviewed report.

NEW BUSINESS

G1. Discussion and possible action on truck replacement plan.

The Commission reviewed past fire truck replacement plans and discussed next steps. The Town of Hartland has already started setting aside funds for its next fire truck, while the Village of Bonduel plans to include funding for a future truck in its upcoming budget process. Motion by Bohm, seconded by Gehm, to have Chief Lynch include funds for the truck replacement plan in the Village of Bonduel's budget for the upcoming fiscal years. Motion carried unanimously.

G2. Discussion and possible action on departmental procedures and protocols for the 4th of July.

The Commission discussed the need to establish a procedure for handling calls during major events, such as the 4th of July parade. This year, the department was dispatched to a fire call shortly before 11:00 a.m., just as the Celebrate Bonduel parade was about to begin. In response, the Commission considered the option of keeping the primary fire trucks in the garage and stationing personnel at the firehouse to deploy vehicles if needed. They also emphasized the importance of identifying and improving emergency egress points along the parade route to ensure quick response during emergencies. Chief Lynch and Chairperson Miner will collaborate to develop a Standard Operating Guideline (SOG) to address these situations.

G3. Closed Session. Move to closed session to discuss potential fire fighter candidate, fire fighter performance, membership attendance and background check reviews. Motion by Bohm, second by Gehm move to closed session to discuss a potential fire fighter candidate fire fighter performance, membership attendance and background check reviews. [Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c)

[Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.]
At the end of the closed session, the Commission will reconvene in open session. Roll call was taken, motion carried unanimously. Commission moved into closed session at 6:38 pm.
Motion by Gehm, second by Leitermann to return to open session. Motion carried unanimously. Commission returned to open session at 6:53 pm.

Motion by Gehm, second by Leitermann to add Micah McGehee to the Bonduel Area Fire Department. Motion carried unanimously.

UNFINISHED BUSINESS

COMMISSION MEMBER COMMENTS OR NEW BUSINESS TO BE CONSIDERED AT A FUTURE MEETING

ANNOUNCEMENTS

Next Fire Commission Meetings:

Thursday, August 21, 2025 at 5:30 p.m.

Motion by Gehm, second by Leitermann, to adjourn. Motion carried unanimously.
Meeting adjourned at 7:40 p.m.

Respectfully submitted,
Kevin Watermolen