

**VILLAGE OF BONDUDEL/TOWN OF HARTLAND
FIRE COMMISSION MEETING
THURSDAY, DECEMBER 18, 2025**

Chairperson Mark Miner called the meeting to order at 5:30 p.m. and read the statement regarding the meeting notice.

PRESENT: Dave Bohm, Chief Kevin Lynch, Mike Miner Tim Leitermann, Kevin Watermolen, and Richard Streetman. Excused: Russ Gehm,

APPROVAL OF AGENDA: Motion by Bohm, and second by Leitermann, to approve the agenda and to deviate from the order as necessary. Motion carried unanimously.

APPROVAL OF MINUTES: Motion by Bohm, and second by Leitermann, to approve the Fire Commission minutes from November 20, 2025 meeting. Motion carried unanimously.

ACKNOWLEDGEMENT OF CITIZENS/OPEN FORUM: Kaleb Wnuk, Bonduel Area Fire Department

REPORTS

FIRE CHIEF'S REPORT: The Chief reported on a recent social media post addressing the issue of drivers recording emergency scenes. The post received widespread national attention and was positively received by emergency service professionals. The Commission expressed its support for the Chief's actions and professionalism.

Chief Lynch reported that the annual Fire Department Raffle Ticket sale was a successful fundraiser for the department. He also provided an update on the Miracle on Mill Street community outreach program, noting that a total of 172 children were visited across the three participating fire districts.

Chief Lynch further updated the Commission on the upcoming 20th Annual Bowling Tournament scheduled for January and discussed plans for a new fundraiser in May, a glow golf tournament.

The Chief reported that all five firefighters enrolled in Firefighter I training have successfully completed their state practical examinations. One firefighter will complete the remaining HazMat requirement after the first of the year. All five firefighters are authorized to perform firefighting operations to full capacity.

The Chief also reported that six sets of turnout gear funded by the Fire Department have been ordered. Helmets have been received, and delivery of the remaining turnout gear is pending.

OUTSTANDING FIRE BILLS: Report on file of outstanding fire bills.

NEW BUSINESS

G1. Closed Session. Move to closed session to discuss potential fire fighter candidate, fire fighter performance, membership attendance, and background check reviews. Motion by Leitermann, second by Bohm to move to closed session to discuss a potential fire fighter candidate fire fighter performance, membership attendance, and background check reviews.

[Pursuant to Wis. State Statutes, Chapter 19, General Duties of Public Officials, subchapter V, 19.85 exemptions (1)(c) [Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.] At the end of the closed session, the Commission will reconvene in open session. Roll call was taken, motion carried unanimously. Commission moved into closed session at 5:35 pm.

Motion by Leitermann, second by Bohm to return to open session. Motion carried unanimously. Commission returned to open session at 6:05 pm.

Motion by Bohm, second by Leitermann to issue a letter to the firefighter outlining a 60-day improvement period from the date of the letter. Motion carried unanimously.

UNFINISHED BUSINESS

H1. Discussion and possible action on departmental procedures and protocols for the 4th of July

The Commission discussed the need for a plan to be drafted and finalized. Motion by Leitermann, second by Bohm to table the department procedures and protocols for the 4th of July until May of 2026 in hopes that the plan can be finalized in May, and the department can train on this in June so it can be followed on July 4, 2026. Motion carried unanimously.

COMMISSION MEMBER COMMENTS OR NEW BUSINESS TO BE CONSIDERED AT A FUTURE MEETING

Commission members should come ready to talk about the attendance and training policy and potential changes and or updates.

ANNOUNCEMENTS

Next Fire Commission Meetings:

Thursday, January 29, 2026 at 5:30 p.m.

Motion by Bohm, second by Leitermann, to adjourn. Motion carried unanimously. Meeting adjourned at 6:36 p.m.

Respectfully submitted,
Kevin Watermolen